



# Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

---

**TO:** Dr. Albert G. Roberts, Superintendent

**FROM:** Therese M. O'Neill, Assistant Superintendent for Finance & Operations

**RE:** End-of-Year Transfer Resolutions

**DATE:** June 10, 2014

Annually, given the use of DSEB (Debt Service Extension Base) borrowing to support our capital project work, a transfer resolution must be adopted by the Board allowing the transfer of bond proceeds received in December, 2013, from Working Cash Fund to Education Fund. With recent legislation, the transfer can be now made from Working Cash directly to the Capital Projects Fund; however, our legal counsel is deferring to our bond counsel (Chapman & Cutler) and supports first transferring from the Working Cash Fund to Operations & Maintenance and then from Operations & Maintenance to Capital Projects.

There are also two additional transfer resolutions that must occur:

1. Transfer from Education to Debt Service (for all lease agreement payments);
2. Transfer of interest from various fund to the Education Fund.

Attached are the three formal resolutions:

1. Transferring \$3,086,000 from the Working Cash Fund to the Operations & Maintenance Fund and then from Operations & Maintenance to Capital Projects Fund as a result of our DSEB borrowing in October, 2013 which closed in December, 2013.
2. Transferring \$725,129 from the Education Fund to the Debt Service Fund for lease payments (computers and copiers).
3. Transferring interest earnings of approximately \$40,083 (utilizing actual receipts from July 2013 through April 2014 and prorating through June, 2014) from the Operations & Maintenance, Debt Service & Working Cash Funds to the Education Fund.

tmo

Attachments (3)

## RESOLUTION ABATING WORKING CASH FUND

**WHEREAS**, the Board of Education of Oak Park School District No. 97, Cook County, Illinois (the "Board of Education"), has created, maintained and administered a fund known as a "Working Cash Fund" in the manner prescribed in Article 20 of *The School Code* (ILCS 5/20-1 *et seq.*) for the purpose of enabling Oak Park School District No. 97, Cook County, Illinois ("School District") to have in its treasury at all times sufficient money to meet demands thereon for ordinary and necessary expenditures for corporate purposes; and

**WHEREAS**, the Board of Education may abate the Working Cash Fund upon adoption of a resolution so providing and directing the transfer of the amount abated in such fund to the Educational Fund at the close of the current school year pursuant to Article 20 of *The School Code*; and

**WHEREAS**, the Board of Education finds that it is both financially prudent and necessary to abate the Working Cash Fund in the amount of \$3,086,000, that the fund most in need of the money is the Educational Fund, and that the amount to the credit of the Working Cash Fund after such transfer, including taxes levied pursuant to Section 20-3 and not yet collected and amounts transferred pursuant to Section 20-4 and to be reimbursed to the Working Cash Fund, equals 0.05% or more of the current value, as equalized or assessed by the Department of Revenue, of the taxable property in the School District.

**WHEREAS**, the Board of Education finds that the fund most in need of such abated monies is the Operations and Maintenance Fund; and

**WHEREAS**, pursuant to Section 100.50(d)(2) of the accounting regulations of the Illinois State Board of Education ("ISBE"), when revenues or other sources of funds are pledged to pay for a capital project or acquisition, the monies shall be transferred into the Capital Projects Fund, except in case of acquisition of any equipment that must be financed from the Transportation Fund pursuant to Section 17-8 of the *School Code*; and

**WHEREAS**, the Board of Education finds that upon transfer of the abated monies into the Operations and Maintenance Fund, said monies shall be pledged to pay for a capital project or acquisition and shall be transferred to the Capital Projects Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Oak Park School District No. 97, Cook County, Illinois, as follows:

**Section 1:** The Working Cash Fund of the School District is hereby abated in the following amount(s):

<u>Amount</u>	<u>Transferor Fund</u>	<u>Receiving Fund</u>
\$3,086,000	Working Cash Fund	Operations and Maintenance Fund

**Section 2:** The Treasurer of the School District is hereby directed to:

- (a) permanently transfer the amount as set forth in Section 1 above; and
- (b) if necessary to effectuate such abatement and permanent transfer, pay to the Receiving Fund any outstanding Working Cash Fund loans to any other fund of the School District; and
- (c) if necessary to effectuate such abatement, pay to the Receiving Fund any outstanding taxes of the School District levied pursuant to Section 20-3 of the *School Code* (ILCS 5/20-3).

**Section 3:** Upon completion of the transfer in Section 2 above, the Treasurer of the School District is further directed to transfer the same amount from the Operations and Maintenance Fund to the Capital Projects Fund.

**Section 4:** All resolutions or parts thereof in conflict with this Resolution shall be repealed and this Resolution shall be in full force and effect immediately upon its passage.

**ADOPTED** this 24th day of June, 2014, by the following roll call vote:

AYES:

NAYS:

ABSENT:

---

President, Board of Education

ATTEST:

---

Secretary, Board of Education

HLEK #: 181107\_2.DOC

**RESOLUTION TO TRANSFER \$725,129 FROM EDUCATION FUND TO DEBT  
SERVICE FUND**

**WHEREAS**, Oak Park School District 97, Cook County, Illinois (the District) heretofore entered into a lease payment arrangement for computers and copiers districtwide with annual total payments of \$725,129; and,

**WHEREAS**, such lease payment arrangement is considered an obligation of the Debt Service Fund; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Oak Park School District 97, Cook County, Illinois, that the Business Office be directed to transfer \$725,129 from the Education Fund to the Debt Service Fund to support the payment of this annual obligation.

Dated this 24th day of June, 2014.

President, Board of Education

Secretary, Board of Education

**Resolution authorizing the Transfer of Interest Income from the Operations & Maintenance,  
Debt Service and Working Cash Funds to the Educational Fund**

**WHEREAS**, pursuant to Section 10-22.44 of *The School Code* (105 ILCS 5/10-22/44), the Board of Education of Oak Park School District No. 97, Cook County, Illinois ("School District"), is empowered to transfer interest earned from any moneys of the School District to the fund of the School District that is most in need of such interest income as determined by the Board; and,

**WHEREAS**, such transfer authority does not apply to any interest earned which has been earmarked or restricted by the Board for a designated purpose, and further does not apply to any interest earned on any funds for purposes of Illinois Municipal Retirement under the *Pension Code* [40 ILCS 5/1-101 et seq.], Tort Immunity under the *Local Governmental and Governmental Employees Tort Immunity Act* [745 ILCS 10/1-101 et seq.], Fire Prevention, Safety, Energy Conservation and School Security Purposes under Section 17-2.11 [105 ILCS 5/17-2.11], and Capital Improvements under Section 17-2.3 [105 ILCS 5/17-2.3], the interest on which funds may be used only for the purposes authorized for such exempted funds; and,

**WHEREAS**, the School District has interest money in its Operation & Maintenance, Debt Service and Working Cash Funds which have not been earmarked or restricted by the Board for a designated purpose, and which does not constitute interest earned on any of the enumerated, exempted funds in the foregoing paragraph; and,

**WHEREAS**, the Board of Education finds and determines that the Educational Fund is most in need of interest income earned from monies in the Operations & Maintenance, Debt Service and Working Cash Funds; and,

**WHEREAS**, the Board of Education finds and determines that it is in the best interests of the School District \_to transfer unrestricted and not otherwise earmarked interest earned from money in the Operations & Maintenance, Debt Service and Working Cash Funds to the Educational Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Oak Park School District No. 97, Cook County, Illinois, as follows:

**Section 1:** The Preamble above is hereby incorporated into the body of this Resolution.

**Section 2:** Interest earned from money in the Operations & Maintenance (up to \$4,023), Debt Service (up to \$651) and Working Cash Fund (up to \$ 35,408) in the total amount of approximately Forty-three Thousand Eight Hundred Sixty-Two Dollars (\$40,083), which is not earmarked, restricted or otherwise exempted, shall be transferred to the Educational Fund;

**Section 3:** The Treasurer is directed to transfer such from the Operations & Maintenance, Debt Service and Working Cash Fund to the Educational Fund; and,

**Section 4:** This Resolution shall be in full force and effect immediately upon its adoption.

**ADOPTED** this 24th day of June, 2014, by the following roll call vote:

AYES:

NAYS:

ABSENT:

---

President, Board of Education

ATTEST:

---

Secretary, Board of Education