

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: AUGUST 21, 2023

TO: BOARD OF EDUCATION

FROM: ASHLEY EATRIDGE, CPA, DIRECTOR OF BUSINESS SERVICES

**SUBJECT: ADDENDUM TO SCHOOL BUS TRANSPORTATION CONTRACT
– BEMIDJI BUS LINES**

COMMENTS:

During the previous fiscal year we experienced driver shortages with an average of 8 open routes each day, which was approximately 14% of our total routes; with as many as 13 open routes open on a day, which occurred 3 times during FY23. These situations have put a significant amount of pressure on our transportation staff to not cancel routes. In preparation for the upcoming school year, the transportation department tried to recruit new drivers by hosting a job fair in June of 2023, which resulted in no new applicants. In an effort to mitigate the unfilled routes, attached you will find an addendum to our current school bus transportation contract with Bemidji Bus Lines for a one-year term for bus services of three additional regular routes. The total base contract amount for these services are as follows:

2023-2024 - \$171,312

After fiscal year 2023-2024 the district will evaluate the need to contract out these routes going forward and if necessary, obtain quotes for future years.

ACTION:

The motion was offered by _____, seconded by _____
and, carried () to approve the one year contract for School Bus Transportation
services in the amount of \$171,312 in 2023-24.

ADDENDUM TO PUPIL TRANSPORTATION SERVICE AGREEMENT

This Addendum To Pupil Transportation Service Agreement (the “**Agreement**”) is made and entered into on August 21, 2023 by and between ISD #31 - Bemidji Area Schools and Bemidji Bus Line, ISD #31 - Bemidji Area Schools and Bemidji Bus Line shall hereinafter collectively be referred to as the “parties” and generically as a “party.”

1. This Agreement amends and modifies that certain Pupil Transportation Service Agreement (“**Services Agreement**”) dated August 15, 2022 made and entered into by the parties hereto as follows:

Appendix C is an addition to the original Service Agreement attached to this Agreement.

2. All other provisions of the Services Agreement remain in full force and effect, other than any provision that conflicts with the terms and spirit of this Agreement, which shall be deemed to be amended appropriately in order to be consistent with this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first written above.

ISD #31 - Bemidji Area Schools

Bemidji Bus Line

By: _____
Chair, Board of Education

By: _____
Officer of Contractor

By: _____
Clerk, Board of Education

APPENDIX C

SCOPE OF SERVICE

SY23-24 Addendum

The following routes will be operated by Bemidji Bus Line, Inc. for a one-year term during the 2023-2024 School Year.

Route #220- This is an AM/PM route in the Horace May attendance area. The base mileage for this route is 100 miles per day at 172 days per school year.

Route #87- This is an AM/PM route in the Lincoln attendance area. The base mileage for this route is 100 miles per day at 172 days per school year.

Route #34- This is an AM/PM route in the Northern attendance area. The base mileage for this route is 100 miles per day at 172 days per school year.

*Mileage will be calculated and averaged during the first two weeks of the school year for each of these routes.

Cost Model follows the agreement already in place:

2023-2024: \$332.00/day/route or \$57,104.00/route for 172 days

*If a route is changed and the mileage increases over 50 miles per day for an AM or PM only route, or 100 miles per day for an AM/PM route, an additional per mile fee of \$3.32/mile will be incurred.

Note: Route numbers/identifiers are subject to change and will be established with consultation with ISD #31 Transportation Department.