

EFFINGHAM COMMUNITY UNIT DISTRICT #40  
EFFINGHAM, ILLINOIS

**MINUTES**

**FACILITY/TRANSPORTATION COMMITTEE MEETING**

**THURSDAY, DECEMBER 12, 2024 1:30PM**

1. Call to Order/Pledge of Allegiance/Roll Call

Attendees: Greg Sapp, Todd Thoele, Andy Johnson, Desha Wear, Bryan West, and Kelsey Baker

2. Recognition of Visitors and Opportunity for Public Comment

3. Facilities

A. Strategic Plan

I. Provide everyone present with the approved detailed plan.

- Reviewed the facilities portion of the strategic plan.

B. Needs

I. Provide the U40 Facilities list compiled from Andy

- Reviewed the facilities list of needs such as new flooring, sinks, parking lots.
- Also discussed the need to consider purchasing 3 Mobile Trailer Classrooms to be placed on the Southside Elementary School Property to be able to bring the 3 classrooms of 2nd graders currently at Central.
- Parking lots at Effingham High School and the north side of Central need to be completed as soon as possible. Estimated cost would be around \$4 million dollars. District would need to seek Working Cash Bonds most likely to pay for these projects.
  - Suggested timeline from Mr. Johnson would be the Summer of 2025' if the contractors could make that happen.

C. Library updates

I. Central Library Updates

- The library at Central needs to be completed sooner than later. Recommendation from Mr. Johnson, would be to seek approval from the school board to move forward with the project and seek bonds to help pay for the work that is needed.
- Timeline of desire would be summer 2025' if the contractors could make that happen.

D. Next steps for board of education on facility plan (discussion)

I. Suggestions and ideas were presented from Mr. Johnson

A few ideas that could be considered for board approval in the future:

1. Seek bonds to pay for the projects which would mean property tax increases to meet the financial obligations.
2. Fund balances from several funds such as O & M and Education.

#### 4. Transportation

##### A. Personnel

###### I. Updates on driver retirements / replacement plans

- Several drivers will be retiring in the near future and we do not have replacement available at this time to meet the needs that will be created by the retirements

###### II. Update on Mechanic / Assistant mechanic positions

- Mechanic position is still posted
- Interviews for all applicants will take place soon
- The current contracted service contract will run out at the end of January 2025'
- The Superintendent and the EESPA union are still in talks over salary for the mechanic position.

###### III. Director of Transportation

- Bryan West new Transportation Director was present and introduced himself and provided

##### B. Software update / procedures / what's coming

###### I. Updates on GPS access, etc.

- Bryan West the new transportation director will be working on the implementation of several items starting in January 2025 (such as):
  - Parent app to help track where your child is.
  - Devices to be implemented to the bus for substitute drivers to use to follow the route they are driving.

##### C. Fleet update

###### I. Plan for next suggested purchases of vehicles (buses, trucks, vans, etc)

- Updates to come at future meetings on this information.

#### 5. Other

#### 6. Recommendations from Committee for Board Action at Upcoming Board Meetings

#### 7. Adjourn – 2:30 PM

**Date of Minutes:**      **Thursday, December 12, 2024**

**Date of Approval:**      \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary