

Meeting Minutes

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1. Call to Order at 7:30 PM
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call (alphabetical order): Present in Attendance: Jodie Davy, Jamie Isane, Brent Olson, Carol Rhen
Absent: Cari Dostal (*DNR Deer Sample Testing for CWD*)
Jeremy Swenson (*Conference/Section Football Awards Banquet*)
 - 1.3. Administration & Department Heads: Present in Attendance: Kevin Ricke, Stacey Warne, Tom Dostal
Absent: Striker Hasson (*Conference/Section Football Awards Banquet*)
Shena Brandt (*Attendance will be per request in the future*)
2. Visitor Comments – None
Visitors Present (alphabetical order): Present in Attendance: Ryan Bergeron and Mike Coltom
 - 2.1. Listening Session – None
3. Recommendation to add and/or remove items to the agenda from Board Members or School Administrators – None
4. Approval of Agenda
 - 4.1. A motion was made by Member **Davy** to approve the agenda for the Regular School Board Meeting Monday, November 8, 2021, as presented. Seconded by Member **Rhen**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.
5. Minutes
 - 5.1. A motion was made by Member **Olson** to approve the minutes of the Regular School Board Meeting held on Monday, October 11, 2021 as presented. Seconded by Member **Davy**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.
6. Consent Agenda
 - 6.1. Pay Bills: A motion was made by Member **Rhen** to approve the payment of bills check #**61485** through check #**61568** for a total of \$70,292.71 as listed, voided check #**61283** to Remittance Processing Department in the amount of \$249.00, and Purchasing Card electronic payments dated November 3, 2021 and Electronic Fund Transfers as submitted. Seconded by Member **Davy**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.
7. Communications
 - 7.1. Buildings and Grounds
Concern forwarded by Striker Hasson
 - District needs to explore a variety of advertising recruitment strategies to secure cleaner/custodian substitutes.
 - District may need to explore higher rates of pay for cleaner/custodian substitutes to compete with other employers for temporary services or explore offering ‘sign-on’ bonus incentives.
 - Explore incentives for current internal school employees interested in additional income opportunities to do cleaner/custodial substituting (i.e., Food Service, Paraprofessionals, Bus Drivers, Teachers)

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7. Communications *continued*

7.2. Election of School Board Members to the Board of Directors of the Northwest Service Cooperative (NWSC) for terms starting January 1, 2022. There are four (4) positions open for four (4) year terms. Be sure to vote for a total of four (4). Ballots must be at the NWSC office by 4 p.m. on Monday, December 6, 2021.

7.3. Superintendent

7.3.a. Personnel Vacancies: Paraprofessional for Jr. High/Sr. High Special Education
FIRST Robotics Advisor
One-Act Play Advisor
Jr. High Knowledge Bowl Advisor

7.3.b. Miscellaneous Items to be reported by Superintendent – attached

Attachments: (3)

- Misc Items to Report by Superintendent 08 Nov 2021
- MSBA Annual Conference Jan. 13-14 with Early Bird Sessions Jan. 12, 2022
- MSBA Leader Conference 13-14 January 2022 at Minneapolis Conv Ctr Flyer

7.3.c. Badger School District Budget to Actual Expenditure Report As requested by Board in previous fiscal years; this document will be provided on a monthly basis.

Description: Budget consists of 4 fund balances:

01 General Fund
02 Food Service
04 Community Services
08 Scholarships * see attached

7.4. Dean of Students

7.4.a. Enrollment as of November 5

7.4.b. Dates of Interest – attached

7.5. ~~Business Manager~~ (attendance per request in advance)

8. Reports

8.1. Accept October Donations: A motion was made by Member **Rhen** to accept the following cash donations as listed in the description below. Seconded by Member **Olson**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

Description: Donations for Football Field Improvements:

\$250.00 Roseau County Coop Association
\$500.00 Greenbush Veterinary Clinic
\$ 50.00 Roseau County Ford
\$250.00 CHS
\$100.00 Roseau County Mutual
\$200.00 Darrell and Sophie Warne
\$250.00 Waage Farms
\$300.00 Greenbush Ace Hardware
\$100.00 Ronald Howell-DBA Twins Corner Café
\$100.00 C/N Sanitation
\$100.00 Burkel Grain Service
\$100.00 Central Boiler
\$500.00 Mattracks, Inc.

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8. Reports *continued*

- 8.2. Accept Cash Report: A motion was made by Member **Rhen** to accept the cash report through October 31, 2021 subject to audit. Seconded by Member **Davy**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

9. Proposed Resolutions

- 9.1. Approve Business Manager Accountant Re-hire: A motion was made by Member **Rhen** to approve Shena Brandt for the Business Manager Accountant position with a starting date of Wednesday, October 20, 2021 minus loss of two days daily rate of pay for the two-day gap in services that occurred on Monday, October 18, 2021 and Tuesday, October 19, 2021. Seconded by Member **Olson**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.
- 9.2. Discontinue Outsourcing of Payroll-Related Accounting: A motion was made by Member **Olson** to approve terminating outsourced payroll-related accounting services with Brady Martz (Grand Forks, ND office) effective Wednesday, October 20, 2021. Seconded by Member **Davy**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

Description: Our school district may be appropriately invoiced for preliminary payroll outsourcing services that were completed in the month of October prior to the re-hire of Business Manager Accountant as of their/her first day of resumed service on October 20, 2021. Thank you to the Brady Martz team standing ready to provide outsourced accounting services if needed.

- 9.3. Approve Bus Purchase: A motion was made by Member **Rhen** to approve purchasing 2022 IC 77 Passenger Bus for \$96,974 (plus title/transfer/license fees) bus from Hogle Bus Inc. through the state Minnesota bid quote process. Seconded by Member **Davy**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

Description: Estimate Package E: 2022 IC 77 Passenger Bus (with seat belt ready seats)
Gasoline Power Solutions 8.8 L V8 (265 hp, 548 ft lbs of torque);
PTS 2500 Allison Transmission
\$96,974 (plus title/transfer/license fees)

- 9.4. Award Snow Removal Bid: A motion was made by Member **Olson**, seconded by Member **Davy** to award Ridge Sales the Snow Removal Bid for 2021-2022 academic year as presented. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

Description: Bids (only one bid) were opened at the previous October 11, 2021 School Board Meeting. Approval of bid was tabled until some follow up questions were answered for tonight.

- 9.5. Second Reading & Adoption: A motion was made by Member **Rhen** to approve the Second Reading and adoption of Policy 806 Crisis Management Policy as presented. The first reading was at the August 9, 2021 School Board Meeting (agenda item 9.4). The motion seconded by Member **Olson**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

Description: Contact information for several community resources has been updated in the Crisis Plan. The Building Map (Fire Drill Exit Routes) will replace Page 9 once we receive the newly digitized format.

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9. Proposed Resolutions *continued*

- 9.6. Adopt and approve MSHSL Grant application to offset Student Activity Fees: A motion was made by Member **Olson**, to adopt resolution by Governing Board of Independent School District No. 676 Badger, Minnesota supporting FORM A Application to Minnesota State High School League Foundation. Seconded by Member **Davy**.

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts; recognizes the value of student participation in extracurricular activities; and

WHEREAS, the Governing Board of Independent School District No. 676 Badger, Minnesota

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

THEREFORE, BE IT RESOLVED, that the Governing Board of Independent School District No. 676 Badger, Minnesota Adopted this **Eighth (8)** day of **November**, 2021.

Roll Call Vote: Yes = Jodie Davy, Jamie Isane, Brent Olson and Carol Rhen

No = None

BE IT RESOLVED the motion carries unanimously by a 4-Yes to 0-No vote. **U.C.**

Signature for MSHSL

School Board Chair

Signature for MSHSL

School Board Clerk

- 9.7. BEA Seniority List: A motion was made by Member **Rhen** to approve the Badger Education Association of Teachers Seniority List as presented. Seconded by Member **Davy**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

10. Adjourn: Recommended motion: Member **Davy** moved to adjourn at 8:37 PM. Motion seconded by Member **Olson**. 4-Yes and 0-No vote; **U.C.** = The motion carried unanimously.

Upcoming Dates:

World's Best Workforce Advisory Committee/Public Meeting – time/location/date to be announced on or prior to December 13, 2021

Safety Committee Meeting – December 13, 2021 @ 6:00 PM classroom location to be announced

Truth in Taxation Hearing/Public Meeting – December 13, 2021 @ 7:00 PM in the Business & Tech Room 29

Regular School Board Meeting – December 13, 2021 @ 7:30 PM in the Business & Tech Room 29.

Looking Ahead: Technology Committee/Technology Audit Work Session

Facility Needs Assessment Work Sessions – Short-term and Long-term

Cari Dostal, Clerk

Jamie Isane, Chairperson