

#### CONTACT ME AT

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#### CERTIFICATION

- 113| Early Childhood/ Elementary Education N-3 and Special Education N-K
- 090 | Foundations in Reading
- 002| Early Childhood

#### SKILLS SUMMARY

- ••• Behavior Managment
- • Problem Solving Skills
- •••• Organizition Skills
- •••• Teamwork
- • • Communication
- •••• Adaptability

#### ACADEMIC HONORS

KAPPA DELTA PI
International Honor Society in
Education | 2021 - present

# **KATHERINE J MARK**

# EARLY CHILDHOOD AND SPECIAL EDUCATION EDUCATOR

#### PERSONAL PROFILE

I am a recent M.A.T Early Childhood and Special Education student from the University of Saint Josephs.

#### WORK EXPERIENCE

#### Kindergarten Long-Term Substitute

Greene-Hills School | December 2021 - present

- Fostered open communication with the student's families
- Led Parent-Teacher Conferences
- · Taught schools curriculum
- Participated in literacy and math team meetings
- Participated in Kindergarten team meetings
- Participated in schools Professional Development and Faculty Meetings
- Helped developed behavioral plans for students in the classroom with support staff
- Helped cultivate a responsive and safe classroom environment

#### Student Teacher

John A. Langford Elementary School | August 2021 - December 2021

- Participated in Parent-Teacher Conferences
- Taught schools curriculum: Illustitrive Math, FUNdations, Heggerty, Second Step and Schoolwide
- Helped develop behavioral plans for students in the classroom.
- Participated in PPT meetings
- Fostered a supportive and inclusive classroom environment

#### **Assistant Teacher**

South Church Preschool | September 2017 - June 2021

- Created and implemented lesson plans
- Advocated for gender-neutral language in the classroom and school
- Implemented lessons that called upon families funds of knowledge

#### EDUCATIONAL HISTORY

#### University of Saint Josephs

M.A.T Early Childhood and Special Education | 2020 - present

• GPA: 4.0

#### University of Connecticut

B.S. Nutritional Science | 2011 - 2016

• Minor in Women, Gender, and Sexuality Studies

# Melissa Neal

#### **OBJECTIVE**

This resume is made in order to show my experiences in education, my skills, and my history in school in order to be considered for a Teaching Position.

# EDUCATION

# Central Connecticut State University New Britain CT

Bachelor of Science in English, Elementary Education. 3.49 GPA 2019-2022

# **Tunxis Community College**

Farmington, CT Associates in Arts 2016-2018

#### Plainville High School

Plainville, CT 06062 High School Diploma 2012-2016

# KEY SKILLS

Lesson Plan Management Classroom Management Organization

# **EXPERIENCE**

# **Smalley Elementary School**

January 2022- May 2022 Student Teacher

Responsibilities Included:

- Organization skills for lesson plans and data.
- Created and instructed lesson plans that included accommodations.
- Guided the children through transitions and their daily schedule.
- Collected and corrected all work.
- Implemented daily task's by printing out activities for the students.
- Provided a safe and nurturing environment

# West Bristol Elementary School

November 2020- January 2022 Substitute Teacher

Responsibilities Included:

- Classroom and Behavioral Management Strategies.
- Providing a safe and secure environment to maximize students own creativity in their learning.
- Reviewed and collected work.
- Responsible for routines, transitions, and small group instruction.

# Toffolon Elementary School

Spring 2018

Volunteer • Grade 3 •

Responsibilities Included:

- Scaffolding children when needed.
  - Making copies for the teacher during the day.
  - Collecting and correcting student work.
  - Guided transitions.

#### **ACCOMPLISHMENTS**

My most Steller accomplishments throughout my learning career has been receiving the Dean's List throughout the years 2020-2022. I have also retained experience as a Substitute Teacher during the COVID-19 Pandemic.

# COMMUNICATION

The classroom is a place that I feel myself. In the classroom, is where I become an extrovert. My personality comes alive and I enjoy teaching the children and seeing them thrive. When the children are successful in their learning, it makes me feel like the most satisfied teacher. My children will feel safe, accepted, and loved inside of my classroom. Their parents will have full communication with me about their child and their child's needs as they are being looked at after me.

# LEADERSHIP

I am a natural leader of my community. When it comes to being in college, or in the classroom, I am a leader of the group and will take control over a project or discussion. My leadership qualities have built me into the teacher that I am today. I want to build my students into responsible, respectful and considerate adults of our community.

# REFERENCES

#### **Professor**

Dr. James French frenchjaj@ccsu.edu

## West Bristol Elementary

Allison Duval 3<sup>rd</sup> Grade Teacher AllisonDuval@bristolk12.org

# **Smalley Elementary School**

Jessica Guerrera 2<sup>nd</sup> Grade Teacher guerreraj@csdnb.org

# HANNAH OJARD, LCSW

# TRAININGS AND QUALIFICATIONS

- Licensed Clinical Social Worker
- Certified School Social Worker-071
- Trained in Social Thinking
- ALICE Training: Shooter Response
- Columbia Suicide Severity Rating Scales

- CBT, TF-CBT, DBT
- PBIS Team Member
- MTSS Team Member
- PMT/ Handled with Care/ Right Response
- Leadership Training- PHILLIPS
- Student Council Advisor

#### PROFESSIONAL EXPERIENCE

#### CREC John J. Allison Jr. Polaris Center – East Hartford, CT

August 2020 – Present

School Social Worker

- Provide individual and group-counseling services to middle and high school students.
- Assess for student safety and provide mental health assessments.
- Provide behavioral intervention through implementation of FBAs and BIPs.
- Serve as a liaison with families, mental health professionals, and local education agents.
- Complete intake assessments with students and their families.
- Complete daily attendance and home visits.
- Attend PPT and outside provider meetings.
- Complete psychosocial assessments upon students entering programming.
- Implement IEP social emotional goals and report on related data as part of the PPT.
- Coordinate weekly team meetings and provide outcomes to administration.
- Utilize school wide data system to determine student progress and LRE.

#### PHILLIPS~ School Fairfax - Fairfax, VA

August 2019 – Present

Related Service Supervisor/ School Social Worker (Promoted from Lead School Social Worker)

- Supervised 8 related service staff and managed related caseloads and budgets of 60 (or more) students.
- During creation of a new program; created policies, procedures, timelines, and clinically based interventions.
- Presented to leadership staff on clinical data/outcomes on a weekly basis.
- Provided ongoing clinical trainings, feedback, and recommendations to school and agency staff.
- Participated in the referral process and intake process for new student admissions.
- Provided counseling services to a caseload of 30 (or more) students.
- Implemented BASC- TRS 3 assessments twice a year and utilized data to support student interventions.

#### PHILLIPS~ School Fairfax/ Oak Valley Center - Fairfax, VA

August 2015 – August 2019

Oak Valley Center Acquired by PHILLIPS in March of 2016

Lead School Social Worker

- Provided weekly individual and group counseling sessions for 30 (or more) students with IEPs in K-12.
- Implemented student centered IEP goals/post-secondary transition planning.
- Facilitated weekly department meetings for related service staff and managed clinical data.
- Provided crisis management/safety assessments to maintain student safety.
- Assisted in implementation and creation of FBAs and BIPs for students in the program.
- Facilitated weekly student council meetings and related elections.

#### PROFESSIONAL EXPERIENCE CONTINUED

#### St. Vincent Family Center - Columbus, OH

July 2013 - July 2015

School Social Worker

- Facilitated weekly family and individual therapy sessions to a caseload of 30 (or more) families grade K-8.
- Performed crisis interventions and safety assessments.
- Attended evaluation team reports and IEP review meetings to discuss ongoing treatment and progress of students.
- Assisted supervisor with MSW interns.
- Utilized individual treatment plans to track progress.
- Developed behavioral incentive program to assist with student progress.
- Collaborated with school and outside team members and facilitated weekly team meetings.
- Coordinated care with DCF, residential, and foster care agencies.
- Provided intake and admission assessments.
- Diagnosed students utilizing DSM-5 diagnostic criteria.
- Responded to crises on a daily basis in the classroom and home environment.

#### **EDUCATION**

## University of Connecticut- West Hartford, CT

August 2012 – May 2013

Master of Social Work, Clinical Group Work, Magna Cum Laude Advanced Standing Program

#### Eastern Connecticut State University-Willimantic, CT

August 2008 – May 2012

Bachelor of Social Work, Magna Cum Laude, Phi Alpha Honor's Society Minors in Anthropology and Sociology

#### **INTERNSHIPS**

#### **CREC John J. Allison Jr. Polaris Center** – East Hartford, CT

August 2012 – June 2013

School Social Work MSW Intern

ATLAS Program

- Provided individual/group-counseling services to 8 adolescent students diagnosed with clinical disorder(s).
- Provided group counseling services for middle school social worker during medical leave.
- Created social skills group therapy curriculum and facilitated anti-bullying group.
- Served as a liaison with families, mental health professionals, and collateral service providers and agencies.
- Responsible for clinical group and individual notes and paperwork for students on caseload.
- Completed intake assessments and referrals.
- Facilitated voter registration drive for adult students and their parents.

# **United Services, Young Adult Services** – Willimantic, CT *BSW Intern*

August 2011 – May 2012

- Worked with young adults with Axis II diagnosis in individual, community, group, and residential settings.
- Provided counseling to young adult clients through social, vocational, and behavioral support.
- Implemented life skills self-efficacy group and co-facilitated DBT and vocational groups.
- Provided case management to young adults, focusing on their educational and vocational goals.
- Collaborated with treatment team of clinical social workers, LPNs, APRNs, and social rehabilitation counselors to develop individualized treatment plans.

References available upon request

# Olivia Pietrowicz

#### **EDUCATION**

The University of Connecticut, Storrs, CT Master of Arts: Curriculum and Instruction

May 2015 GPA - 3.890/4.000

The University of Connecticut, Storrs, CT Bachelor of Arts: Mathematics - *Cum Laude* 

May 2014 GPA - 3.629/4.000

Bachelor of Science: Secondary Math Education

Dean's List: Fall 2011, Fall 2013, Spring 2014

#### RELATED EXPERIENCE

East Hartford Public Schools, East Hartford, CT

August 2019 - Present

Math Teacher, Algebra I and Intervention

- Maximize student learning using a blended approach involving technology and hands-on activities
- Create SAT-aligned, modified, and differentiated lesson plans aligned to Common Core Standards
- Analyze student formative and summative assessments to make data-informed instructional decisions
- Construct supporting lessons and activity for Algebra I Intervention course that target individual needs
- Incorporate social emotional learning, self-assessment, and self-reflection to support student learning

#### Math Teacher, Grade 8

- Designed and modified lessons for grade 8 math using the Illustrative Mathematics and Desmos IM-adapted curriculum, along with IXL, Nearpod, Kahoot!, Khan Academy, and Google Suite
- Mentored a student teacher during the 2020-2021 school year on a fully remote learning team
- Collaborated as part of the Equity Team to design professional development for faculty meetings
- Interpreted and analyzed data to create actionable plans focused on improving student outcomes
- Revised lessons, adjusted pacing, and created supplemental materials to better address student needs
- Engaged families in the school community via family night events, phone calls, conferences and emails
- Edited social emotional learning curriculum and advocated for changes to the school PBIS initiatives as a member of the Student Success/Positive Behavioral Interventions and Supports Team

Hartford Public Schools, Hartford, CT

August 2015 - June 2019

Math Teacher, Grade 8 and Intervention

- Analyzed individual, grade-level, and schoolwide student data to identify and implement specific interventions for grade level and intervention math classes
- Implemented small group instruction using stations within a Tier 2 mathematics intervention course
- Incorporated elements of restorative justice and trauma-informed teaching into my classroom, including restorative circles, respect agreements, and shifts in language
- Designed and led CREW Activities to create a sense of community amongst students and teachers
- Led staff professional development through the Data Wise Process with a focus on introducing efficient and effective protocols to improve content instruction and team meeting productivity
- Organized field trips, dances, and field day activities as a Team Leader in the 2016-2017 school year
- Facilitated blended learning activities using iPads, SMART technology, Chromebooks, Google Drive, iReady, STMath, and MATHia
- Participated in Data Wise Training, Life Space Crisis Intervention Training, TEAM Professional Development, McDonough Leadership Team, and School Governance Council in addition to professional learning communities

Teaching Assistant, Inductive and Deductive Reasoning course

- Led lessons on mathematical logic, inductive and deductive arguments, and problem solving strategies
- Scaffolded mathematical writing and justification through teacher questioning and writing prompts
- Modified and implemented lesson plans concerning proofs, sequences, and logic for gifted students

# CREC Two Rivers Magnet High School, Hartford, CT

May - June 2015

Long-term substitute math intervention teacher

Algebra/Geometry Support, Grades 9-11

- Engaged students in individualized work using Schoology and activities such as scavenger hunts
- Built lessons, formative assessments, and summative assessment to monitor student progress
- Engaged with intervention students in both intervention and general math classes to inform teaching

Manchester High School, Manchester, CT

August 2014 - May 2015

Master's Intern

Geometry, Grades 9-12

- Created and led warm-ups, reviews, and lessons that scaffold and promote mathematical argumentation
- Designed Talk Frames to address student misconceptions and recognize varied student approaches
- Differentiated the Geometry Common Core Curriculum for course levels and learning styles
- Constructed exit slips and assessment questions based in critiquing sample student work
- Collaborated with the Geometry Professional Learning Community to revise and grade assessments

Neag School of Education, University of Connecticut, Storrs, CT

August - December 2014

Teaching Assistant

Introduction to Education, College Juniors

- Facilitated small-group discussions and prompts on education topics for pre-service teachers
- Cooperated with peers to implement lessons on banned books and multicultural education
- Graded and responded to student reflections, including further reading recommendations

Bulkeley Lower High School, Hartford, CT

August 2013 - May 2014

Student Teacher, Spring 2014

Algebra I and Geometry, Grades 9-10

- Modified lessons and assessments to meet students' linguistic and special education needs
- Designed and executed discovery learning through interactive projects, lessons, and games
- Employed motion detectors, GeoGebra, and Geometer's Sketchpad for investigative learning
- Crafted lessons and policies for the Positive Behavior Interventions and Supports committee
  Participated in regular Team Meetings to discuss student progress and meet with families
- Senior Intern, Fall 2013
  - Implemented classroom management techniques to assist during whole class lessons
  - Sought out and learned Sheltered Instruction strategies for English Language Learners
  - Emphasized mathematical Common Core Curriculum vocabulary using the Frayer model

E.O. Smith's STAAR Program, Mansfield, CT

January - May 2013

Junior Intern, Spring 2013

Special Education, Ages 18-21

- Constructed an application-based curriculum involving algebra geared towards technical school content
- Prepared one-on-one lessons to meet the individual needs of a student in special education
- Guided students in special education with lessons on tax forms and monetary transactions

University of Connecticut, Storrs, CT

August 2011 - December 2013

Student Administrative Specialist

- Analyzed transcripts to find common themes in teacher concerns about teaching justification
- Examined relationships among teachers' questions and students' mathematical justifications

# KAYLA SICA

#### CONTACT







#### SKILLS

// PROFESSIONAL

**Growth Mindset** 

Collaborative

Classroom Management

Dedicated

Adaptive

Creative

Compassionate

Positive

**Technologically Proficient** 

// TECHNICAL

Microsoft Office Suite

Google Application

**SMART Board Technology** 

Zoom, Teams, Meets

Virtual Learning

#### SUMMARY

Cultivates a classroom environment that values discourse, diversity and inclusion, social interaction, and open-mindedness. This is achieved through thorough differentiation, scaffolding, intervention, student-centered and cooperative learning, and engaging instruction. Highly value rapport with students and professional relationships with coworkers.

#### TEACHING EXPERIENCE

Student Teacher

1/2022-3/2022

Urbin T. Kelley Elementary School, Southington, CT

Student-taught in a fifth-grade departmentalized classroom for 12 weeks. Assumed all responsibilities in the classroom and taught all subjects. Collaborated with other grade level teachers on a regular basis for interdisciplinary lesson planning and coordination.

- Practiced healthy and engaging classroom discourse by incorporating social emotional learning into morning meetings every day.
- Implemented a new behavior management system for the classroom.
- Planned and executed lessons in all 5 subjects on a daily basis.
- Conducted qualitative graduate research project on student engagement in language arts, implemented innovative strategies to optimize learning.
- Further developed teaching style through executing lessons that are student-centered, creative, relevant, and engaging for students.
- Coordinated with the special education department to accommodate students with IEPs and 504 Plans. Worked closely with classroom paraprofessionals for special needs students.
- Differentiated every lesson to meet learners' needs through remediation, pulling small groups, and extension.
- Assumed leadership position in Southington Townwide Effort to Promote Success (STEPS).

Full Time Building Substitute Teacher
Urbin T. Kelley Elementary School, Southington, CT

9/2021-6/2022

- Received daily assignment for substitute positions within the building. Worked with grades K-5 to deliver instruction each day. Substituted for other areas including special education, art, media, music, and gym.
- Spent an extended period of time working across three Kindergarten classrooms.

# KAYLA SICA

#### EDUCATION

Masters of Arts in Teaching (completion in May) Quinnipiac University, 2022

Bachelor of Arts, **Interdisciplinary Studies** Quinnipiac University, 2021

High School Diploma Southington High School, 2017

#### ACHIEVEMENTS

Bronze, Silver and Gold Awards Girl Scouts USA 2005-2016

Membership Recruitment Chair Phi Sigma Sigma Sorority Quinnipiac University, 2020 Trained chapter of 120 women for formal panhellenic duties via 20 workshops, converted entirely in person process to operate fully via Zoom. Recruited 45 new chapter members.

Teacher Nominated and installed as a member of Italian National Honors Society, 2017

#### LANGUAGES

Fluent English

Proficient Italian

## Field Study Teaching

2019-2021

2019-2020- Clintonville Elementary, Grade 5, Alicia Adinolfi 2020-2021- Fall: Fair Haven Elementary School, Grade 4, Colleen Zona Spring: Fair Haven Elementary School, Kindergarten, Annamaria Mccarthy

#### WORK EXPERIENCE

# Licensed Pharmacy Technician

2015-2021

Beacon Prescriptions & Compounding Pharmacy, Southington, CT

- Fill prescriptions, process claims through insurance.
- Answer incoming calls, make outgoing refill calls to physicians.
- Work with patients to coordinate prescription delivery and pickup.
- Managed restocking the facility.

## Student Financial Aid Assistant

2018-2021

Quinnipiac University Office of Financial Aid, Hamden, CT

- Assistant to financial aid counselors.
- Advising students and parents in person and on the phone pertaining to student financial aid packages and processes.

#### VOLUNTEER EXPERIENCE

Phi Sigma Sigma Sorority, Quinnipiac University

2018-2021

Served on Executive Board and as 2020 Recruitment Chair

2020-2021

Nominated as a leader in the Quinnipiac Greek Community, member

Quinnipiac Future Teachers Organization

Rho Lambda Greek Leadership Society

2018-2021

Southington High School Kiwanis Educating Youth Club Convention Delegate and Club Historian

2016-2017

Girl Scouts of America

2005-2016

Bronze Award 2012, Historical Women Exhibit, Southington Library Silver Award 2014, Craft/Rehabilitation items and in-person event for nursing home residents at The Summit in Southington Gold Award 2016, Individual 120 hour service project for Southington Dog Pound Held an in person information and immunization event, created an adoption brochure, installed new signs and a permanent donation box.

#### **Tatiana Slotnick**

#### **Education**

University of Connecticut, Storrs, CT

Master's in Curriculum and Instruction

GPA: 4.000/4.000

Certification in Elementary Education (1-6) for the State of Connecticut expected May 2022

**University of Connecticut**, Storrs, CT

Bachelor of Science, Elementary Education, Minor in Geography

GPA: 3.942/4.000, Magna Cum Laude

Academic Excellence Scholarship, Dean's List, Babbidge Scholar 2020

Graduation, May 2021

Graduation, May 2022

#### **Classroom Experience**

Oliver Ellsworth Elementary School, Windsor, CT

*Internship* | Fall 2021 and Spring 2022 Semesters

- Created an enrichment program for students in 1st and 2nd grades through small group book clubs
- Instructed small group and whole group literacy lessons utilizing a diverse selection of texts
- Analyzed student reading data across multiple months to select students for enrichment
- Conducted individual reading conferences with 1st and 2nd grade students to promote

#### Kennelly School, Hartford, CT

Student Teaching, Grade 4 | Fall 2020 and Spring 2021 Semesters

- Observed and assisted lessons multiple times a week in the fall semester, engaged in full student teaching responsibilities in the spring semester
- Completed student teaching in a hybrid 4th grade classroom, collaborating with the cooperating teacher, the grade level team, and a co-student teacher
- Assumed the roles and responsibilities of the cooperating teacher, including lessons, recess duty, student attendance, and grade level collaboration
- Fostered relationships with students to improve classroom community and build student self-confidence

#### Hebron Avenue Elementary School, Glastonbury, CT

Clinic Practicum, Grade 5 | Spring 2020 Semester

- Assisted and observed a 5th grade classroom in all academic areas for a well-rounded understanding of upper elementary level education
- Conferenced with students during writing workshop to help students essay planning before moving on to the rough draft phase of their work

#### Natchaug Elementary School, Willimantic, CT

Clinic Practicum, Grade 1 | Fall 2019 Semester

- Supported bilingual students in both Spanish and English reading, focusing on recognition of the different languages
- Aided the special education instructor in small group activities to ensure adequate attention for all students in the group

#### **Work Experience**

#### Needham Public Schools, Needham. MA

Daily Substitute Teacher | November 2021 – Current

- Executed lesson plans left by the teacher, provided proper classroom management and followed classroom routines
- Acted as a classroom teacher, a paraprofessional within a special education room, and a specialist

#### Natick Public Schools, Bennett-Hemenway Elementary School, Natick. MA

Paraprofessional Long Term Substitute | May 2021 – June 2021

- Provided 1:1 and 2:1 support for elementary school students in the autism learning center
- Followed behavioral plans and provided feedback and redirection to students
- Collected data for IEP goals

#### University of Connecticut, Storrs, CT

Student Athlete Success Program Academic Mentor | Spring 2022 Semester

- Mentored student athletes in their academic coursework along with time management, organization, and self-advocacy
- Applied teaching strategies to 1:1 support for student athletes in their coursework

#### Undergraduate Teacher's Assistant | Fall 2020 and Spring 2021 Semesters

- Reviewed and graded assignments and exams for an upper-level Geography course
- Worked in a timely and efficient manner to complete grading assignments by specific deadlines

#### Honors Guide for Peer Success | Fall 2019 & Spring 2020 Semesters

- Mentored first and second year Honors students through their Honors co-curricular requirements
- Assessed Honors students' event journals, Academics in Action reflection journals, and leadership action plans

## Student Instructional Specialist | Spring 2019 Semester

- Mentored 7 Honors first year students in leadership skills and facilitation techniques to facilitate UNIV 1784
- Collaborated with other Instructional Specialists and developed weekly lesson plans

#### Natick Parks and Recreation, Natick, MA

Camp Counselor | June 2016 – Present, Seasonal (June-August)

- Demonstrated effective management techniques with groups of 10 to 100 campers
- Coordinated new activities/after-care pick up system to allow for more camper free choice and smoother pick up, in grades 1 through 8

#### Needham Community Education Needham, MA

*Teacher's Assistant* | June 2015 – July 2017, Seasonal (June-July)

- Administered CVC reading assessments and oral to writing spelling assessments to first graders
- Instructed 8-12 children in grades 1-3 in reading, writing, and Fundations

#### **Skills**

Computer: Microsoft Word, PowerPoint; Google Slides, Google Sheets; Adobe Photoshop, Adobe Dreamweaver

Social Media: Instagram, Facebook Events, Facebook Groups, Twitter

Certification: CPR, Concussion Training, First Aid, Mandated Reporter Training