

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 10/8/2019



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 10/2/2019

To: **Corrina Guardipee-Hall ED.S.**
 Superintendent

From: Tonia M. Tatsey
Title: KW/VC Principal

Subject: **Custom Educational Consulting, LLC**

Description: 2019-2020 Instructional coaching for math at KW/Vina School. The instructor is Mary Buck.

Financial Impact: \$2,500.00

Funding Source (Budget/grant, etc.): 126.10.120.2410.320

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: Oct. 2, 2019

Board Approval: _____

Contractor: Custom Educational Consulting, LLC

Phone: 303-5947821

Address: 2123 Old Spartanburg Road, #250 Greer, SC. 29650
P.O. Box or Street Address, City, State, Zip

Type of Project/Service (be specific): Instructional Coaching for Math at KW/VC school. The instructor coach is Mary Buck.

Contracted Dates: 9/6/2019 to 9/6/2019

Rate per hour/per day: 2,500.00 x 1 # of Days = 2,500.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Not to exceed total \$ amount = _____

Total Project Cost = \$2,500.00

Contract to be paid from:

126.10.120.2410.320

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Tonia Tatsey
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.