

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**REGULAR SCHOOL BOARD MEETING**

March 1, 2018

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Vice-President Gail Theisen at 7:00 p.m. on Thursday, March 1, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Gail Theisen and Superintendent Steve Massey, ex officio. Members Julie Corcoran and Rob Rapheal were absent.

The meeting agenda was reviewed and no changes were made.

**4. VISITORS:**

Listening Session: Member Theisen reported FLEA President Allison Whittlef was the only visitor at the Listening Session.

Ms. Whittlef spoke briefly to the board stating that FLEA members voted on, and passed, the QComp plan and the 2017-2019 FLEA agreement.

**5. STUDENT ACHIEVEMENT:**

Scandia Elementary School Principal Julie Greiman and QComp Coach Lynn Furnstahl reported on Breakout EDU.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Community Conversations, Columbus 5<sup>th</sup> Grade concert, 916 Gala, basketball games, "I Love to Read" at Lino Lakes Elementary, MSBA Officer Training, and DECA state competition is this weekend.

**6. REPORTS:**

Communications – Member Olson reported the committee viewed new marketing materials, Ross Bennett talked about a workshop he held with state legislators and local media, Corey McKinnon talked about the Community Catalog.

Equity Alliance MN –Member Morehead reported they received commitments from Forest Lake, Inver Grove Heights, South St. Paul and Stillwater, and received a membership form from White Bear Lake Area Schools and Roseville. Jean Lubke will be retiring in one year so they will be looking for a new executive director.

Policy – Member Theisen reported the committee discussed Use of Student Records Policy 505, and Harassment and Violence Policy 425, which are both on tonight's agenda.

Staff Welfare – No report due to Member Corcoran's absence.

916 –Member Olson reported they discussed the legislative platform, received a Quora construction update, received a technology update and recognized retirees.

Finance – Member Odegaard reported the committee looked at the FY18 budget status, talked about the budget adjustment that is on tonight’s agenda, and Dr. Massey and Director Martini talked about their efforts at the capitol with our legislative agenda.

City of Forest Lake – Member Morehead reported she attended the city meeting regarding the proposed mental health facility wanting to locate in Forest Lake. The topic was put on hold to gather more information.

Buildings and Grounds – Member Peterson reported the committee discussed bond sales, received reports on: Columbus Elementary, long-term facilities, a potential development near Lino Lakes Elementary, and ongoing maintenance issues.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini showed pictures of high school flex space interiors, Forest Lake Area Middle School, Lino Lakes Elementary, Scandia Elementary, Linwood Elementary, and reviewed 2018 and 2019 summer projects.

Superintendent’s Report – Dr. Massey thanked Principal Greiman and QComp Coach Lynn Furnstahl for their presentation and their work at Scandia Elementary. School safety and security are top priorities for the district and Massey thanked the community for their investment in district buildings with the successful 2015 bond referendum. All buildings now have secure entrances and we continue to have three SROs serving secondary schools. The administrative team will meet with Captain Weiss and Sargent Richert to review school safety and security plans, and we continue to provide staff and students with ongoing safety and security training. Community Conversations are complete and the board will use the information gathered as they consider next steps. Dates and participants for the School Funding Task Force have been set (March 6, 20 and 27). A team of secondary teachers and administrators attended a National School Redesign Conference and Massey thanked Kraus Anderson, Krech, O’Brien, Mueller & Associates, Martin-Pevzner, ICS Consulting, Inc., and DLR Group for funding the trip.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve agenda items 7.1-7.5. The motion was 2<sup>nd</sup> by Member Peterson. All members present voted aye. The motion carried.

7.1 Approved the Minutes of February 1 and 8, 2018

7.2 Approved the bills as of March 1, 2018

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Anderson, Darrell – School Bus Driver from 27.25 to 40 hours per week and 37 weeks per year, effective February 6, 2018.
- Moxness, Jeffrey – School Bus Driver from 40 to 30 hours per week and 37 weeks per year, effective February 1, 2018.

- Moxness, Tanya – School Bus Driver from 40 to 30 hours per week and 37 weeks per year, effective February 2, 2018.

End of Employment:

- LaMourea, Sarah – School Bus Driver, effective March 1, 2018.
- Leatherman, Jackie – School Bus Aide, effective March 1, 2018.

Leave of Absence:

- O'Bryan, Carley – School Age Childcare Program Aide at Forest Lake Elementary from January 8 through 24, 2018.
- Gibson, Theresa – Paraprofessional at Century Jr. High from February 20 through April 4, 2018.
- Nguyen, Tony – School Bus Driver, from January 16 through January 26, 2018.
- Nelson, Jeanie – School Bus Driver, from February 15, through March 4, 2018.
- Rongitsch, Teresa – School Bus Driver, from February 16, through February 25, 2018
- Ruggles - Coy, Sue – School Age Childcare Program Aide at Lino Lakes Elementary from January 29 through February 9, 2018.

New Position(s):

- Additional Short Hour Cook Helper at Forest Lake Area Middle School, 15 hours per week and 35 weeks per year, effective September 4, 2018.

Recommendation of Employment:

- Allen Raylin – School Age Childcare Program Aide at Forest View Elementary, 2 hours per day and 40 weeks per year, effective January 23, 2018.
- Peltier, Jeanie – School Bus Driver, 40 hours per week and 37 weeks per year, effective February 6, 2018.
- McNeilly, Brittany – School Bus Driver, 5.5 hours per day and 37 weeks per year, effective February 21, 2018.
- Rixe-Carlson, Lisa – Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective February 7, 2018.
- Erickson, Shauna – School Age Childcare Program Aide at Wyoming Elementary, 2 hours per day and 40 weeks per year, effective February 18, 2018.
- Gaines, Adrienne – Noon Duty Supervisor at Lino Lakes Elementary, 3 hours per day and 35 weeks per year, effective February 20, 2018

Resignations:

- Hilyar, Stephen – School Bus Driver, effective February 1, 2018.
- Thompson, Alycyn – School Bus Driver, effective February 23, 2018.
- Valento, Mahalla – Health Office Assistant, effective March 2, 2018
- Geving, Tristen – Early Childhood Special Education Office Assistant, effective February 23, 2018

Retirement(s):

- Workman, Ruth – Noon Duty Supervisor/Title 1 Assistant at Linwood Elementary, effective May 23, 2018.
- Hebeisen, Mary – Noon Duty Supervisor/Title 1 Assistant at Forest Lake Elementary, effective May 24, 2018.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Brischke, Andrea: Head Girls' Golf (SR)
2. Flickinger, Dana: .25 Asst Drumline (SR)
3. Forsythe, Daniel: Asst Girls' Golf (SR)
4. Hipp, James: Asst Adaptive Athletics Spring (SR)
5. Johnson, Zachary: Asst Drumline (SR)
6. Kendrick, Paul: Head Boys' Track (SR)
7. Lenz, Dennis: Asst Clay Target (SR)
8. Livermore, Laura: .30 Speech (CEN/SW)
9. Madison, David: Head Clay Target (SR)
10. Mau, Joseph: Head Boys' Tennis (SR)
11. Mihelich, Todd: Asst Clay Target (SR)
12. Newcomb, Timothy: .40 Speech (CEN/SW)
13. Rodewald, Brittini: .7 Asst Girls' Track (SR)
14. Sauer, David: FPS (FL)
15. Schugel, Matthew: Boys' Golf 9 (SR)
16. Smith, Mark: Head Adaptive Athletics Spring (SR)
17. Soule, Michael: .5 Asst Boys' Track (SR)
18. Spears, Donald: Asst Clay Target (SR)
19. Wilson, Jeffrey: Asst Boys' Golf (SR)

B. RETIREMENT(S)/RESIGNATION(S):

1. Cleary, Matthew: resign effective end of 2017-18 sy
2. Ester, Berni: retire effective end of 2017-18 sy (34 years)

C. AUTHORIZATION OF ADDITIONAL HOURS:

Title I @ Forest Lake Elementary, from less than 600 hours to 910 hours.

D. CHANGE IN HOURS:

Bergerson, Leslie: from less than 600 hours to 910 hours.

7.5 Approved American Indian Parent Advisory Committee District Compliance Documentation

8. Donations: Member Odegaard moved, 2<sup>nd</sup> by Member Peterson to adopt the resolution and accept with appreciation the following donations: \$479 from FLHS football booster club to FLHS football for payment for Glazier Coaches Clinic membership; \$754 from Red Line Club, FL, to FLHS girls hockey for partial payment for coach bus; \$37.44 from Your Cause Corporate Employee Giving, TX, and \$395.20 from Boston Scientific, Your Cause, to Wyoming Elementary for general education; Yamaha 76 key keyboard from Anita Messal, Plymouth, and Holly Oberholtzer, Wyoming, to Southwest Jr. High Jazz band/student use, valued at \$100; \$300 from Faith Lutheran Church, FL, and \$300 from Forest Hills United Methodist Church, FL, to FLAS Family Support to help district family with housing costs. The following items were donated to ISD 831 for the January 29 Classified In-Service: 6 Snow Trax from SFM, Bloomington; winter cap and long sleeved shirt from Daley Electric, St. Paul; cases of yogurt from Baker Sales Co., Mpls, valued at \$45; 1 case of apples from Bix Produce, St. Paul valued at \$33; 300 donuts from Affinity Group Food Marketing, Mpls, valued at \$86; \$15 Subway gift card and 2 Signal Guard Data Blocker Cards from Legal Shield, FL, valued at \$45; electric toothbrush from Delta Dental, Eagan, valued at \$100; 4 water bottles and three blankets from Preferred One, Golden Valley; 4-\$10 Applebee gift cards from Ameriprise Financial Services, FL, valued at \$40; 2 Wild game tickets, 2 Twins tickets, 3 logo'd polo shirts, 3 logo'd gray caps, 46" umbrella, 17 oz S/S bottle, blue folding chair and bag, True Timber Pooler Bag, 5-3M logo ball caps, 3-3M Command brand hooks, \$25 Holiday Station gift card, 2 MNUCF soccer tickets, 2-\$25 gift cards from Dalco, New Brighton. All members present voted aye and the motion carried.

#### OLD BUSINESS:

- 9.1 Member Olson moved to approve Use of Student Records Policy 505. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Peterson moved to approve Harassment and Violence Policy 425. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.
- 9.3 Member Odegaard moved to approve 2017-18 Budget Adjustments. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.
- 9.4 Member Olson moved to Recommend Award Scandia Elementary School Asbestos Abatement Bid to Ecco Midwest. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.
- 9.5 Member Olson moved to Ratify 2017-2019 Forest Lake Education Association Employment Agreement. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote Members Morehead, Olson, Peterson, and Theisen voted aye. Member Odegaard voted no. The motion carried.

#### NEW BUSINESS:

- 10.1 First Reading: 2018-2019 School Calendar Adjustment. This will be placed on the April 5 agenda for board action.

- 10.2 First Reading: Discontinue Policy 616 – School District System Accountability. This will be placed on the April 5 agenda for board action.
- 10.3 First Reading: Discontinue Policy 617 – School District Ensurance of Preparatory and High School Standards. This will be placed on the April 5 agenda for board action.
- 10.4 First Reading: Discontinue Policy 618 – Assessment of Standard Achievement. This will be placed on the April 5 agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 8:06 pm Vice-President Theisen called for a five minute recess. The meeting resumed at 8:16 pm.

Member Morehead moved, 2<sup>nd</sup> by Member Peterson to go into closed session to discuss negotiation strategy for principals, supervisors and directors. All members present voted aye and the meeting recessed.

The closed meeting convened 8:17 pm. Roll call was taken and Members Morehead, Odegaard, Olson, Peterson and Theisen were present.

At 8:29 pm Member Morehead moved, 2<sup>nd</sup> by Member Olson to go into open session. All members present voted aye. At 8:29 pm the regular meeting was reconvened. Roll call was taken and Members Morehead, Odegaard, Olson, Peterson and Theisen were present.

As there was no further business, Member Olson moved to adjourn. The motion was 2<sup>nd</sup> by Member Peterson. All members present voted aye and the meeting adjourned at 8:30 pm.

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Rob Rapheal President

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Jill Olson Clerk

Approved date: \_\_\_\_\_