

SAMPLE LOCAL CHAPTER CONSTITUTION

ARTICLE I - Name, Mission and Strategies

Section A. The name of this organization shall be the " Pacific High School " Chapter of the National FFA Organization.

Section B. The mission and strategies for this chapter are as follows:

FFA makes a positive difference in the lives of students by developing their potential for **premier leadership, personal growth and career success** through agricultural education.

1. To be an integral part of the organized instructional programs in agricultural education which prepare students for a wide range of careers in agriculture, agribusiness, and other agriculture-related occupations.
2. To strengthen the confidence of students in themselves and in their work by developing desirable work habits and the effective usage of their time; by learning to assume responsibility; and by developing competencies in communications, human relations, and other social abilities leading to the intelligent choice of a career and successful employment or entrepreneurship in the agricultural industry.
3. To provide agriculture-related programs and activities which will develop pride, responsibility, leadership, character, scholarship, citizenship, patriotism, and thrift, and which will improve the economic, environmental, recreational, and human resources of the community.
4. To encourage and recognize achievement in supervised agricultural experience programs, scholarship, leadership and other individual and group activities by providing awards to deserving members and chapters.

ARTICLE II - Organization

Section A. The Pacific High School Chapter of FFA is a chartered local unit of the Oregon Association of FFA, which is chartered by the National FFA Organization.

Section B. This chapter accepts in full the provisions in the constitution and bylaws of the Oregon Association of FFA as well as those of the National FFA Organization.

ARTICLE III - Membership

Section A. Membership in this chapter shall be of three kinds: (1) Active, (2) Alumni and (3) Honorary, as defined by the National FFA Constitution.

- Section B.** The regular activities of this chapter shall be carried on by the active membership.
- Section C.** Honorary membership in this chapter shall be limited to the Honorary Chapter FFA Degree.
- Section D.** Active members in good standing may vote on all business brought before the chapter. An active member shall be considered in good standing when:
1. While in school, be enrolled in at least one agricultural education course during the school year and/or follow a planned course of study. Either course must include a supervised agricultural experience program, the objective of which is preparation for an agricultural career.
 2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership, and participating in other organized activities of the chapter.
 3. Pay all current state and national dues by the date determined by the chapter.
 4. Display conduct consistent with the ideals and purposes of the National FFA Organization.
- Section E.** Names of applicants for membership shall be filed with the membership committee.

ARTICLE IV - Emblems

- Section A.** The emblem of the FFA shall be the emblem for the chapter.
- Section B.** Emblems used by the members shall be designated by the National FFA Organization.

ARTICLE V - Degrees and Privileges of Active Membership

- Section A.** There shall be five degrees of active membership based on individual achievement. These are the Discovery FFA Degree, Greenhand FFA Degree, the Chapter FFA Degree, the State FFA Degree, and the American FFA Degree. The national organization shall set the minimum qualifications for each degree. The Discovery FFA Degree is intended for use in state associations and local chapters where middle school membership is offered. Receipt of this degree is not necessary in order to obtain the Greenhand FFA Degree or subsequent degrees.

All Discovery FFA Degree recipients are entitled to wear the regulation Blue Discovery FFA Degree pin. All "Greenhands" are entitled to wear the regulation bronze emblem pin. All members holding the Chapter FFA Degree are entitled to wear the regulation silver emblem pin. All members holding the State FFA Degree are entitled to wear the regulation gold emblem charm. All members holding the American FFA Degree are entitled to wear the regulation gold emblem key.

Section B. Discovery FFA Degree – To be eligible to receive the Discovery FFA Degree from a chapter, the member must meet the following minimum requirements:

1. Be enrolled in agricultural education class for at least a portion of the school year while in grades 7-8.
2. Have become a dues paying member of the FFA at local, state and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time.
4. Have knowledge of agriculturally related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter program of activities.
6. Submit written applications for the degree.

Section C. Greenhand FFA Degree - To be eligible to receive the Greenhand FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Be enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, Motto, Salute and FFA Mission Statement.
3. Describe and explain the meaning of the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws, and the chapter Program of Activities.
6. Personally own or have access to the Official FFA Manual and the FFA Student Handbook.
7. Submit written application for the Greenhand FFA Degree.

Section D. Chapter FFA Degree - To be eligible to receive the Chapter FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program, and be enrolled in an agricultural education course.
3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. Have earned and productively invested at least \$150 by the member's own efforts or worked at least forty-five hours in excess of scheduled class time, or a combination thereof, and have developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award programs.
8. Have a satisfactory scholastic record.
9. Submit a written application for the Chapter FFA Degree.

Other requirements may be established by the chapter and/or the state FFA association.

Section E. State FFA Degree. Minimum qualifications for selection:

Qualifications for the State FFA Degree are those set forth in the constitution of the State FFA Association and National FFA Organization.

Section F. American FFA Degree. Minimum qualifications for selection.

Qualifications for the American FFA Degree are those set forth in the constitution of the National FFA Organization.

ARTICLE VI - State and Chapter Officers

Section A. The offices of an FFA chapter shall be: president, vice president, secretary, treasurer, reporter and sentinel. Other officers may be elected as deemed appropriate by the local advisor and/or governing body. The teacher(s) of agricultural education shall be the FFA advisor(s). Chapter officers shall be elected annually or semi-annually by the members present at any regular meeting of the chapter.

ARTICLE VII - Dues

Section A. Local dues in this chapter shall be fixed annually by a majority vote of the active members.

Section B. Full local, state and national dues shall be paid by all active members.

Section C. No member shall be considered as active and in good standing unless he/she pays full local, state and national FFA dues.

ARTICLE VIII - Amendments

Section A. This constitution may be amended or changed at any regular chapter meeting by a two-thirds vote of the active members present providing it is not in conflict with the state association constitution or that of the National FFA Organization.

Section B. Bylaws may be adopted to fit the needs of the chapter at any regular chapter meeting by a two-thirds vote of the active members present providing such bylaws conflict in no way with the constitution and bylaws of either the state association or the national organization.

Helpful or Suggested Resources Available through the National FFA Center at www.ffa.org

1. Membership information
2. Official FFA Manual
3. FFA Student Handbook
4. Advisor's Guide to the Student Handbook
5. Reaching New Heights; Advisor's Guide to Personal Growth and Leadership Development.
6. Alumni Relationships Key to Program Success
7. Career Development Event Handbook
8. Getting Connected, Partner Development Handbook
9. Chapter Planning and Recognition a Student Handbook
10. National Chapter Award Application
11. Proficiency Award Handbook
12. Proficiency Award Application(s)
13. American FFA Degree Handbook
14. American FFA Degree Application
15. FFA Catalog – www.ffaunlimited.org
16. Agricultural Teacher's Manual
17. Get Connected Handbook
18. Guide to Recruitment and Retention
19. Local Program Success Resource CD-ROM (Current year's version)

**APPLICATION FOR CHARTER
AUTHORIZING LOCAL
FFA CHAPTER**

Date 20OCT25

State FFA Executive Secretary
Oregon FFA Association
Corvallis, OR 97331

Dear Executive Secretary:

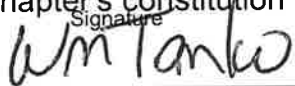
We, the undersigned, affirm that the agricultural education/agribusiness students of Pacific High School has organized into a local chapter and is applying for membership in the Umpqua FFA Association. We have adopted a constitution, elected the necessary officers and have identified membership according to the constitution.

In the name of the chapter and for the chapter, we hereby apply
for a charter that will give full membership in the National FFA Organization.

The official chapter name should appear on the charter as Pacific High School FFA
Chapter.

Attached to this application are the following:

1. A list of chapter officers (see below)
2. A complete list of chapter members (see below)
3. A copy of our annual Program of Activities (calendar of events or planned activities)
4. A copy of the chapter's constitution (see below)

FFA Advisor W. Tomko 
Signature

Date: 16 Oct 25

School Administrator D. Williams _____
Signature

Date: _____

School Administrator A. Miller _____
Signature

Date: _____

**INFORMATION SHEET TO ACCOMPANY APPLICATION FOR CHARTER FOR
MEMBERSHIP IN THE OREGON FFA ASSOCIATION**

Name of School Pacific High School Teacher Wendy Tomko

Teacher Email Wendy.Tomko@2cj.k12.or.us

School Address 45525 HWY 101

City: Sixes, OR ZipCode: 97476

Principal: DeAnna Williams Principal Email: DeAnna.Williams @2cj.k12.or.us

School Telephone 541-348-2293 School Fax _____

Date Organized 30SEP25_____
Number of active members: High / Middle School ____32/28_____
Freshmen 13_____
Juniors 8_____
Officers: President Colton Holm_____
Secretary Mia Johnson_____
Reporter Harper Dezern_____
Advisor Wendy Tomko (Horticulture teacher)
Sophomores 7_____
Seniors 5_____
Vice President Fynn Lau_____
Treasurer Brooke Heyl_____
Sentinel Huckleberry Spence_____

Executive Committee FFA Advisor, All Officers

Program of Activities planned (calendar of event or planned activities) _____

Pig Raffle (late Jan/early Feb)

Plant Sale (vegetables sprouts, plants) (May)

Greenhouse Field Day (11 Oct - Completed)

Assist in planting/building community garden/park (TBD)

Mother's day flower sale

FFA Advisor Wendy M Tomko
Signature

Date: 11 Oct 25

School Administrator _____

Date: _____

HOW TO ESTABLISH AN FFA CHAPTER

Approval by the local school board administration, the following needs to take place in order for a prospective charter to be received.

- Application for Application for Charter Authorizing Local FFA Chapter
 - o Additionally, submit the following in accordance to the application.
 - Development of a chapter constitution (see below)
 - Preparation of a program of activities (calendar of event or planned activities)
 - Election of Chapter Officers
 - Submission of state and national dues (sent to Oregon FFA Association).

The items listed in this document will help to guide you in the establishment of local FFA Chapter are designated in the Oregon FFA Constitution and the Federal Vocational Education Legislation (2006, Carl Perkins Act). The guidelines establish the requirements for a local Agricultural Education Program and academic components within that chosen program under the direction of local school agencies and guidelines.

Oregon FFA Constitution

ARTICLE III. ORGANIZATION

SECTION B.

Chapters of the Oregon FFA Association shall be chartered only in such schools where recognized systematic instruction in agricultural education is offered under the federal vocational education legislation. Such chapters shall operate as an integral part of the instructional program of agricultural education.

Oregon FFA Constitution

ARTICLE IV. PROCEDURES FOR DETERMINING STANDING OF LOCAL CHAPTERS

A local chapter shall be considered to be in good standing with the Oregon FFA Association when the following conditions are met:

1. All annual state and national dues have been paid by May 1, or prior, to participate in any state or national activity.
2. All reports have been submitted as required by the State Association.
3. Provisions of the chapter constitution do not conflict with the State or National FFA Constitutions and chapter activities are in harmony with the ideals and purposes of the National FFA Organization.
4. **The Official Chapter Advisor shall be the Licensed Agriculture Teacher.** Supervision of members at all FFA Activities shall be under the direct control of the Chapter Advisor. In the event that the Chapter Advisor is unable to perform his/her duties of supervision at an activity, then the school district may designate another school employee to supervise the chapter at

the activity. The school district must notify the hosts of the activity of this substitute/assistant advisor who will be supervising at the activity.

5. The Board of Directors of the Oregon FFA Association shall have power to suspend the charter of any chapter that violates the State or National FFA Constitution and Bylaws. A report on all suspensions shall be presented to the delegates at the next succeeding state convention. In the event a chapter is not in good standing with the Oregon FFA Association at the time of the opening of a state convention, the delegates at the state convention shall have the power, upon recommendation of the Board of Directors, to withdraw the charter and refuse such chapter officials representation at the state convention. When such action is taken the chapter in question and members thereof shall be denied the privileges of the membership of the Oregon FFA Association. No new members may be added. Members and/or the suspended chapter are not eligible to participate in career development events, leadership camps, leadership tour, but the chapter members will be eligible for completing degrees and/or proficiencies, have at State Convention official voting delegates for 3 years following the date of suspension. Upon meeting the requirements for good standing, a chapter may be reinstated by action of the Board of Directors not earlier than ten days after the closing date of the state convention during which it was not in good standing.
6. In the event a local department of agricultural education is discontinued, its chartered FFA chapter may officially operate for a period not to exceed three years (36 months) from date of the discontinuance, provided proper supervision is given by a person having the approval of the local school administrator and the State FFA Advisor / State FFA Executive Secretary. The chapter's charter must be surrendered to the State Advisor / State FFA Executive Secretary at the end of the three-year period if a local department of agricultural education is not in operation in the school at that time.
7. Oregon FFA Association will approve FFA Charters to private schools if they meet and maintain program approval status with program approval being renewed every 3 years (as initiated by the current chapter advisor).