

**Parkrose School District #3**

**Agenda Item # \_\_\_\_\_**

<b>SUBMITTED BY:</b> MARY LARSON	( ✓ )	<b>DATE</b> 4/28/14
<b>APPROVED BY:</b> Building Administrator	( )	
Superintendent Karen Gray	( X )	4/28/14
Director of Business Services Mary Larson	( X )	4/28/14

**TOPIC: DISPOSAL OF SURPLUS PROPERTY**

**PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:**

Information \_\_\_\_ Policy Change \_\_\_\_\_ Action/Approval  X  Presentation/Special Request \_\_\_\_

**BACKGROUND:** Attachments: Y  X  N \_\_\_\_ **LIST:** REQUEST FOR DISPOSAL OF ITEMS

**RATIONALE/DISCUSSION:**

Attached is a listing of surplus property from Technology Services. The items are no longer useable by the schools or department. Upon board approval, the items will be disposed of.

**FINANCIAL IMPLICATIONS:**

There could be a minimal revenue source if the listed equipment is sold for resale. Any sales revenue will be part of the general fund.

**RELATION TO GOALS:**

This request for action is in accordance with Parkrose School District Policy DN and Administrative Rule DN-AR.

**ACTION REQUESTED:**

Board approval to declare the attached list of property to be disposed of as prescribed in Policy DN.



<b>Equipment</b>	<b>Asset Tag</b>	
CRT Monitor	A008734	MS
CRT Monitor	A008227	MS
CRT Monitor	A008218	MS
Dell Laptop	A009028	HS
Digital Camera	A007055	TK
Digital Camera	A005023	TK
Dimension 1100	A009366	MS
Dimension 1100	A009338	MS
eMac	A008488	PR
eMac	A008487	PR
iMac	A009396	PR
Laptop	A007297	IT
Mac Desktop	A006610	MS
Mac Desktop	A006605	MS
Mac Desktop	A002880	MS
Mac Desktop	A002856	MS
Mac Desktop	A002294	MS
Mac Desktop	A002265	MS
Mac Desktop	A002259	MS
Mac Desktop	A002250	MS
Mac Desktop	A002235	MS
Mac Tower	A007166	HS
Netbook	A011589	TK
Netbook	A011387	TK
Netbook	A011339	TK
Netbook	A011094	MS
Netbook	A010603	TK
Netbook	A010488	MS
Optiplex 320	A010267	MS
Optiplex 320	A010262	MS
Optiplex 330	A009545	TK
Optiplex 330	A007909	TK
Optiplex 330	A007863	TK
Optiplex 330	A007845	TK
Optiplex GX110	A008202	DO
Optiplex GX150	A009173	TK
Optiplex GX150	A009026	MS
Optiplex GX150	A008893	MS
Optiplex GX150	A008887	MS
Optiplex GX150	A008885	MS
Optiplex GX150	A008884	MS
Optiplex GX150	A008872	MS
Optiplex GX150	A008866	MS
Optiplex GX150	A008847	MS
Optiplex GX150	A008838	MS
Optiplex GX150	A008836	TK
Optiplex GX150	A008826	TK
Optiplex GX150	A008821	TK

Optiplex GX150	A008814	MS
Optiplex GX150	A008811	TK
Optiplex GX150	A008248	MS
Optiplex GX150	A007470	MS
Optiplex GX150	A007461	TK
Optiplex GX260	A008786	MS
Optiplex GX270	A008942	SA
Optiplex GX520	A009180	TK
Optiplex GX620	A007985	TK
Optiplex GX620	A007984	TK
Optiplex GX620	A007979	TK
Optiplex GX620	A007978	TK
Optiplex GX620	A007975	TK
Powerbook G4	A008947	TK
Powerbook G4	A008935	TK
Thinkpad	A009787	TK
Thinkpad	A009776	TK
Thinkpad	A009617	TK
Thinkpad	A009425	TK
Thinkpad	A007809	TK
Thinkpad	A007808	TK
Thinkpad	A007534	TK
TV	A002603	PR
Server	A008848	TK
Dell Laptop	A009190	TK