

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECUE

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: Santa Secret Shop

Full Name of Sponsor/Coach/Outside Officer: Tracy Warren/Donna Knight

Dates of fundraising activity: Beginning - 12/01/2025 Ending - 12/05/2025

Location of fundraising: In school only # of Fundraiser: 3 of 3 fundraisers

Describe the fundraiser: Santa Secret shop sale for students to purchase gifts etc...

N/A

of students involved: 575 Anticipated revenue: \$ \$1000

student rewards and awards

Anticipated use of revenue: _____

N/A

Were students informed in writing that the fundraiser is voluntary? Yes

Tracy Warren

10/17/2025

Signature of Sponsor/Coach/Outside Organization Officer

Date

Approved by:

Donna Knight

Donna Knight (Oct 20, 2025 07:05:00 CDT)

Signature of Principal

10/20/2025

Date

Montgomery Noblitt

Montgomery Noblitt (Oct 20, 2025 12:36:13 CDT)

Signature of Asst. Superintendent

10/20/2025

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date