

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
August 14, 2007**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, August 14, 2007, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard
 Mr. Mike Clayborne
 Mr. Steve Ludt
 Mr. John Nail
 Mr. Lee Tucker

Staff Present: Dr. Randy McCoy
 Mr. David Meadows
 Mr. George Noflin, Jr.
 Mrs. Diana Ezell
 Mrs. Linda Pannell
 Mr. Jim Turner
 Mrs. Julie Hinds
 Mrs. Kay Bishop
 Mr. Bob Monroe
 Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press and several guests were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Ludt, seconded by Mr. Nail, the Board voted unanimously to approve the agenda as submitted. Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Clayborne seconded by Mr. Ludt, the Board voted unanimously to approve the minutes of the July 13 special called meeting, July 31 regular meeting, and July 31 budget hearing as submitted. The President of the Board declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for Public Comments were received at this meeting of the Board.

B. Recognitions

No recognitions were scheduled for this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Facilities “Summer Projects” Update Report

Operations Director Julie Hinds presented a power-point report regarding facility projects accomplished during the summer.

B. FY08 Budget

Superintendent Randy McCoy summarized goals of the TPSD Long-Range Plan and the projected costs associated with implementation of each item. Dr. McCoy reported that the district has already reached 49.75 mils, and with the state-mandated lifetime cap of 55 mils anything higher is subject to a referendum.

A lengthy discussion was held regarding the district’s Elementary Spanish Program and needs at the Early Childhood Education Center to accommodate additional students. Discussion was also held regarding the need for two technicians in the district’s technology department, interventionists for schools (equity), and extending elementary counselors’ contracts to 11 months.

A copy of the FY08 Budget Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

(The Board took a short recess after this discussion).

SUPERINTENDENT’S REPORT

A. Consent Agenda

In accordance with Dr. McCoy’s recommendations, Mr. Nail moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements
Contractual Agreement: #CO8006
Rental of School Facility: #SFR801

2. Single Source Purchase
Single Source Purchase: #SS800
3. Donation
Donation: #2007-2008-804
4. Contract Ratification of TPSD Grant #282
5. Grant Acceptance of TPSD Grant #801 and #802
6. Notification of Advertisement for Sealed Bids (BD552 and BD553)

The motion was seconded by Mr. Tucker and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of seven (7) resident student transfers (in-district)
- b. Denial of one (1) resident student transfer (in-district)
- c. Approval for admission of twenty-five (25) non-resident students (tuition)
- d. Approval to release four (4) resident students

The motion was seconded by Mr. Ludt and was approved unanimously by all members present. A detailed copy of the Student Transfer Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Ludt moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Special Function Pay Rate for Food Service Employees
- d. Substitutes

The motion was seconded by Mr. Clayborne and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims

Mr. Clayborne reviewed the Docket of Claims prior to the meeting and moved to approve the Docket in the amount of \$461,422.49 for the period July 21, 2007, through August 3, 2007, Docket Claim #55122 through #55359 for Accounts Payable Checks #41476 through #41645. The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Policy Changes

1. Revision to TPSD Policy Exhibit EFD-E Food Prices

Dr. McCoy recommended that the Board amend TPSD Policy Exhibit EFD-E Food Prices. This amendment reflects an increase to meal prices for staff and visitors' meals due to the actual cost of meals for the district.

2. Revision to TPSD Policy DFA Revenue from Investments

Dr. McCoy recommended that the Board amend TPSD Policy DFA Revenue from Investments to comply with current laws and audit requirements.

3. Revision to TPSD Policy BDA Board of Trustees Organizational Meeting

Dr. McCoy recommended that the Board amend TPSD Policy BDA Board of Trustees Organizational Meeting. The changes reflect the deletion of the appointment of an Innovations in Education Advisory Committee member and the addition of the formation of an Audit Review Committee.

Mr. Clayborne moved to amend the above outlined policies and exhibit as submitted. The motion also included the recommendation that Mr. John Nail and Mr. Steve Ludt attend the Exit Interview with district auditors for the 2006-2007 School Year Audit in December, 2007. The motion was seconded by Mr. Tucker and was approved unanimously.

This action rescinds TPSD Policy Exhibit EFD-E dated 4/11/05, Policy DFA Revenue from Investments dated 4/24/01, and Policy BDA Board of Trustees Organizational Meeting dated 3/3/98. Copies of the above policies are marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Approval of Certificate of Substantial Completion for Reroofing Projects at King North Wing, Milam East Wing, and Carver Main Building

Superintendent Randy McCoy and Julie Hinds recommended approval of the Certificate for Substantial Completion for reroofing projects at King (North Wing), Milam (East Wing), and Carver (Main Building). The project contractor was Insulated Roofing Systems, Inc., and the architect was Pryor & Morrow Architects, P.A.

On a motion by Mr. Tucker, seconded by Mr. Nail, the Board voted unanimously to approve the above Certificate of Substantial Completion as recommended.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the above Certificate of Substantial Completion is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

B. 2007-2008 Board Goals

Following discussion Mr. Ludt moved to approve the 2007-2008 Board Goals as recommended. The motion was seconded by Mr. Clayborne and the Board voted unanimously to approve.

Upon motion duly made, seconded and carried, the President of the board declared the motion passed. A copy of 2007-2008 Board Goals is marked Exhibit 9 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. 2007-2008 Support Therapist/Interagency Agreement

Superintendent Randy McCoy and Assistant Superintendent George Noflin recommended approval of the 2007-2008 Support Therapist/Interagency Agreement between Northeast Mental Health-Mental Retardation (MH-MR) Commission and the TPSD. This agreement outlines the collaborative activities and services between the Northeast MH-MR Commission and the TPSD.

Mr. Clayborne moved to approve the 2007-2008 Support Therapist/Interagency Agreement between Northeast MH-MR Commission and the TPSD as submitted. The motion was seconded by Mr. Ludt and approved unanimously. The President of the Board declared the motion passed. A copy of above agreement is marked Exhibit 10 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Authorization to Transfer and Loan within District Accounts

Authorization was requested from the Board of Trustees to allow the district's finance director to make loans and transfers between funds as necessary for the daily operation of the finances of the school district. This authorization must be spread upon the minutes yearly.

Mr. Tucker moved to approve this authorization. The motion was seconded by Mr. Ludt and approved unanimously. The President of the Board declared the motion passed.

C. Adoption of Shortfall Resolution of Intent to Declare a Shortfall in the Collection of Ad Valorem Taxes for the School Year 2006-2007 and to Issue a Shortfall Note

Superintendent Randy McCoy reported that the calculations according to the formulas prescribed by the State Auditor's Office indicate that for the 2006-2007 school year the Tupelo Public School District has a shortfall in ad valorem tax received in the amount of \$679,849. Dr. McCoy stated that he and Finance Director Linda Pannell have been in further conversation with Attorney Jim Young regarding possible alternate resolutions to the 06-07 Ad Valorem Shortfall without doing a Tax Shortfall Note. In addition, Dr. McCoy pointed out that discussions have been held with Mr. Leroy Belk, Lee County Tax Collector, and Tupelo Mayor Neelly about possible alternate solutions to resolving the 2006-2007 ad valorem shortfall.

After discussion, on a motion by Mr. Clayborne seconded by Mr. Nail, the Board voted unanimously to adopt the Shortfall Resolution of Intent to Declare a Shortfall in the Collection of Ad Valorem Taxes for School Year 2006-2007 and to Issue a Shortfall Note. The President of the Board declared the motion passed.

A copy of the Shortfall Resolution and Tax Levy and Revenue Shortfall Note is marked Exhibit 11 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Adoption of FY08 Budget

Following discussion, Mr. Ludt moved to increase the recommended FY08 Budget in the amount of \$420,000.00 and adopt the Resolution Requesting a Tax Levy for the Support of the TPSD for the 2007-2008 School Year. With the \$420,000,000 addition, the total FY08 Budget expenditures for the TPSD amount to \$87,462,033.08. The \$420,000.000 increase is earmarked to fund the following new expenditures:

1. Two technology technicians	\$100,000
2. Interventionists for schools (equity)	50,000
3. Extend Elementary Counselors' Contracts to 11 months	70,000
4. Add One Teacher and One Assistant at ECEC	100,000
5. Two Spanish Program/ELL Coordinators	<u>100,000</u>
	\$420,000

The motion was seconded by Mr. Clayborne and approved unanimously. The President of the Board declared the motion passed.

The Tupelo Public School District FY08 Budget and the resolution for the tax levy to the City of Tupelo is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Executive Session – Land Acquisition and Personnel Matters

Board President Shawn Brevard suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing land acquisition and personnel matters.

On a motion by Mr. Clayborne, seconded by Mr. Ludt, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Shawn Brevard with the following people present: Mrs. Shawn Brevard, Mr. Mike Clayborne, Mr. Steve Ludt, Mr. John Nail, Mr. Lee Tucker, Mr. David Meadows, and Dr. Randy McCoy.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Clayborne with a second by Mr. Ludt, the Board voted unanimously to remain in Executive Session for the purpose of discussing land acquisition and personnel matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mrs. Brevard reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss land acquisition and personnel matters.

Mr. Meadows left the Executive Session after discussion of land acquisition, and later Dr. McCoy left the Executive Session.

Upon a motion by Mr. Clayborne with a second by Mr. Ludt, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Nail, seconded by Mr. Ludt, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 4:50 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Shawn Brevard, President

Mike Clayborne, Secretary