

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
**SUBJECT: REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL FOR
BPA NATIONAL LEADERSHIP CONFERENCE**
DATE: March 29, 2011

Ector County ISD is requesting approval of Out-of-State Travel for an ATC student that qualified to attend the BPA National Leadership Conference to be held on May 4-8, 2011 in Washington, D.C.

It is recommended that the Board of Trustees accept the Out-of-State Travel for the BPA National Leadership Conference to be held on May 4-8, 2011 in Washington, D.C. as presented.

Respectfully submitted,

Hector Mendez,
Superintendent of Schools

Steve Brown, Ed.D.,
Assistant Superintendent for
Secondary Operations