

VIENNA TOWNSHIP BOARD MEETING

Monday, August 11, 2025

CYNTHIA J. BRYAN, CLERK

Roll Call: **Present:** Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson
Absent: None

Public Hearing – Zoning Ordinance Text Amendments

Moved by Bryan, supported by Johnson to open the public hearing at 5:30 pm.

All in Favor

Bryan explained the purpose of this public hearing is to allow the residents and the board members to make any comments on the Zoning Ordinance Text Amendments that we have proposed. Since we passed our Zoning Ordinance, there have been some areas that we felt needed to be clarified by the change in some wording. The actual ordinance has not changed, just some of the text to make it a little more clarified, so there is no confusion.

Bryan called for public comment three times – there was no public comment.

Bryan called for board comment three times. Rizk commented that our Zoning Ordinance is a living document, and we will probably have more public hearings as we go forward.

Moved by Bryan, supported by Thompson, to close the public hearing at 5:33pm.

All in Favor

Previous Minutes: July 14, 2025. Moved by Bryan, supported by JThomas to approve the minutes of July 14, 2025, with any changes or corrections.

All in favor

Bills: Bills in the amount of \$12,099.23. were presented. Moved by Thompson, supported by SThomas to approve the payment of bills in the amount of \$12,099.23.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson

Nays – None

Motion carried

Treasurer Report: Thompson reported the general fund total as of June 30, 2025, was \$7,343,946.74. We are currently collecting taxes for summer. We did receive our State Shared Revenue check for June in the amount of \$242,257.00. That brings our total received to date to \$487,366.00 for 2025.

Building Report: Rizk said we have a lot of roofs going on. There have been five (5) new builds and ten (10) sales in the last month.

Planning Report: Thompson announced the Planning Commission had a pond application that was approved on Wilson Road between Linden and Webster Roads.

ZBA: Johnson relayed the Zoning Board of Appeals has nothing to report.

Library Report: Thompson reported the fiscal year ended June 30th with a fund balance of \$19,536.92. We have a meeting Wednesday at 5:30PM.

Senior Center Report: SThomas announced there was an election of officers for the board. Painting has been completed. Pasties are being sold now. The craft show and bake sale will be on October 4th. The pole barn has been completed.

Fire Authority Report: Bryan announced the Fire Authority had Lieutenant Jeremy Kline celebrate 25 years with the Clio Fire Department. We will be discussing the self-contained breathing apparatuses tomorrow. We planned to replace these in 2026, unfortunately some of them are going bad now. The company we used to use for parts has exited the fire service market.

BDA Report: Director Maxwell reported on August 14th will be fairy Tale Trail at Bridge Park. We have 20 sponsors. Genesee County Master Gardeners are looking for volunteers to help with the butterfly garden. Thank you to Jill Freeman Gardening Services for the flowers along the roads. We have started working on the 2026 budget. The Michigan Downtown Fall Conference is scheduled for November 5th through November 7th in Rochester. The Pure Michigan Byway Project is scheduled to resume Monday, September 8th, at the Flint Chamber of Commerce in downtown Flint. The Clio Chamber of Commerce will hold its monthly luncheon on August 14th at Clio Middle School. The next Chamber lunch will be September 11th and we will meet at the Fire Station. We will be

receiving news from the Township, so Joe will be speaking. We will also hear from Neil, from the City of Clio. The BDA meeting has been rescheduled to Monday, August 18th at noon.

Parks and Rec: JThomas announced there has not been a Parks and Rec meeting this summer. The next meeting will be on August 20th and they will be planning the Zombie Walk and making plans for October.

Sports Complex Report: JThomas said there was not a quorum so there was no meeting.

Supervisor Report: Rizk said hello to Officer Mark Zerka and welcomed Officer Isiah Voorheis. The lease is up at the Sports Complex, so this board will be discussing the new lease. The new 911 Center is open. The doors will be replaced at the east end soon. Camping is not allowed in Vienna Township unless you are in a campground. Our fee schedule is being examined currently. The furnace will be replaced starting tomorrow. We have 5800 garbage stops a week and have less than 5 complaints a week. 911 is the number to call if there are noise disturbances due to dirt bikes.

Additions/Changes: None

Correspondence: Letter – Building Official Services
Letter – Direct TV Annual Report

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting, and such comments will be limited to three (3) minutes per person.

None

New Business:

1. First Reading - Text Amendments Zoning Ordinance

Moved by Bryan, supported by Thompson to suspend First Reading of Text Amendments of Zoning Ordinance.

ROLL CALL:

Yeas – Bryan, Thompson, JThomas, SThomas, Muron, Johnson, Rizk
Nays – None Motion carried

2. Planning Commission Appointment

Moved by Bryan, supported by SThomas to appoint Howard Whitlock to the Planning Commission, to fill the vacant position with the term ending December 31, 2027.

ROLL CALL:

Yeas – Thompson, JThomas, SThomas, Muron, Johnson, Rizk, Bryan
Nays – None Motion carried

3. Doors and ADA Opener

Moved by Bryan, supported by SThomas to approve the purchase of new doors and ADA opener from FlyLock Security Solutions in the amount of \$19,150.00. The amount is reimbursable through Community Development Block Grant Funds.

ROLL CALL:

Yeas – JThomas, SThomas, Muron, Johnson, Rizk, Bryan, Thompson
Nays – None Motion carried

4. Lower-Level Exterior Door

Moved by Bryan, supported by Johnson to approve the purchase a of lower-level exterior door from Dover in the amount of \$3,305.00.

ROLL CALL:

Yeas – SThomas, Muron, Johnson, Rizk, Bryan, Thompson, JThomas
Nays – None Motion carried

5. Door Lettering

Moved by Bryan, supported by SThomas to approve door lettering for new east entrance doors, in an amount not to exceed \$850.00. This amount is fully reimbursable by CBDG funds.

ROLL CALL:

Yeas – Muron, Johnson, Rizk, Bryan, Thompson, JThomas, SThomas
Nays – None Motion carried

6. 2026 Contract for Legal Services

Moved by Bryan, supported by Johnson to approve contract as presented, with Michael Gildner for 2026 legal services at a rate of \$175.00 per hour through January 1, 2027.

ROLL CALL:

Yeas – Johnson, Rizk, Bryan, Thompson, JThomas, SThomas, Muron
Nays – None Motion carried

7. Counter Computer

Moved by Bryan, supported by SThomas to approve the purchase of a new east end counter computer not to exceed the amount of \$1,248.00.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson

Nays – None

Motion carried

Public Comment:

Members of the public will have an opportunity to speak during the public comment portion of the meeting, and such comments will be limited to three (3) minutes per person.

None

Board Comment:

Johnson – Congratulations to Jeremy Kline for 25 years! Welcome to Howard Whitlock, you will be a good fit here. The new Genesee County Building is open, and the old admin building will be torn down. Thank you to Joe for getting Field Road redone.

Muron – Nothing at this time.

Thompson – Welcome to Isiah and Howard.

Bryan – Birch Run School District voters will have an election on November 4th, here in our board room.

SThomas – Nothing at this time.

JThomas – Welcome Officer Voorhies.

Rizk – Nothing at this time.

Moved to adjourn at 5:59 PM

Joseph A. Rizk
Supervisor

Cynthia J. Bryan
Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan, held on the 11th day of August, 2025.

Cynthia J. Bryan
Clerk