



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

November 4, 2010

AGENDA ITEM: 9.3

**TOPIC: Special Education Records and Records Retention
Policy – Policy #505A**

BACKGROUND: This policy has been developed in recognition of the very different nature of the records public school districts generate in the normal course of educating their special education students and to ensure consistency in the maintenance and retention of this information. It supplements, but does not replace, Policy 505 – Use of Student Records.

PROCESS: The School Board Policy Committee has reviewed this policy. It is now being presented to the School Board for initial consideration.

RECOMMENDATION: Second reading of this policy.