



MEMORANDUM

TO: ISD 110 School Board

FROM: Barb Schank, Director of Nutrition Services
Tim Bisek, Director of Buildings & Grounds
Pam Carman, Director of Finance & Operations

DATE: July 27, 2026

SUBJECT: Nutrition Services Equipment Replacement - Bayview and Southview Ovens and Middle School Freezer

Purpose

Administration requests School Board approval to purchase replacement kitchen equipment for Bayview Elementary, Southview Elementary, and Waconia Middle School. The proposed purchases include two double-stacked commercial convection ovens and one reach-in display freezer. Replacing this equipment will restore kitchen production capacity, improve operational efficiency, and support the District's Nutrition Services program.

Background

The existing convection ovens at Bayview and Southview Elementary have reached the end of their useful life and have been removed from service. The reach-in display freezer at Waconia Middle School is no longer maintaining required food-safe temperatures and has also reached the end of its useful life.

Replacement of this equipment is necessary to maintain efficient meal production, support the District's scratch-cooking program, and ensure continued food-safe operations.

Administration solicited quotations from three vendors. Based on the evaluation of the proposals received, Boelter submitted the lowest responsive quotes for all three pieces of equipment.

Financial Impact

Administration recommends the purchase of the following equipment from Boelter:

Location	Equipment	Estimated Cost
Bayview Elementary	Double-Stacked Commercial Convection Oven	\$12,602
Southview Elementary	Double-Stacked Commercial Convection Oven	\$12,602
Waconia Middle School	Reach-in display freezer	\$7,562
Total		\$32,766

The project will be funded through the Nutrition Services Fund (Fund 02). This investment is consistent with Minnesota Department of Education guidance encouraging school districts to reinvest available Nutrition Services fund balances in equipment replacement, operational efficiency, and program improvements.

Supporting vendor quotations are attached.

Recommendation

Administration recommends awarding the purchase of replacement kitchen equipment to Boelter, for a total project cost of \$32,766, and authorizes the purchase of:

- One double-stacked commercial convection oven for Bayview Elementary;
- One double-stacked commercial convection oven for Southview Elementary; and
- One reach-in display freezer for Waconia Middle School.