

September 14, 2004

Mrs. Bobbie Duncan
20 Troon Dr.
Odessa, TX 79762

Dear Mrs. Duncan:

This is to confirm your request to be placed on the agenda for the Board of Trustees meeting to be held on Tuesday, September 21, 2004 at 7:00 p.m. The meeting will be held at the ECISD Administration Building located at 802 North Sam Houston.

A copy of Board Policy BED(Local) is attached for your information.

Sincerely,

Wendell Sollis
Interim Superintendent of Schools

Attachment

Cc: Randy Rives, Board President
Mike Atkins, School Attorney