

April 29, 2025

Dr. Patrick Broncato  
Woodridge SD 68  
7925 Janes Ave  
Woodridge, IL, 60517

Agreement Number  
**19-022-0680-02**

**LETTER SENT VIA EMAIL ONLY**

Dear Authorized Representative:

The documents regarding the results of your contract solicitation for food service management company or vended meal services received in this office have been reviewed and our office has determined you may now proceed with the contract award.

The contract solicitation, which is the same document previously submitted to the Illinois State Board of Education Nutrition Department (ISBE), must become the contract. Revisions cannot be made to the executed *Invitation for Bid and Contract or Request for Proposal* without first submitting proposed revisions to the ISBE for review and receiving notification the proposed revisions are allowable. Furthermore, additional documents and/or agreements including those developed by the contractor cannot become part of the executed contract, unless otherwise approved by ISBE.

All procurement transactions must be conducted in compliance with the Conflict-of-Interest standards and requirements included in [2 CFR 200.112](#) and [2 CFR 200.318](#). All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of [2 CFR 200.319](#). In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that developed or drafted specifications requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for this procurement.

Following the contract award, you must submit, via email to [nutritionprocurement@isbe.net](mailto:nutritionprocurement@isbe.net), the [Post-Contract Award Summary Sheet](#) along with all requested documentation noted on the form. Once submitted, the documents will be reviewed, you will receive written notification have concluded the solicitation process and may proceed with using Child Nutrition Program funds to pay for the awarded contract.

If you have questions, please contact our office at 800-545-7892.

Sincerely,



Mark Haller, S.N.S.  
Director  
Nutrition Programs

CC      File  
Curtis Saindon, Woodridge SD 68

Michelle Swanson, Woodridge SD 68