

**Local Board of Trustees Certification Form, 2011**

**Certification:**

We, the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

1. That the textbook selections transmitted via EMAT Online have been approved for use in our district or charter school. We understand that all textbooks adopted by the state are appropriate for use in the Texas schools and districts may choose any materials from the state-adopted lists. If the board of trustees or governing board does not wish to select a particular title adopted by the state and wants to prohibit the district or charter school from ordering the title at a later date, we have noted the title(s) below. We understand that our selections are final, and we may not return copies of one title to secure copies of another title in the same subject. Legal Citation: Texas Education Code §31.101.
2. That this district or charter school will requisition at a minimum a classroom set of SBOE-adopted textbooks in each subject and grade level in which textbooks are needed before we request funds in EMAT for the purchase of Commissioner-adopted online textbooks, technological equipment or supplemental textbooks. We understand that "classroom set" is defined as the total count of SBOE adopted textbooks on the conforming or nonconforming list necessary to provide one copy to each student during the class period. This definition includes SBOE-adopted print textbooks and electronic textbooks. Individual districts will decide the number of SBOE-adopted textbooks that make up a classroom set.
3. That for each subject in the required curriculum and each grade level, this district provides each student with textbooks, electronic textbooks, or instructional materials that cover all elements of the essential knowledge and skills adopted by the State Board of Education for that subject and grade level.
4. That if this district or charter school purchases supplemental textbooks with textbook credits under the Texas Education Code, Chapter 31.035. (d)(2), these supplemental textbooks, in combination with any other textbooks or supplemental textbooks used by the district or school, will cover the essential knowledge and skills identified under §28.002 by the State Board of Education for the subject and grade level for which the district or school is requisitioning the supplemental textbooks.

**Signatures of Board President and Secretary or Governing Board Officers**

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Board President

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Board Secretary

**Textbook Titles Not Selected by District or Charter School**

Please list titles only if the board of trustees or governing board does not wish to select a particular title adopted by the state and wants to prohibit the district or charter school from ordering the title at a later date.

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Mail to: Texas Education Agency  
 Instructional Materials and Educational Technology  
 1701 North Congress Avenue  
 Austin, TX 78701

OR

FAX to: (512) 475-3612