



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting minutes
Tuesday, January 17, 2023 at **6:00 PM**

BOARD OF EDUCATION

Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION

Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, January 17, 2023.

1. CALL TO ORDER/ROLL CALL.

Co-Chair Geraghty called the Facilities Committee meeting to order at 6:05 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

John P. Vranas (BOE) Chair
Emily McCall, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

In Chair Vranas' absence, Co-chair Geraghty was named Chair Pro-tem and Member Shah Mandal was named Co-chair Pro-tem.

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **DECEMBER 13, 2022**

A motion was made, seconded and passed to approve the December 13, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. General Work Summer 2022/FH Paschen

The FH Paschen punch list items are complete for the General Work Summer 2022. Training for the Buildings and Grounds team will be scheduled with FH Paschen.

II. Todd Hall Fence/Action Fence

The Todd Hall Fence project is complete.

III. Rutledge Hall & Todd Hall Cafeteria Tables/Lowery McDonnell

The tables were installed at Rutledge Hall over winter break. The District is waiting on some end caps to be installed in Todd Hall and Rutledge Hall.

IV. Team Reil Playground Equipment/Spring 2022 Purchase

The District is still waiting on some items to be delivered. Team Reil will assist with taking inventory on the partial equipment that was delivered. Payment will be held until the District is in possession of all items.

V. Lincoln Hall Gym Equipment Upgrades/Berger Donation

Athi Toufexis, StudioGC, is researching options for retractable basketball hoops and determining if any existing equipment can be used.

VI. Todd Hall Courtyard Options

Athi Toufexis, StudioGC, presented new drawings based on the feedback that was received during the December Facilities Committee meeting. The Committee prefers the log bean bag option for seating. The plan has been updated with the teachers' input before presenting it to the Committee. The plan is to install some chalkboards and add components in the future based on need. The Committee advised the Administration to hire an arborist to assess the health of the two current Todd Hall courtyard trees to determine how best to proceed. The Committee would like to discuss the plan for the trees at the February Committee meeting.

VII. Lincoln Hall Plaza Options

Athi Toufexis, StudioGC, presented new drawings based on the feedback that was received during the December Facilities Committee meeting. The Committee requested two gray Charlie tables with SD74 Jaguar branding for the mulch area. The Committee wants bench seating behind the amphitheater, as pictured in the drawings. The Committee directed Athi to explore different Arabo bench patterns with stools for the green area. The Committee postponed decals for the activities entrance window panes.

b. 2023 General Work at Todd Hall and Rutledge Hall

Courtney Whited, Business Manager/CSBO, presented the bid results for the 2023 General Work at Todd Hall and Rutledge Hall. Athi explained both alternatives.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the bid proposal from BEAR Construction for 2023 General Work at Todd Hall and Rutledge Hall including alternate #2 in the amount of \$1,415,600 to commence on June 15, 2023 and conclude on August 18, 2023.

c. Window Treatment Bid for Todd Hall and Rutledge Hall

Courtney Whited, Business Manager/CSBO, presented a schedule to commence the bid process for Window Treatments for Todd Hall and Rutledge Hall.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to commence the bid award process for window treatment installation at Todd Hall and Rutledge Hall to be completed in the summer of 2023.

5. OLD BUSINESS

None

6. NEW BUSINESS

a. AHEPA Bone Marrow Registry Lincoln Hall Gym Rental Request

Courtney Whited, Business Manager/CSBO, shared the history of this discussion from the Finance Committee. The Committee recommended not charging for the gymnasium, but to charge for the Building Engineers' overtime pay on Saturday, March 11, 2023.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration to recommend to the Board of Education to approve the Facilities Rental Agreement from AHEPA Bone Marrow Registry for rental of the Lincoln Hall gymnasium on March 8, 9 and 11, 2023 at a charge of \$1,300 to reimburse SD74 for the Building Engineers' pay and waive the \$3,600 gymnasium rental fee.

7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:18 p.m.

The next Facilities Committee meeting will be held Tuesday, February 14, 2023 at 6:00 p.m. The public is welcome.

Elaina Geraghty, Co-chair Pro-tem

Rupal Shah Mandal, Co-chair Pro-tem