

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Full Board Meeting Minutes
August 31, 2021 – 1:00 p.m.
Howard Male Conference Room/Zoom Room**

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom Conference Call on Tuesday, August 31, 2021 at 1:00 p.m.

PLEDGE OF ALLEGIANCE

Board Chairman Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

PRAYER

Prayer was offered by Pastor Rich George of the Alpena Free Methodist Church.

ROLL CALL

Roll was called with the following Commissioners present: Donald Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Marty Thomson, District #7; and John Kozlowski, District #8. Excused: Kevin Osbourne, District #6.

AGENDA

Moved by Commissioner Peterson and supported by Commissioner Thomson to adopt the agenda with the following additions: 1) Commissioner compensation. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Osbourne. Motion carried.

PUBLIC COMMENT

Jerry Kaschner addressed the Board regarding ditch drainage problems affecting his property on Werth Road.

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
 - Regular Session – July 27, 2021
 - Special Session – August 4, 2021
 - Special Session – August 18, 2021
 - Special Session – August 24, 2021

- B) **Central Dispatch Policies & Procedures – July 28, 2021**

ACTION ITEM #CD-1: The Committee recommends to approve Policy #IV-17 Found or Recovered Discarded Syringes and/or Needles, as presented.

ACTION ITEM #CD-2: The Committee recommends to approve the updates to Policy #III-4 Pager Messaging, as presented.

ACTION ITEM #CD-3: The Committee recommends to approve the updates to Policy #IV-4 Dispatch of MFR Units, as presented.

ACTION ITEM #CD-4: The Committee recommends to approve the updates to Policy #III-5 Alpena Township Fire Departments Page Out Policy, as presented.

C-1) Administrator Adhoc Committee – July 30, 2021

C-2) Administrator Adhoc Committee – August 20, 2021

ACTION ITEM #AAC-1: The Committee recommends to approve the Administrator contract as presented with attorney review/modifications.

Not approved on Consent Calendar

D) Medical Examiner Committee – August 3, 2021

E) Building Maintenance Recreation & Insurance Committee – August 3, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve the Alpena Recycling Board lease the county-owned lots 22, 23, and 24 in place of lots 7 through 9 for the new Alpena Resource Recovery Facility.

Not approved on Consent Calendar

ACTION ITEM #BMRIC-2: The Committee recommends to approve billing the Fairboard quarterly instead of monthly through the year except for fair week.

F) IT Adhoc Committee – August 4, 2021

G-1) Personnel Committee – August 10, 2021

ACTION ITEM #PM1-1: The Committee recommends to approve to fill the Deputy Probate Register position.

G-2) Personnel Committee – August 27, 2021

ACTION ITEM #PM2-1: The Committee recommends to approve to hire the selected candidate as a part-time 911 Dispatcher, as presented.

ACTION ITEM #PM2-2: The Committee recommends to approve lateral pay for the three Sheriff's Office employees, Marciniak, Smilie and Noble, as presented.

ACTION ITEM #PM2-3: The Committee recommends to modify the structure of the Alpena County Home Improvement Program in a manner that will no longer require the employment of

a full-time manager as of September 9, 2021 and authorize the Chairman to sign appropriate paperwork, as presented.

H) Housing & Public Conservator Committee – August 11, 2021

I) Airport Committee – August 12, 2021

J) Jail Adhoc Committee – August 17, 2021

K) Court Committee – August 17, 2021

ACTION ITEM #CC-1: The Committee recommends to approve to review the current 2021 Attorney Contract and to adjust for all parties involved with County Attorney review and negotiate a 2022 Attorney Contract.

ACTION ITEM #CC-2: The Committee recommends to approve the Public Defender Contract (07.01.21/09.30.22) in the amount of \$40,000 per month for each month beginning on July 1, August 1, and September 1, 2021 and then \$41,215.29 per month beginning on the 1st day of each month of October 1, 2021 through September 30, 2022 pending state approval and attorney review.

ACTION ITEM #CC-3: The Committee recommends to approve the MAC Administrator Agreement (10.01.21/09.30.22) with MAC Administrator Attorney Bill Pfeifer in the amount of \$1,000 per month with monies coming out of line item #260-282-803 each month of the first day of each month for period October 1, 2021 to September 30, 2022. This has attorney review.

L) Finance Committee – August 18, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the Employee Benefit Fair request from the County Clerk to close offices on October 25, 2021 from 8:00 a.m. to 9:00 a.m. so that employees may attend.

ACTION ITEM #FM-2: The Committee recommends we approve the transfer of ownership and title from Alpena County as requested from Mark Becmer, Region 7 Healthcare Coalition Coordinator, for the ACS (alternate care site) trailer known as the ACC (Alternate Care Center) to the State of Michigan as presented.

ACTION ITEM #FM-3: The Committee recommends we approve the 2021/2022 Secondary Road Patrol Grant Application (10.01.21/09.30.22) for the Sheriff's Office in the amount of \$96,749.16 with an Organizational match of \$27,744.00 and a County match of \$69,005.16 and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval. The application deadline is September 1, 2021.

ACTION ITEM #FM-4: The Committee recommends we approve the Thunder Bay Junior High Liaison Contract (07.01.21/06.30.22) with Alpena Public Schools and Charter Township of Alpena who will each share 1/3 of the cost of this position (\$26,443.33 each annually). The County's share 1/3 of the cost of this position will be \$26,443.33 annually. The Sheriff's Office will bill on a quarterly basis. This has attorney review.

ACTION ITEM #FM-5: The Committee recommends we accept the uniform bids from NYE Uniform for the Sheriff's Office per union contract and budgeted for 2021.

ACTION ITEM #FM-6: The Committee recommends we approve the FY21/24 Operation Stonegarden Grant Application/Agreement (10.01.21/07.31.24) in the amount of \$157,089.64 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-7: The Committee recommends we approve the MDNR ORV Grant Application 2021/2022 (10.01.21/09.30.22) in the amount of \$11,847.50 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-8: The Committee recommends we approve the MDNR Snowmobile Grant Application 2021/2022 (10.01.21/04.30.22) in the amount of \$10,178.00 with an Organizational match of \$8,651.30 and a County match of \$1,526.70 and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-9: The Committee recommends we approve Wes Wilder receive \$41.00/day for extra duties as Fairgrounds Caretaker retroactive to June 1, 2021 until the position is filled or the issue is resolved another way.

ACTION ITEM #FM-10: The Committee recommends we approve the request from Tony Suszek, Chair of Youth & Recreation Committee, for an exception to policy for Tom Heise to receive Youth & Recreation Per Diem pay from January 1, 2021 to present if the required paperwork is filled out and completed in the Clerk's Office within the next 30 days.

ACTION ITEM #FM-11: The Committee recommends we approve the Montmorency, Oscoda, Alpena Landfill Chief Financial Officer Letter, and all pertaining documents upon attorney approval and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-12: The Committee recommends we approve the 2022 Crime Victim Rights Navigator Pilot Program Grant Application (10.01.21/09.30.22) for the Prosecutor's Office in the amount of \$60,000.00 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-13: The Committee recommends we approve the 2022 Crime Victim Rights Grant Application (10.01.21/09.30.22) for the Prosecutor's Office in the amount of \$74,386.00 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

M) Ambulance Committee – August 24, 2021

ACTION ITEM #AMB-1: The Committee recommends to approve scrapping the two out of service ambulances located at the city garage by towing them to the salvage facility.

ACTION ITEM #AMB-2: The Committee recommends to approve the record as follows of the County-owned Ambulances (Rescue Units).

ACTION ITEM #AMB-3: The Committee recommends to approve the budget transfer and authorize the Treasurer to move \$12,906.01 from the Ambulance Fund Balance line item #210-000-390 and put into the Central Tower Reserve E911 Fund Balance line item #210-000-382.

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to approve the Consent Calendar as amended which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Osbourne. Motion carried.

AAAC-#1 – ADMINISTRATOR CONTRACT

The contract being offered to Mary Catherine Hannah was discussed.

ACTION ITEM #AAC-1: The Committee recommends to approve the Administrator contract as presented with attorney review/modifications.

Moved by Commissioner Gilmet and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Thomson, and Adrian. NAYS: Commissioners Fournier and Kozlowski. Excused: Commissioner Osbourne. Motion carried.

LEASE LOTS TO ALPENA RESOURCE RECOVERY FACILITY

The need to change the lease to Alpena Resource Recovery Facility of lots on Airport Road from Lots 7-9 and 22 to Lots 7-9 and 20 was discussed.

ACTION ITEM #1: Recommendation to approve the lease with Alpena Recycling Board for county-owned lots 7-9 and 20 for the new Alpena Resource Recovery Facility.

Moved by Commissioner Kozlowski and supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Osbourne. Motion carried.

MSP GRANT FOR LIVE SCAN REIMBURSEMENT

Undersheriff Erik Smith presented an MSP Reimbursement Grant for Live Scan Court Notification Module in the amount of 4495.00.

ACTION ITEM #2: Recommendation to approve the Michigan State Police Live Scan Court Notification Module Reimbursement Grant in the amount of \$495.00 with no County Match, as presented, with reimbursement going to line item #101-301-677. This was a one-time purchase and there are no additional ongoing costs for the project. This has Grant Review Committee approval.

Moved by Commissioner Gilmet and supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick,

Peterson, Fournier, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Osbourne. Motion carried.

UPDATE FROM ENBRIDGE

Emma Cook with Enbridge provided an update to the Board and community members present regarding Line 5.

RESOLUTION OF TRIBUTE

Chairman Adrian informed those present of the upcoming retirement of Tammy Sumerix-Bates, Alpena County Executive Manager, effective September 30, 2021.

Moved by Commissioner Peterson and supported by Commissioner Fournier to approve a Resolution of Tribute to Tammy Sumerix-Bates. Motion carried.

SEPTEMBER FULL-BOARD MEETING DATE CHANGE

Discussion was held regarding rescheduling September's Full Board meeting to Wednesday, September 29, 2021, as some Commissioners will be out of town attending the Michigan Association of Counties (MAC) Conference on the originally-scheduled meeting day of September 28, 2021.

Moved by Commissioner Karschnick and supported by Commissioner Thomson to change the Full Board Meeting to September 29, 2021 at 5:30 p.m. Motion carried.

AMERICAN RESCUE PLAN UPDATE

Chairman Adrian provided an update on the American Rescue Plan Act. The first interim report was filed yesterday, accounting for some lost revenue. When the system allows, he will download the report and distribute to the Board. Formation of an adhoc committee was discussed to assist in the administrative process, including the lengthy preparation and necessary reporting.

Moved by Commissioner Thomson and supported by Commissioner Gilmet to appoint an ARPA Adhoc Committee consisting of the Chairman of the Board of Commissioners, Chairman of the Finance Committee, County Administrator, County Clerk, County Treasurer, Commissioner Karschnick, Commissioner Gilmet, and Commissioner Fournier who will meet with Straley, Lamp and Kraenzlein. Motion carried.

COMMISSIONER COMPENSATION

Moved by Commissioner Thomson and supported by Commissioner Gilmet to end health care benefits and in lieu of payments for commissioners and increase meeting per diems to \$40 for meetings up to 3 hours and \$80 for full-day meetings, as presented, achieving equal compensation across the Board of Commissioners with net annual savings of approximately \$13,530.00. Roll call vote: AYES: Commissioners Karschnick, Peterson, and Thomson.

NAYS: Commissioners Gilmet, Fournier, Kozlowski and Adrian. Excused: Commissioner Osbourne. Motion failed.

Chairman Adrian recommended to refer the issue to the Personnel Committee for discussion and then submit any recommendation to the Finance Committee.

JAIL UPDATE

Sheriff Kieliszewski provided an update to the Board regarding finalizing the move for inmates to the new jail. An ongoing staffing shortage is the primary reason for the delay. Recruiting efforts have resulted in several trained applicants for corrections positions. Sheriff Kieliszewski invited the Board to spend time with the Corrections Officers during their shift to realize the variety of issues that arise.

PUBLIC COMMENT

Jerry Kaschner again addressed the Commissioners regarding the drainage issue with the ditch at his property on Werth Road.


ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to adjourn. Motion carried.

The meeting adjourned at 2:25 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

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