



Respect - Collaboration - Inclusiveness - Empathy - Resilience

MEMORANDUM

TO: ISD 110 School Board

FROM: Brian Gersich, Superintendent

DATE: August 10, 2026

RE: School Board Member Site Visits

As noted in the past, our Board Handbook has language related to site visits. The purpose of this schedule is to help create structure and planning around building visits to ensure each of our educational sites is visited by a member of the school board over the course of the school year. By visiting our buildings during the school day, board members can gain an additional understanding of the education process, while also creating a level of exposure to the amazing teachers, students, and support staff we have in our district. This additional perspective supports the Board as it makes decisions related to the priorities of our district.

As noted in the handbook, "Board members must take care to separate their parent/volunteer roles from their roles as Board members." To support that separation, the proposal is to have Board members visit specific sites each year, partially assigned so as to mitigate how often board members would visit a site already attended by their children. That is to say, there is an assumption that a Board member already visits that site as a parent. Therefore, these visits would ensure you have just a single role, that of a Board member.

As such, and also as outlined in the Board Handbook, "Board members must remember that they do not serve in an administrative role and should not attempt to direct, criticize, discipline, or disrupt the work of staff members."

Goal: over the course of the fall (and spring if desired) schedule a visit to the site.

To do so: email the principal of the site and CC the superintendent to schedule the visit, preferably about 1 hour. As you prepare, please consider what information might be helpful to learn about the site, and keep in mind the perspectives of the board to observe our system from "10,000 feet".

Proposed Revised Site Assignments:

Site	Principal / Contact	Board Member
Bayview	Ann Swanson	Kim Kelzer-Breeden
Laketown	Keith Baune	Amanda Wilson
Southview	Dr. Khuzana DeVaan	Melanie Hagen
Waconia Middle School	Shane Clausen	Heather Arnita
Waconia High School	Paul Sparby	Ryan Rosin
Waconia Alternative Learning	Paul Sparby (Jill Sabol)	Kelly Amott
Waconia PK (District Office)	Steve Jensen	Jesse Bergstrom