

**PLANNED COURSE STATEMENT**

Course Title: Applied Business Projects III	Grade Level(s): 9-12
Length of Course: Semester	Required/Elective: Elective
Prerequisite: Applied Business Projects II	Amount of Credit: 1
Adopted/Supplemental Materials:	

COURSE DESCRIPTION:

Students enrolled in this class will be working to complete projects related to the following topics: American Enterprise, Business Financial Plan, Business Plan, Community Service, Digital Video Production, E-Business, E-Portfolio, Annual Business Report, Multimedia Presentation, Partnership with Business, Website Development, Banking & Financial Systems, Computer Concepts, Global Business, Business Calculations, Cyber Security, Java Programming, Business Communication, Database Design, Management Decision Making, Business Ethics, Desktop Publishing, Marketing, Business Law, Economics, Network Design, Business Math, Emerging Business Issues, Networking Concepts, Business Procedures, Entrepreneurship, Parliamentary Procedure, C++ Programming, FBLA Principles and Procedures, Technology Concepts, Computer Applications, The Stock Market Game, and the Virtual Business Challenge.

This course allows students to demonstrate and validate their mastery of essential business concepts, skills, and knowledge. In addition, members participating in this program will:

- Demonstrate their career competencies, business knowledge, and job-related skills
- Expand their leadership, collaboration and communication skills
- Receive recognition for their achievements
- Meet expectations for the State of Oregon Career Related Learning Standards and CIM

COURSE GOALS:

Students will:

1. Demonstrate writing and speaking skills.
2. Learn and apply the basics of Microsoft Office.
3. Solve business problems using word processing, database, and spreadsheet software.
4. Use problem solving and team work to develop various projects and presentations.
5. Develop skills related to computing fundamentals.
6. Demonstrate proficiency in the use of technological tools and devices.
7. Select and use technology to enhance learning and problem solving.
8. Access, organize and analyze information to make informed decisions, using one or more technologies.
9. Use technology in an ethical and legal manner and understand how technology affects society.
10. Extend communication and collaboration with peers, experts and other audiences using telecommunications.
11. Begin their decision-making and exploration of careers with the use of Internet and community speakers.
12. Explore entrepreneurs and their characteristics.
13. Show professional business behavior through work habits and attitude.
14. Develop portfolio items – resume, cover letter, and reference letters.

ASSESSMENT STRATEGIES:

1. Informal – Assignments, cases, simulations, event participation.

2. Formal – Project production, presentation and publishing, final exam.
3. Portfolio – Collection of personal records, career-related documents, awards, achievements and samples of work completed.
4. Complete assigned work.
5. Turn in work on time or receive grade deductions for projects and assignments.

ACCOMMODATIONS AND MODIFICATIONS:

The content of the course has been carefully designed to serve students with a broad range of abilities, needs, and career objective. Because students learning and physical abilities will vary, the teacher will use methods to sufficiently challenge and inspire the students. TAG students will be able to work at own pace on topic of choice to broaden their understanding of material presented in class.

CAREER RELATED LEARNING STANDARDS:

This course will allow students to explore careers, develop career related learning skills and establish goals and a vision for the future. Students will gain skills related to personal management, problem solving, communication, teamwork, and employment foundations.

ALL ASPECTS OF THE INDUSTRY:

This course will provide students opportunities to work with a culturally and technologically diverse workforce and community, understand the basic organization and structure of computers, be able to operate software used in industry, understand health and safety risks and a means to transition to post secondary endeavors.