

# Grade Level Closing-Administrative Regulations

April 12, 2007

## **SUMMARY:**

This item requests continued approval of administrative guidelines regarding the closings to student transfers of specific campuses by grade level due to projected enrollment, student growth, and campus classroom availability.

## **PREVIOUS BOARD ACTION:**

The Assistant Superintendents of both Elementary and Secondary Academic Programs conducted a workshop with the Board of Trustees last spring. The regulations regarding grade level closings are identical to the guidelines used for the 2006-2007 school year.

## **BACKGROUND INFORMATION:**

The establishment of the recommended guidelines of 85 % (19 to 1) of classroom capacity per grade level at the elementary level, and 92% of campus capacity per grade level at secondary campuses. Each grade level at the middle school would be closed to transfers at 306 students, and each grade level at the HS campus would be closed to transfers at 460 students.

The continuation of these administrative regulations will limit the number of transfer's allowable at all DISD campuses, in particular those in fast growth areas. It is our goal to prevent students from being sent back to their home campus as a result of student growth in a particular attendance area. These administrative regulations provide our families much needed information regarding students transfer request.

FDB Local already outlines the policy framework for student transfers; these procedures serve as administrative regulations defining the limits of student enrollment per grade level.

## **SIGNIFICANT ISSUES:**

None

## **FISCAL IMPLICATIONS:**

None

## **BENEFIT OF ACTION:**

The continuation of these administrative regulations will limit the number of transfers allowable at all DISD campuses, in particular those in fast growth areas. It is our goal to prevent students from being sent back to their home campus as a result of student growth in a particular attendance area. These administrative regulations will provide our families much needed information regarding students transfer request.

## **PROCEDURAL AND REPORTING IMPLICATIONS:**

A database of all transfers will be kept in the offices of Secondary and Elementary Programs.

The Superintendent or designee will make final determination of grade level closings.

## **PUBLIC COMMENT RECEIVED:**

None

## **ALTERNATIVES:**

Allow student transfers knowing we will return students to their home campus when the grade level enrollment reaches capacity.

Establishment of a moratorium on all student transfers during this fast growth time frame.

**OTHER COMMENTS:**

None

**SUPERINTENDENT'S RECOMMENDATION:**

The superintendent recommends the administrative guidelines be continued regarding grade level closing to student transfers as presented.

**STAFF PERSONS RESPONSIBLE:**

Jamie Wilson, Assistant Superintendent Secondary Programs  
Roger Rutherford, Assistant Superintendent of Elementary Programs

**ATTACHMENT:**

None

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

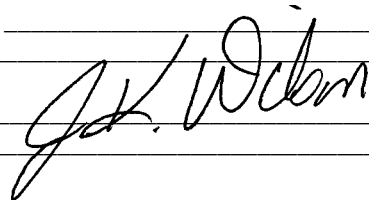
Comments: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "J. Wilson", is written over the signature line for the Staff Member Proposing Recommendation.