

TECHNOLOGY RESOURCES**(MOVIES/VIDEOS)**

It is the policy of the District that there is educational value in utilizing movies and videos in classrooms only when such movies and videos extend and/or reinforce the concepts being taught and have been planned for in advance.

The Superintendent shall develop regulations governing the use of movies/videos in the classroom.

Adopted: date of manual adoption

LEGAL REF.: A.R.S. 15-341

TECHNOLOGY RESOURCES

(MOVIES/VIDEOS)

Movies and videos with ratings other than for general audiences of all ages are not to be shown in classrooms or at any District facility (this includes buses and motels where students are present) except when:

- The movie or video has been previewed by the teacher or other certificated staff member.
- The movie or video has been determined to not contain material that is objectionable or inappropriate for the age group to which it is intended to be shown.
- The responsible site administrator has approved the use of the movie or video prior to its showing.
- The teacher or other certificated staff member has provided advance notification to each student's parent(s), or other responsible adult, of the title of the movie or video and the date on which it will be shown.
- A student whose parent(s) or other responsible adult has provided notice of their disapproval will not be permitted to view the movie or video.

Parents have the right to request that their child not view any movie or video, regardless of its rating or the purpose for which it is to be shown.

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION

Appropriate use of Electronic Information Services

The District may provide electronic information services (EIS) to qualified students, teachers, and other personnel who attend or who are employed by the District. Electronic information services include networks (e.g., LAN, WAN, Internet), databases, and any computer-accessible source of information, whether from hard drives, tapes, compact disks (CDs), floppy disks, or other electronic sources. The use of the services shall be in support of education, research, and the educational goals of the District. To assure that the EIS is used in an appropriate manner and for the educational purposes intended, the District will require anyone who uses the EIS to follow its guidelines and procedures for appropriate use. Anyone who misuses, abuses, or chooses not to follow the EIS guidelines and procedures will be denied access to the District's EIS and may be subject to disciplinary action.

The District may log the use of all systems and monitor all system utilization. Accounts may be closed and files may be deleted at any time. The District is not responsible for any service interruptions, changes, or consequences. The District reserves the right to establish rules and regulations as necessary for the efficient operation of the electronic information services.

The District does not assume liability for information retrieved via EIS, nor does it assume any liability for any information lost, damaged, or unavailable due to technical or other difficulties.

Filtering and Internet Safety

The District shall provide for technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography, or, with respect to use of the computers by students, harmful to students. The protective measures shall also include monitoring the online activities of students.

Limits, controls, and prohibitions shall be placed on student:

- Access to inappropriate matter.
- Safety and security in direct electronic communications.
- Unauthorized online access or activities.

- Unauthorized disclosure, use and dissemination of personal information.

The Superintendent is responsible for establishing and enforcing the District's electronic information services guidelines and procedures for appropriate technology protection measures (filters), monitoring, and use.

Adopted: February 14, 2006

LEGAL REF.: Public Law No. 106-554. Section 1721 of CIPA amends section 254(h) of the Communications Act of 1934, as amended, 47 U.S.C. §151 *et seq.* Section 1721 references section 1732 of the Children's Internet Protection Act, which amends section 254 of the Communications Act by adding a new subsection (1) at the end of section 254. Sections 1731-1733 of CIPA are also referred to as the Neighborhood Children's Internet Protection Act (N-CIPA).

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION

(Appropriate use of Electronic
Information Services - *Students*)

Please read this document carefully.

Terms and Conditions for Prescott Unified School District (PUSD) Students

Acceptable use of the electronic information services (EIS) requires that the use of the resources be in accordance with the following guidelines and support the education, research, and educational goals of the District. The user must:

- Use the EIS for educational purposes only.
- Agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
- Abide by all copyright regulations. Use of all software must be in compliance with state and federal law and PUSD's software licenses. *Violating United States copyright law by illegal reproduction of software can be subject to civil damages of as much as one hundred thousand dollars (\$100,000) and criminal penalties including fines and imprisonment.*
- All software and hardware products installed or run on PUSD personal computers must be reviewed by the designated site technology coordinator and approved by the IT Department.
- Understand that many services and products are available for a fee and *acknowledge the responsibility for any expenses incurred without District authorization.*
- The School District specifically denies any responsibility for the accuracy of information. While the District will make an effort to ensure access to proper materials, the user has the ultimate responsibility for how the electronic information service (EIS) is used and bears the risk of reliance on the information obtained.
- Not reveal home addresses or personal phone numbers.

REGULATION**REGULATION**

- Understand that electronic mail or direct electronic communication is not private. PUSD has the right to monitor electronic communications.
- Not use the network in any way that would disrupt the use of the network by others.
- Not use the EIS for commercial purposes.
- Follow the District's code of conduct.
- Not attempt to harm, modify, or destroy software or hardware; or interfere with system security and District servers. Servers on the PUSD network are the sole responsibility of the Information Technology Department. Any additions to, or changes made to software or hardware must be submitted to the Information Technology Department and Director for approval and implementation.

**Terms and Conditions for use of
PUSDNET Internet Access**

Internet access is available to students in the District. PUSDNET is a filtered electronic highway connecting thousands of computers all over the world. PUSDNET meets the Children's Internet Protection Act (CIPA). PUSD enforces a policy of Internet safety that includes measures to block or filter Internet access for both minors and adults to certain visual depictions.

Parents always have an opportunity not to have their children participate in the Internet and may complete an "Objection to Materials or Activities" form.

A user who violates the provisions of the policy will be denied access to the information services and may be subject to disciplinary action up to and including termination of employment. The District may log the use of all systems and monitor all system utilization. Accounts may be closed and files may be deleted at any time. The District is not responsible for any service interruptions, changes, or consequences.

Any disciplinary action chosen shall be consistent with the severity of the violation. Frequency of EIS violations may also be taken into account. Referral to legal authorities may take place at any time in the case of illegal activity. In response to intentional malicious activities, possible financial reparations may be imposed. Other actions taken shall be hierarchical in nature:

- Verbal warning.

REGULATION**REGULATION**

- Temporary EIS access revocation, amount of time to be based on the severity of the violation.
- Suspension of EIS and/or PUSDNET.
- Permanent access revocation of EIS and PUSDNET.

This regulation will be included in all school employee and student handbooks. Employees, students, and parents are responsible for reading the handbook, as well as complying with policies therein. New teachers will be in-serviced regarding Policy IJNDB and this regulation during their orientation.

Any student violation of Policy IJNDB and this regulation shall be dealt with by the principal at the school site.

Please note that this regulation is valid and enforceable for the entire time a student is enrolled with Prescott Unified School District.

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION

(Appropriate use of Electronic Information Services - *Employees*)

Please read this document carefully.

Terms and Conditions for Prescott Unified School District (PUSD) Employees

Acceptable use of the electronic information services (EIS) requires that the use of the resources be in accordance with the following guidelines and support the education, research, and educational goals of the District. The user must:

- Use the EIS for educational purposes only.
- Agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
- Abide by all copyright regulations. Use of all software must be in compliance with state and federal law and PUSD's software licenses. *Violating United States copyright law by illegal reproduction of software can be subject to civil damages of as much as one hundred thousand dollars (\$100,000) and criminal penalties including fines and imprisonment.*
- All software and hardware products installed or run on PUSD personal computers must be reviewed by the designated site technology coordinator and approved by the IT Department.
- Understand that many services and products are available for a fee and *acknowledge the responsibility for any expenses incurred without District authorization.*
- The School District specifically denies any responsibility for the accuracy of information. While the District will make an effort to ensure access to proper materials, the user has the ultimate responsibility for how the electronic information service (EIS) is used and bears the risk of reliance on the information obtained.
- Not reveal home addresses or personal phone numbers.
- Understand that electronic mail or direct electronic communication is not private. PUSD has the right to monitor electronic communications.

REGULATION**REGULATION**

- Not use the network in any way that would disrupt the use of the network by others.
- Not use the EIS for commercial purposes.
- Follow the District's code of conduct.
- Not attempt to harm, modify, or destroy software or hardware; or interfere with system security and District servers. Servers on the PUSD network are the sole responsibility of the Information Technology Department. Any additions to, or changes made to software or hardware must be submitted to the Information Technology Department and Director for approval and implementation.

In addition, acceptable use for District employees is extended to include requirements to:

- Maintain supervision of students using the EIS. Understand that students are responsible for complying with their own EIS policy.
- Agree to directly log on and supervise the account activity when allowing others to use a personal account.
- Take responsibility for personal accounts, including password protection.
- Protect the confidentiality of all passwords, user I.D.'s, and personal identification numbers (PINs) assigned to or created by them, to prevent the use of personal accounts by unauthorized persons.

A user who violates the provisions of the terms and conditions will be denied access to the information services and may be subject to disciplinary action. Accounts may be closed and files may be deleted at any time. The District is not responsible for any service interruptions, changes, or consequences.

This regulation will be included in all school employee and student handbooks. Employees, students, and parents are responsible for reading the handbook, as well as complying with policies therein. New teachers will be in-serviced regarding Policy IJNDB and this regulation during their orientation.

Any employee violation of Policy IJNDB and this regulation shall be dealt with by their principal/supervisor at the school or site.

Please note that this regulation is valid and enforceable for the entire time the employee is working for Prescott Unified School District.