



MEMORANDUM

TO: ISD 110 School Board

FROM: Tim Bisek, Director of Buildings & Grounds

DATE: August 10, 2026

SUBJECT: Removal of Dead Trees

Purpose

To obtain School Board approval to award a contract for the removal of hazardous and declining trees at multiple District locations.

Background

District staff and community members have identified numerous ash trees and other declining trees located throughout the District that require removal due to safety concerns, declining health, and ongoing maintenance needs. The work includes removal of primarily ash trees, along with select smaller trees and necessary trimming, at multiple school sites including Bayview Elementary, Southview Elementary, Laketown Elementary, Waconia Middle School, and other District properties. The selected contractor will remove all wood and brush from District property as part of the project.

The project was included in the District's FY2027 Long-Term Facilities Maintenance (LTFM) Budget as part of the planned maintenance and safety improvements to District facilities and grounds.

In accordance with District purchasing procedures, the District obtained competitive quotations from two qualified contractors:

Vendor	Amount
Total Outdoor Management	\$36,000.00
JB Tree Care	\$40,500.00

Recommendation

Administration recommends that the School Board approve the award of the tree removal contract to Total Outdoor Management in the amount of \$36,000.00. The proposal provides the lowest responsible cost while meeting the District's project requirements and will address identified tree removal needs across multiple District properties.