

Belmond-Klemme Community School District

Minutes of the Meeting of the Board of Directors

Held in the Jacobson Elementary School Library
1004 7th Street Northeast, Belmond, Iowa 50421

Thursday, August 20, 2020 – TENTATIVE – UNAPPROVED

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date at 7:00 P.M.

On Friday, March 20, 2020, Governor Reynolds signed a proclamation easing the rules for public meetings during the course of the COVID-19 public health emergency. The requirement that school boards have a physical meeting location where the public can congregate to listen to the meeting was temporarily suspended. During this time period, meetings must be hosted entirely through electronic means.

The meeting was Live Streamed on the school district's Facebook page: <https://www.facebook.com/BKBroncos>

Citizens wishing to speak at the hearing or address the school board could do so by calling the telephone number 641-444-4300 ext. 1061

The meeting was called to order by Board President Rick McDaniel.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Sharon Barkema, Gary Berkland, Ryan Meyer, Michelle Murphy, Marc Schlichting (by phone), and Jim Swenson. Also, present Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

President McDaniel asked for a motion to approve the consent agenda items:
Superintendent Frazier added two more items to the Employment: Personnel Resignations and Recommendations

- Minutes of the Regular Board Meeting from July 16, 2020;
- Financial Statements
- Bills
- School Board Policies:
 - School Board Policies: Review of Board Policies 604.1 through 604.10 Educational program
 - Annual Review of Policy 505.8 Parental Involvement (For Title I)
 - Annual review of policy 606.5 Insufficient classroom Space
 - Second and Final Reading of Revised Policy 704.3 Investments
- Grant Application Renewals: Federal Program Titles I, II, III, IV, V, & VI
- Open Enrollment Application: The application to open enroll in Iowa Virtual Academy (Clayton Ridge) was denied due to filling after deadline.
- Lane Change Advancements for Teachers on the Contracted Salary Scale
 - Tiffany Ahrens from BA+15 to BA+30
 - Debbie Jenison from BA+30 to BA+40
 - Nicole Nelson from BA to BA+15
 - Tori Schulz from BA+15 to MA
 - Jodi Turner from BA+15 to BA+30
- Employment: Personnel Resignations and Recommendations
 - Rescinded the appointment of Marisa Mendoza as school counselor as she declined our job offer.
 - Accepted the resignation of Debbi Fink as a para-educator.
 - Assigned Mathew Bentley as a custodian on our evening shift with terms of employment at year Two, Step B, in accordance with the master contract (\$15.69 per hour) for 8 hours per day.

- Assigned Sam Rockow as a custodian on our evening shift with terms of employment at Year Two, Step, in accordance with the master contract (15.69 per hour) for 8 hours per day.
- Assigned Kaitlyn Forst as a para-educator in Jacobson Elementary working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$14.28 per hour) at 7.25 hours per day.
- Accepted the resignation of Thelma Garcia as ELL para-educator.
- Accepted the resignation of David Hildebrand as mathematics teacher assigned to the secondary school at the end of the current year.

Moved by Swenson; seconded by Murphy and Meyer. Motion carried 7/0.

Food Service Director Kim Belstene mentioned serving 6,567 breakfast and lunches from June 1 to August 7, 2020. Ms. Belstene explained to the Board how the lunch program will work with the COVID guidelines.

Buildings and Grounds Director Cory Heifner reported on all the renovation and work done during the summer. Mr. Heifner commented on the reopening action plan for his department.

Transportation Director Jon Swenson reported all the maintenance done during the summer. Mr. Swenson explained the changes on the routes for COVID-19 and his reopening action plan for the upcoming school year.

Technology Coordinator Trish Morris reported in all the cleaning and updates done to all the students' devices. Ms. Morris explained the technology reopening action plan.

Superintendent Frazier reported starting the school year without a Counselor for the Elementary. He also, mentioned Architect Wineinger is working with the fire marshal's office on improvements that need to be made to continue to house our Alternative Learning Center (ALC) in their present classroom.

Principal Young and Principal Fisher presented to the board the action plan and precautions to reopen the Elementary and Secondary School.

COVID-19 Report and Discussion

Superintendent Frazier recommended to start school in person on August 24, 2020. Moved by Schlichting; seconded by Barkema. Motion carried 6/1 Swenson voting No

School Reopening Status and Return-to-Learn Reopening Action Plan

Superintendent Frazier presented to the board the Return-to-learn Reopening Action Plan.

Rules for Spectators at Athletic Contests and Activities

Director Meyer move to approve the requirement of face covering for spectators in indoors activities and strongly encourage the use of face covering on outdoors activities; seconded by Murphy. Motion carried 5/2 Schlichting and Swenson voting No

Employee Handbook Temporary Pandemic Supplement

Superintendent recommend the board move to approve the COVID-19 Supplement to the Belmont-Klemme Employee Handbook for 2020-2021. Move by Berkland; seconded by Meyer. Motion carried 7/0.

First Reading of New Policy 404.4E1 Emergency Paid Sick Leave Request Form under the Families First Coronavirus Response Act (FFCRA) and First Reading of New policy 404.4E2 Expanded Family and Medical Leave Request form under the Families First Coronavirus Response Act (FFCRA)

Superintendent Frazier recommended the board move to approve the first reading of the two policies. Moved by Barkema; seconded by Berkland. Motion carried 7/0.

Colt's Corner Daycare Business Plan

Superintendent Frazier recommended the board move to accept and enter into its record the Business Plan for Child Care for Colt's Corner Daycare prepared by First Children's Finance. Moved by Schlichting; seconded by Murphy. Motion carried 7/0.

Board Comments and Future Agenda Planning
Board discussed next month's agenda

Closed Session: Labor negotiations Discussion

Board went into a closed session at 8:55 under Iowa Code Chapter 20.17.[3], a public body such as a school board can meet in closed session for negotiating sessions, strategy meetings of public employers or employee organizations, mediation and deliberative process of arbitration. The Board reemerged from closed session at 9:10 P.M.

Superintendent's Contract

- Renewal of the three-year agreement for the years 2020-2023
- A raise in salary for the 2020-2021 school year of the two and a half (2.5) percent which amounts to \$3,550.
- Increase of three (3) vacation days.

Adjourn

Board President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Swenson. Meeting adjourned at 9:15 P.M.

Rick McDaniel, Board President

Date

Thelma Martinez, Board Secretary

Date