

**MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR MEETING
WEDNESDAY, MARCH 19, 2025**

CALL TO ORDER

The regular meeting was called to order at 6:00 p.m. by Vice President Laura Hrechko. The meeting was held at Minooka Community High School-Administration Building. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Mike Brozovich		X
• Laura Hrechko	X	
• Tim Juskiewicz	X	
• Mike Hoyt	X	
• Jim Grzetich	X	
• Matt Shepard	X	
• Terry Spivey	X	

Additionally, present were:

- Dr. Rob Schiffbauer X
- John Troy X
- Dr. Phillip Pakowski X
- Kristi Boe X
- Jamie Soliman X
- Michele Williamson X

The Pledge of Allegiance was recited.

President Pro Tem:

Motion by Grzetich, seconded by Hoyt to nominate Laura Hrechko as President Pro Tem. Hearing no objections, the Motion was approved. Time: 6:01 p.m.

PUBLIC COMMENTS

Francesca Doyle, MCHS Student, would like final exemptions considered for Freshman, Sophomore and Juniors.

Renee Ebel, MCHS Dean of Students and MCHS Parent spoke in support of Francesca Doyle and for final exemptions to be considered.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review.

Dr. Schiffbauer reported that nearly 400 senior citizens from the community, along with 30 Channahon Junior

High School Choir and 50 theatre students from Minooka Junior High School attended the Matinee of Anastasia. The Community Leaders Breakfast is March 24, at 7:30 a.m. He gave an update on HB 1237 regarding the ban of Native American mascots and imagery. The deadline is Friday March 21st for committees to advance. Dr. Schiffbauer added that if any board member would like to attend the Minooka, Channahon or Shorewood's State of the Villages please let him know.

CONSENT AGENDA

MOTION: by Grzetich, seconded by Shepard, to approve the consent agenda as presented:

A. Open Session Minutes

1. February 19, 2025 Regular Meeting

B. Financial Reports

1. Monthly Financial Reports
2. Payment of Bills/Total
3. Employee Payroll
4. Imprest Fund Report/Total
5. Activity Fund Report
6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Juskiewicz, Hoyt, Hrechko, Grzetich, Shepard and Spivey. Motion carried. Time: 6:10 p.m.

COMMITTEE REPORTS

There was no Committee Meeting held in February.

GAVC – A meeting was held on February 27, 2025. Discussions are taking place in regards to Capital improvements. There were quotes received regarding the HVAC systems. There will be continued discussions on what percentage the other member districts will have. He will keep board members up to date.

GCSEC – A meeting was held on March 19, 2025. Dr. Schiffbauer reported that staffing for the FY 26 was discussed.

DISCUSSION ITEMS

Educational Foundation Update:

The Educational Foundation update was included in the board packet for review. Dr. Schiffbauer stated that the Foundation sold out with 136 guests in attendance and he was very pleased to report that the event raised approximately \$55,000.

Student Fees for the 2025-2026 School Year:

The updated student fee structure for the 2025-2026 school year was provided in the board packet for review. Based on the feedback from the Board at the February meeting, the \$30 bowling fee has been removed. There were no concerns with the updated student fees and it is anticipated for approval.

Carrier Service Agreement Renewal and Chiller Repairs:

The Carrier Service Agreement was provided in the board packet for review. This contract renewal is for approximately \$6,500 per year for a 3-year service agreement for the HVAC system. In addition, Mr. Troy reported that there is additional work replacing several valves for one of the two chillers. There is additional lime build up and the process will take several times. The total cost of the chiller repairs is \$38,750 and there were no concerns for approval at the end of the regular meeting.

Resolution – Awarding and Assigning Certain Trade Contracts for Renovations related to the CTE Wing/Fieldhouse:

The Resolution awarding and assigning certain trade contracts for renovations related to the CTE Wing and Fieldhouse was provided in the board packet for review. Dr. Schiffbauer reported that bids were received on March 13th. He shared the bid information with board members in his weekly memo. The bids came in well under the expected amount. There were no questions and the resolution is anticipated for approval at the end of the regular board meeting.

Bus Lease Bid:

Mr. Troy reported that the district went out to bid for buses. District 111 is in need of 4 buses and District 201 is in need of 2. The cost of buses has increased significantly. It is a recommendation to look into gasoline buses and he will bring information back to the board for review and consideration.

E-Rate Network Improvements:

E-Rate Network upgrade information, proposal and MCHS Technology plan was included in the board packet for consideration. The current network, switches are now 6-8 years old. Mr. Troy reported before E-Rate the infrastructure equipment upgrade will cost of \$278,180 after the E-Rate reimbursement, the cost will be reduced by \$111,400 dollars which is forty percent of the project costs. There were no questions or concerns and will be on the April agenda for action.

Board of Education Meeting Dates FY26:

The Board of Education FY26 Meeting dates draft was provided in the board packet for review. Dr. Schiffbauer reported that based on the feedback received from board members, it is proposed to have one Board meeting monthly and schedule Committee and Special Meetings as needed. There were no concerns for approval at the April board meeting.

Transportation Consultant:

The Consulting Agreement and Proposal was provided in the board packet for review. The goal is to provide expertise for efficiencies with bus routes and maximize resources to reduce wait times for students safely. The consultant cost is \$45,400. There were no concerns and will be presented for action at the April board meeting.

Hybrid Block Schedule:

Dr. Schiffbauer discussed a hybrid block schedule for Math and English as a different approach to learning and to increase test scores. Dr. Pakowski reported that retention and attention spans have decreased significantly post covid. The logistics of a hybrid block schedule was researched and developed for Math and English. Teachers provided feedback regarding lesson planning and students in the Superintendent Student Advisory were very receptive to the hybrid schedule. It was discussed that this would be implemented Fall of 2026

to allow for teachers to plan. It was discussed that the freshman class would be monitored through junior year to measure data and test scores. There were no concerns or objections from board members.

ACTION ITEMS

Approval of the Student Fees for the 2025/2026 School Year as presented.

MOTION: by Spivey, seconded by Grzetich, to approve the Student Fees for the 2025/2026 School Year as presented. Hearing no objections. Motion was approved. Time: 6:39 p.m.

Approval of the Approval of the Purchase of Laserfiche Software in the amount of \$14,250 dollars as presented.

MOTION: by Juskiewicz, seconded by Shepard, to approve the purchase of Laserfiche Software in the amount of \$14,250 dollars as presented. Voting Aye: Grzetich, Shepard, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 6:39 p.m.

Approval of the Purchase of Lenovo TouchScreen Chromebooks in the total amount of \$349,670 dollars with financing from American Capital for \$94,685 dollars per year over three years as presented.

MOTION: by Grzetich, seconded by Spivey to approve the purchase of Lenovo TouchScreen Chromebooks in the total amount of \$349,670 dollars with financing from American Capital for \$94,685 dollars per year over three years a presented. Voting Aye: Shepard, Spivey, Juskiewicz, Hoyt, Hrechko, and Grzetich. Motion carried. Time: 6:40 p.m.

Approval of the Purchase of Lenovo Desktop Computers in the total amount of \$102,190 with financing from American Capital for \$27,671.41 per year over four years as presented.

MOTION: by Juskiewicz, seconded by Grzetich to approve the purchase of Lenovo Desktop Computers in the total amount of \$102,190 with financing from American Capital for \$27,671.41 per year over four years as presented. Voting Aye: Hoyt, Hrechko, Grzetich, Shepard, Spivey, and Juskiewicz. Motion carried. Time: 6:41 p.m.

Approval of the Carrier Service Agreement Renewal in the amount of \$19,695.25 and the chiller repairs in the amount of \$38,750 as presented.

MOTION: by Spivey, seconded by Hoyt to approve the Carrier Service Agreement Renewal in the amount of \$19,695.25 and the chiller repairs in the amount of \$38,750 as presented. Voting Aye: Grzetich, Shepard, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 6:42 p.m.

Approval of the Bus Camera System with Pro Vision in the total amount of \$203,032 dollars as presented.

MOTION: by Grzetich, seconded by Hoyt to approve the Bus Camera System with Pro Vision in the total amount of \$203,032 dollars as presented. Voting Aye: Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich and Shepard. Motion carried. Time: 6:42 p.m.

Approval of the Resolution awarding and assigning certain trade contracts for renovations related to the new CTE wing (Central Campus) and the new Fieldhouse (South Campus) in the amount of \$56,189,304 as presented was tabled to include bid information. There were no concerns from board members for action after executive session.

Approval of the Transportation Consultant, School Bus Logistics in the amount of \$45,400 dollars as presented.

MOTION: Grzetich, seconded by Hoyt to approve the Transportation Consultant, School Bus Logistics in the amount of \$45,400 dollars as presented. Voting Aye: Shepard, Spivey, Juskiewicz, Hoyt, Hrechko, and Grzetich. Motion carried. Time: 6:44 p.m.

EXECUTIVE SESSION

MOTION: by Shepard, seconded by Grzetich, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes, the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the district, student discipline, litigation, and collective bargaining. Hearing no objections. Motion was approved. Time: 6:45 p.m.

RETURN TO OPEN SESSION

MOTION: by Juskiewicz, seconded by Grzetich. Hearing no objections. Motion was approved. Time: 8:16 p.m.

MOTION: by Shepard, seconded by Grzetich. Hearing no objections. Motion was approved. Time: 8:19 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION

MOTION: by Spivey, seconded by Shepard to approve a Resolution awarding and assigning certain trades contracts for renovations related to the new CTE wing (Central Campus) and the new Fieldhouse (South Campus) in the amount of \$56,189,304 dollars as presented. Voting Aye: Hoyt, Hrechko, Grzetich, Shepard, Spivey, and Juskiewicz. Motion carried. Time: 8:20 p.m.

Closed Session Minutes

MOTION: by Juskiewicz, seconded by Spivey, to approve the closed session minutes as presented:

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Hearing no objections. Motion was approved. Time: 8:21 p.m.

Personnel

Resignation/Retirement(s):

MOTION: by Shepard, seconded by Spivey, to accept the following resignation/retirement(s) as presented:

Rachel Calvin - Bus Aide - eff. 2/25/2025

Nicholas Curatolo - Teacher - Fine Art - eff. 5/23/2025 - Resignation

Dylan Gnat - Teacher - CTE - eff. 5/23/2025 - Resignation

Trevor Shields - Head Tennis (Girls) - eff. 5/23/2025 - Resignation

Frank Yudzentis - Head Bowling (Girls) - eff. 5/23/2025 - Resignation

Illia McAllister - Nurse - eff. 3/7/2025 - Resignation

Pam Rabe - Bus Driver - eff. 5/23/2025 - Retirement

Frank Lazzaro - Custodian - eff. 6/30/2025 - Retirement

Hearing no objections. Motion was approved. Time: 8:21 p.m.

LOA:

Motion: by Shepard, seconded by Spivey, to approve the following leaves of absence as presented, pending receipt of proper documentation as presented.

Kayla Rubino - Teacher - PE/Health/Driver's Ed - eff 8/11/2025-9/22/2025 (Days TBD) under the Family Medical Leave Act (FMLA)

Megan Caldwell - Teacher - English - eff. 8/11/2025–11/30/2025 (Days TBD) under the Family Medical Leave Act (FMLA)

Megan Caldwell - Teacher - English - eff. 12/1/2025-1/4/2026 Ext. Unpaid LOA

Katie Cassidy - Counselor - eff. 8/11/2025-9/19/2025 (Days TBD) under the Family Medical Leave Act (FMLA)

Hearing no objections. Motion was approved. Time: 8:21 p.m.

Employment:

MOTION: by Juskiewicz, seconded by Spivey, to approve that the employment contracts of the following part-time teachers be terminated at the conclusion of the 2024/2025 school term per customary practice, and that the Superintendent give written notice of this termination to such.

Renee Field

Voting Aye: Grzetich, Shepard, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion was approved. Time: 8:22 p.m.

MOTION: by Shepard, seconded by Hoyt, to approve the affirmation of returning administrative staff as presented.

- Tracey Adams - Department Chair - Math
- Kristi Boe - Director of Human Resources
- Jon Calder - Department Chair - CTE
- Jeff Easthon - Department Chair - World Languages, World and Art
- Chris Erickson - Department Chair - Science
- Hillary Holden - Director of Student Activities
- Kevin Murphy - Assistant Principal
- Kathi Norman - Director of Finance
- Phil Pakowski - Director of Curriculum and Instruction
- Chris Pendergast - Department Chair - Social Studies
- Matt Shanahan - Department Chair - Special Education
- Matt Smith - Department Chair - P.E./Driver's Ed/Health
- JaRita Steward - Department Chair - English
- Matt Wikoff - Assistant Principal
- Matt Williams - Athletic Director

Voting Aye: Shepard, Spivey, Juskiewicz, Hoyt, Hrechko, and Grzetich. Motion was approved. Time: 8:22 p.m.

MOTION: by Shepard, seconded by Juskiewicz to approve the affirmation of returning non-certified directors as presented:

- Dave Barrett - Director of Transportation
- Aubrey Knight - Director of Community Relations
- Jim Kelly - Director of Technology
- Jason Piper - Director of Buildings and Grounds

Voting Aye: Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich, and Shepard. Motion was approved. Time: 8:23 p.m.

NO MOTION (Informational): the re-employment and placement of the presented certified staff on Probationary Status for the 2025/2026 school year:

First Year Probationary

Second Year Probationary

- Rylie Bolsoni
- Mialy Brooks
- Kerri Elkei
- Nicole Grzywna
- Brett Hespell
- Kevin Hodges
- Jeremy Holzer
- Julie Johnson
- Andrew Kooi
- Bridget McMahon
- Mark Moeller
- Michelle Schoolman
- Kimberly Schrementi
- Brandon Wolfe
- Aaron Woods

Third Year Probationary

- JoDee Kovanda
- Kathryn Norman
- Jenna Temple

NO MOTION (Informational): that the presented certified staff be re-employed and placed on tenured status at the start of the 2025/2026 school year, pursuant to statutes of the Illinois School Code:

- Patrick Carter
- Meghan Clancy
- Shannon Flynn
- Tiffany Kanak
- Alison Kelly
- Bradley Kunz
- Abigail Pawlak
- Kayla Rubino
- Michael Vahl
- Maia Barrera
- Meghan Bednarz

- Eleanore Bell
- Shayla Caputo
- Robert Davis
- Timothy Harrison
- Rebecca O'Sha
- Michael Sallade
- Dani Ward
- JaRita Steward

MOTION: by Shepard, seconded by Juskiewicz, to approve the following extracurricular employment/volunteer(s) for the 2024/2025 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Annette Mc Cammon - Indoor Percussion - Volunteer

Kevin Mc Cammon Indoor Percussion - Volunteer

George Ferreti - Indoor Percussion - Volunteer

Lisa Raucci - Indoor Percussion - Volunteer

Ryan Ott - Band - Volunteer

Rachel Remus - Band – Volunteer

Voting Aye: Grzetich, Shepard, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion was approved. Time: 8:24 p.m.

MOTION: by Juskiewicz, seconded by Grzetich, to approve the Athletic Proposal as presented.

Voting Aye: Hoyt, Hrechko, Grzetich, Shepard, Spivey, and Juskiewicz. Motion was approved. Time: 8:24 p.m.

MOTION: by Spivey, seconded by Shepard, to approve the creation of the Assistant Transportation Director position as presented.

Voting Aye: Juskiewicz, Hoyt, Hrechko, Grzetich, Shepard, and Spivey. Motion was approved. Time: 8:25 p.m.

MOTION: by Hoyt, seconded by Grzetich, to approve the creation of the Assistant Athletic Director position as presented.

Voting Aye: Spivey, Juskiewicz, Hoyt, Hrechko, Grzetich and Shepard. Motion was approved. Time: 8:25 p.m.

DISCUSSION ITEM

Strategic Planning Training:

Dr. Bob Madonia provided Strategic Planning training to Board members and Administration for the upcoming Strategic Planning Workshop on April 4th and 5th.

ADJOURNMENT

MOTION: by Juskiewicz, seconded by Hoyt to adjourn the meeting.

Hearing no objections. Motion was approved. Time: 9:34 p.m.

LAURA HRECHKO, PRESIDENT PRO TEM

TIM JUSKIEWICZ, SECRETARY

Date

Date