



COSSA Regular Board Meeting

Monday, December 15, 2025 5:00 PM

Agency Board Room, 109 Penny Lane, Wilder, ID 83676

Board Members:

|                      |         |                  |         |
|----------------------|---------|------------------|---------|
| Sara Bartles - Chair | Present | Micah Doramus    | Present |
| John Baldazo - Vice  | Absent  | Jennifer Wright  | Present |
| Adam Percifield      | Present | Norm Stewart     | Absent  |
| Bree Walker          | Absent  | Alejandro Zamora | Present |
| Leslie Parker        | Present | Rob Sauer        | Present |

COSSA Staff Members Present:

|                     |                               |
|---------------------|-------------------------------|
| Dr. Kelsey Williams | Superintendent                |
| Tammie Anderson     | Special Education Director    |
| Jacob Smith         | Business Manager/ Board Clerk |

1. Call Board of Trustees Meeting to Order

***The meeting was called to order by Chair Bartles at 5:00pm***

2. Approval of the Agenda (Action Item)
  - a. Pledge of Allegiance

***Mr. Baldazo made a motion to approve the agenda; Mrs. Parker seconded the motion. All voted in favor, the motion passed.***

3. Public Forum

***None at this time.***

4. Approval of the Consent Agenda (Action Item)
  - a. Board Meeting Minutes: October 20, 2025 and November 5, 2025
  - b. Board Budget Report and Bills Payable
  - c. Personnel Report

***Mr. Baldazo made a motion to remove the Personnel Report from the consent agenda; Mr. Percifield seconded the motion. All voted in favor, the motion passed.***

**Mr. Baldazo made a motion to approve the consent agenda as revised; Mrs. Parker seconded the motion. All voted in favor, the motion passed.**

5. Information Reports

- a. Business Office Report

**Jacob Smith presented updates regarding business office operations, grants, and upcoming deadlines.**

- b. Special Services Report

**Tammie Anderson presented updates regarding SLP contractors and the 26/27 school year projections and trends.**

- c. Superintendent Report

**Dr. Kelsey Williams provided updates on the newly awarded Idaho Career Ready Grant, student field trips, enrollments, ISEE reporting, facilities, and upcoming events.**

- d. Maintenance/Facilities Report

**The report included updates to the library remodel project, A-frame foundation, and general maintenance projects.**

6. Old Business (Action Items)

- a. 2nd Reading - Board Policy 7010. Equivalence in Instructional Staff and Materials
- b. 2nd Reading - Board Policy 7320. Allowable Uses for Grant Funds
- c. 2nd Reading - Procedure 7320-P(1). Allowable Uses for Grant Funds
- d. 2nd Reading - Procedure 7320-P(2). Allowable Uses for Grant Funds - Selected Items of Cost
- e. 2nd Reading - Board Policy 7405. Public Works Contracting and Procurement
- f. 2nd Reading - Procedure 7405-P(1). Public Works Contracting and Procurement
- g. 2nd Reading - Board Policy 7407. Public Procurement of Goods and Services
- h. 2nd Reading - Board Policy 7409. Acquisition of Real and Personal Property

**Mr. Baldazo made a motion to approve board policies listed as 6a through 6h (above); Mrs. Parker seconded the motion. All voted in favor, the motion passed.**

7. New Business (Action Items)

- a. 1st Reading - Board Policy 3010. Open Enrollment
- b. 1st Reading - Procedure 3010-P. Open Enrollment
- c. 1st Reading - Board Policy 3040. Compulsory Attendance
- d. 1st Reading - Board Policy 3220. Student Use of Buildings
- e. 1st Reading - Board Policy 3270. District-Provided Access to Electronic Information Systems
- f. 1st Reading - Board Policy 3280. Equal Education Nondiscrimination
- g. 1st Reading - Board Policy 3295. Hazing, Harassment, Intimidation, Bullying and Cyberbullying
- h. 1st Reading - Procedure 3295-P(1). Hazing, Harassment, Intimidation, Bullying and Cyberbullying
- i. 1st Reading - Board Policy 3305. Prohibition of Tobacco Possession and Use
- j. 1st Reading - Board Policy 3330. Student Discipline
- k. 1st Reading - Board Policy 5335. Employee Use of Electronic Communication Devices

***Mr. Baldazo made a motion to approve board policies listed as 7a through 7k (above) and move to 2<sup>nd</sup> Reading; Mrs. Parker seconded the motion. All voted in favor, the motion passed.***

8. Board Requests to Administration

***No requests at this time.***

9. Adjournment

***Mr. Baldazo made a motion to adjourn the board meeting. Mr. Percifield seconded the motion. All voted in favor, the motion passed. The meeting adjourned at 5:52pm***

DRAFT