



BOARD MEETING DATE
October 29, 2012

MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

POLICY ISSUE/SITUATION

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

BACKGROUND INFORMATION:

The Community Engagement Committee minutes received through October 2012 have been reviewed. No boxed items of concern are noted.

RECOMMENDATION:

(12-225) It is recommended that the School Board and administrative staff receive the above review as an information item.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**WESTVIEW HIGH SCHOOL
COMMUNITY ENGAGEMENT COMMITTEE MINUTES
10/5/12**

CEC Members

- Susan Day – Chairperson
- Barbara Schulz – Scribe - Community Representative
- Jim Schulz - Community Representative
- Tracy Schmerber - Community Representative
- Rod Barraclough - Assistant Principal
- Mike Chamberlain - Principal

Welcome to Tracy Schmerber – new Community Representative. Mike gave her a general overview of what the Community Engagement Committee's purpose is.

Facility Use Applications to be processed:

- Westview Cheer Clinic – November 2, 2012
Fundraiser that will bring in younger kids to teach them basics of cheer. Requested the Gym & Cafeteria. Will need a custodian - \$53/hr for a total of \$212.00. Approved.
- Westview Winter Classic, sponsored by Westview Band, has been turned in – although there are a couple items to be clarified/confirmed before we need to approve it. Will be March 22, 2013 from 4pm – midnight for set up and March 23, 2013 from 5am – midnight. Tabled until next month.

Requests will be coming in for banquets for fall sports. Most will be handled internally as they are requested.

The question was raised – regarding priority given for events / sports. Each coach is given 2 events and there is a priority for In-district requests over Out-of-District requests.

Principal's Report

- 1) Homecoming – it was a great week. We had good assemblies – 2 of the same in order to accommodate the school in the same day. The game was huge – largest attendance ever. There were a little of 1000 kids at the homecoming dance and no issues at the dance.
- 2) Club Rush is this week – lots of clubs and activities available for interested kids. All clubs have to have an advisor – some clubs are finding that a little difficult as the advisor that was formerly with them may have been transferred and not at Westview any longer, but the kids have been very understanding are figuring out how to work out any issues.

- 3) Back to School night was Wednesday, 10/3. Had the opportunity to have it during Homecoming week, but chose to bump it back one week, then had to compete with the Presidential Debate. Not ideal either way, but there was a good turn-out and there was positive feedback from teachers and parents.
- 4) Synergy. This has been a struggle. Continue to have issues with it and one gets solved only to have another crop up. For instance, Aloha HS and Sunset HS had both entered seating charts – pictures of the charts – only to have them disappear. Another issue was 3 teachers had input grades only to have them all disappear. 2 teachers had back-up notes, the 3rd didn't. It's definitely a system where the bugs and/or commands can affect aspects of the program without realizing the how or why. The Vendor continues to customize it as needed, but as it continues to be utilized in the district, they continue to have to work out issues. Even Synergy trainers are finding that the troubleshooting can take 90 minutes to fix/determine the error. Parent access should be by February 1.
- 5) Westview was able to hire 2 additional instructional aides. Due to funds saved from Unemployment \$'s, there was enough allocated to Westview for the aides. Staff was consulted and they agreed to one for the English department & one for the Math department.
- 6) Enrollment numbers – We were anticipated at 2425 and we are at 2440. Overall the district is very close to their projections.

Question was raised regarding the new Science Curriculum – the teachers really enjoy the Physics / Chem / Bio Stem that they are teaching. There has been a lot of team building and team teaching within this department. During the summer, the decision was made to organize the teachers into teams where they can share ideas, classrooms, kids, etc. They all have the same plan time as well & an instructional aide for that department. It seems to have been a good decision as they are all working well together.

Next Meeting: November 2, 2012.

Community Engagement Committee Meeting
October 5, 2012

In attendance:

Eric McElroy, Parent
Heather Teague, Parent
Diane Swingen, Parent
Teresa Clemens-Brower, Principal

Building Use Requests:

- ∞ Approved-Girl Scouts (Sally Ebanks troop)-Pod 4

Parent Complaint Regarding Approved Facility Use Application for the After School Care Program (currently renting our cafeteria from 3:05-5:45 on school days)

- ∞ A written complaint regarding the program had been submitted. A family felt that they had been abruptly dismissed from the program.
- ∞ This is the third complaint of this nature. In November 2011 and January 2012, other families called the school with similar complaints.
- ∞ Eric noted that there seems to be evidence to suggest that the provider does not have a clear written notification system for handling student discipline.
- ∞ Heather believes that up front notification would prevent concerns of this nature coming to the committee. A written agreement, signed yearly by the family and student is often standard at other childcare centers. A written agreement stating which behaviors result in immediate dismissal from the program, which behaviors result in a written warning before dismissal and which student behaviors result in a series of interventions supported by the parent and provider and for how long before dismissal would provide the committee with evidence to show that there is a clear system for handling student discipline.
- ∞ Laura suggested that we continue to monitor complaints and whether the provider has written documentation to show families involved in making the complaint were informed of the process.
- ∞ Heather noted that our committee should provide each Facility Use User with clear written expectations about our expectation (in the form of mtg. min.) so that the provider has warning that there is a possibility of the agreement being terminated (with 30 days written notice) or not renewed in future years
- ∞ Laura recognizes that on-site childcare after school provides a valuable service for our families.
- ∞ Information on this discussion will be shared with the provider.

Increasing Parent and Community Engagement

- ∞ How will we reach our to our community this year?
 - Canfield Retirement Center was active with us last year. Are there other places like that we'd like to try to partner with?
 - Do our families know they can use space for a fee for special events?

Next meeting: November 2, 2012 at 9:00am in Principal's Office

Community Engagement Committee Meeting
September 7, 2012

In attendance:

Eric McElroy

Teresa Clemens-Brower

Building Use Requests:

- ∞ Approved-Bricks for Kids
- ∞ Approved-Math Games
- ∞ Approved-Girl Scouts
- ∞ Approved--Church Service
- ∞ Approved--Kids Active Now
- ∞ Approved--Girl Scouts
- ∞ Approved--Soccer Shots-
- ∞ Approved-Oregon State Tae Kwon Do

New Committee Member Recruitment

- ∞ Eric and Teresa will look for new members
- ∞ Announcement will be made at PTC meeting

Next meeting: October 5 at 9:00am in Principal's Office

**Hiteon Elementary
Community Engagement Committee Minutes
October 9, 2012**

Attendance: Ginny Hansmann, Shannon Herbers, Cathy Manor, Stacie Ayers

Meeting was called to order at 9:40AM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

Public Input: None

Principal's Remarks:

- Enrollment is staying about the same as the beginning of the school year; a little less than 700 students.
- Mrs. Chelf's 4th grade class is the largest at 36 students.
- Teachers are being supported with great volunteer help.
- Friday, October 12th is a no school day for students. Hiteon staff will be participating in a Michael Grinder: ENVoY Workshop along with seven other area schools. This program is designed to show educators how to use influence rather than power to manage the classroom.

Previous Business:

New Business:

- Stacie Ayers is joining us as an official Hiteon Community Engagement Committee member.
- Stacie raised a concern about school handwriting being taught consistently. Zaner-Bloser is the standard for handwriting. Mrs. Hansmann will verify that everyone is on board with the standard.
- Certified staff is required to attend three night events such as Back to School Night, Music Programs, Science Fair etc. Evening conferences are not included.
- Discussed how best to use PTC funds to support school needs. Ideas include: benches, track, playground equipment, writers or artist in residence. The PTC is going to survey parents and staff for suggestions. Mrs. Hansmann reiterated that using funds to support teaching and learning will always be her top priority. The \$10,000 given by the PTC for technology has been used to purchase items on her 3-5 year technology plan for making sure classrooms have SMART boards, projectors, elmos, and speaker systems, as well as outfitting the technology lab with enough workstations to support the larger class sizes.
- More discussion on collaboration/late start. Collaboration focuses on student growth in three areas: reading, writing and math. The district is sending out a teacher survey about the Learning Team Proposal. There will be a Learning Team Information Night for parents on October 23rd.
- Site Council Members are parents (MaryPat Janowski, Sharon Friedman and Keeley Haugen) and staff (Fran Sinapi, Jamie Lapp, Megan Nace, and Sean Levery). Their focus is math and writing.

Building Use Requests:

1. **Cub Scouts Pack 872** (James Laffin) has been approved to use the cafeteria for scout meetings the second and fourth Wednesday of each month 9/19/12 – 3/13/13 from 6:30PM – 8:00PM. No fees applied.
2. **1st Grade Basketball** has been approved to use the gym on Wednesdays 11/7/12 – 12/19/12 from 4:30-6:00 as long as there is no conflict with THRPD/YMCA usage of the gym. Fees assessed as per the district fee schedule.
3. **Champions** has been approved to use the cafeteria for childcare from 6:30AM to 6:00PM on 10/12/11. Fees assessed as per the district fee schedule.
4. **Community Action Organization (Head Start)** has been approved to use the hallway area in front of the Head Start classroom from 5:00PM to 7:00PM every second Thursday 10/11/12 – 5/9/13. No fees applied.
5. **Community Action Organization (Head Start)** has been approved to use the hallway area in front of the Head Start classroom from 4:30PM to 6:00PM 10/11/12 and the third Thursday of the month November 2012 thru May 2013. No fees applied.

CEC Meetings (Tuesdays at 9:30am): The next meeting is Tuesday, November 13, 2012.

Quarterly CEC Meeting: Cedar Park Middle School, Thursday, November 8th from 7pm-9pm

Meeting adjourned at 11:00 AM

10/10/2012

AHS Site Council
October 24, 2012

Bridget O'Connor, Laura Wilson, Jean Mecham, Ken Yarnell, Gabriel Jones, Jahed Sukhun, Rob Gennrich, Tyrone Henry, Chris Wickham, Katja Freeborn, Trinkia Ashby, Jason Smith, Sarafina Warner, Rome Poracsky

Meeting called to order 3:05

Intro of members

Serafina shared her assignment: Resource Counselor: community members, food pantry, clothes, (parent volunteers staff Food Closet), meet with "homeless" students (200 couch surfing to kids with anyone other than parent), AHS has own version of BDS Clothes Closet, help find shelter info for families/kids

Start with Public Comment: visitors?

Open Comment: give feedback, say things about the school

Jean: PSAT only at AHS on a school day, meets the needs of many more kids, almost 200 kids participated, worth the effort

NMSQC: how to become a national merit scholar, rankings for colleges, how to get on recruiting lists

Recommend informing all staff, Back-to-School Night Info

Rob: Report Cards? Progress Reports sent out, some teachers already received emails

Nuts and Bolts: Now quarterly meetings, rather than monthly, Laura Wilson to bring snacks for January, Trinkia in March

Minutes: Rotate Note Taking, Katja first meeting

Ken, Principal's Report: blue folder, teacher and parent led committee, NOT Principal directed (Thank you for coming)

One of the most critical committees

1991, Site Councils established in Oregon: Legislature felt parents/community needed to be more involved
20/20 Grant 1980s at AHS, we helped testify as to the benefits

not a management tool (not to discuss the skirt lengths of Analanis)

We are like a Board of Directors, set policy, monitor policies, big picture vision

We will set the tone, Thank You, best thinking needed

Scores went up: State Report Card Rudy Crew (NYCity Schools-growth models)

Newsweek, top 6% of schools, 5th in Oregon

Perfect Storm: huge curriculum changes in science/new student data base, lots of glitches,

Synergy/personnel changes 11 lay-offs, 18 transfers in, 16 transfers out/schedule change, trimester → semester/class sizes

But: 60% less discipline problems/ 1/3 the kids in suspension rooms

How long can teachers take the big classes?

How long can our neediest kids keep "listening" to more lecture style classes?

Discipline spikes right after grades come out, we will see how we are doing

Same problems at other 48 schools? (Jahed)

Our class sizes are lower, because of mobility and poverty, we have the highest poverty allocation (we have lowest class sizes in the district)

Tyrone: Discipline? What steps are taken when kid acts out in class?

1. Solve in class. (Staff is really responsive to needs of kids)
2. Write referral, to VicePrincipal or to 9th-Grade Team Leader, Dennis Joule
3. Or Detention Room, Mr. Bates
4. Administrator takes steps as needed
5. Principal takes expulsion issues (drugs, weapons, etc.)
6. Counselors near Admins (help as needed to know the troubles)
 - a. Can connect families with county agencies
 - b. Cannot recommend different specific programs

Gold Paper: Last year's plans

Took big picture role

Literacy (Cary)/Standards Based Teaching (Kulia)/Oregon Diploma (Brian)

Equity (Ken Yarnell)

Our job: review/revise/monitor goals from last year

District (State) requires each HS have a set of goals – The School Improvement Plan

Rob: Is there integration with other feeder schools? Working on it, especially in January with new administrative goals from District

Read blue paper of random data

Tyrone: Tracking? Trades Program? Union contacts... Women in Trades

Rome: Job Corps, need to get more word out

Gabriel Jones: What are the trades at AHS?

Little Warriors/AutoCAD/Auto Program/Wood Shop-one for women/ Marketing Program/

ROTC? Parents may have not wanted it for PC reasons

Literacy

Written OAKS, poor handwriting? Typing the submission?

What changes were there between 9th and 10th grade years?

Can we get data from elementary #s for each high school, to see, if we are helping students improve the trajectory of academic success

What happened between 09/10 and 10/11

What's the difference between OAKS and ACT

How do we compare ACT/OAKS

Are we teaching to the test of the OAKS vs. applying what we have been learning w/ACT

Why is there such a difference between academic achievement, when the district is supposed to be doing the same thing?

What are the SES factors that affect learning? Between AHS and WHS

What is the spike in Math between 9/10 and 10/11

Chris (Literacy pull-out was successful) Did Math improve as a result of the literacy work?

Serafina: At some point these became graduation requirements. 11/12 first year for reading-writing this year, next year math

Should we include a math goal? Or literacy goal more inclusive for math targets

Why just literacy: Oregon Diploma required it soon (goals from 3 or 4 years ago)

Triage

How do we respond to continuously evolving state requirements?

How many 12/13 students would graduate passing new math requirements?

Tyrone: Do you think the Oregon DE has taken a softer approach with the math?

Chris: the opposite, no more lower classes to dip down to

Bridget: MS and Elem let kids advance with low skills, but HS cannot have lower classes, so we still have to only teach what we are allowed to

Tyrone: Must meet with MS, so they can have clear goals to get kids to HS Readiness

Bridget: District is aligning the requirements

Ken: Principals do meet and discuss the issues

Katja: Data Warehouse resources for all ages and progress?

ACT: can we do better at preparing kids to take the test?

OR Diploma

ACT Scores

Equity

Why is there such a difference between academic achievement, when the district is supposed to be doing the same thing?

What are the SES factors that affect learning? Between AHS and WHS

Tyrone: Influx of Somali students? Are they able to access the test

Assessment of why we (site council, staff, admin) think there is a disparity (what is the gap?) between kids' success

What do kids think is the factor for prediction of success based on diversity categories? Survey?

What are the AP break-downs for grades? Inclusive program vs. selective

"It's the journey" Jason. AP Program Philosophy

skill sets required for each program, start much earlier

no translators needed at Scholarship Night, Why?? Where was the diversity?

Last year's goal focused on: what is the gap? Male vs. Female

increasing diversity in SS, Literature, but not in math and science

the model for Oregon, but not in math or science

SBLS

Unified grading structure between instructors? Within the district?

How do we align within the district?

What is the plan between now and January?

These ideas were generated to be given to the different committees to direct them in their goal setting and thinking

Next meeting on November 28th

Item for next agenda: Get parents aligned with a committee.