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# Gilmer Public Schools

Transfer Agreement – 2007-08

## Tuition Charge and Payment

- 1) The total annual tuition charge is \$400 per student.
- 2) In order for the transfer student to enroll in Gilmer ISD and to continue classes each semester, tuition payments must be made to the Superintendent according to the following timeline:  
  
\$100 at the time of application  
\$100 on or before August 15, 2007 for the fall semester  
\$200 **on or before** December 16, 2007
- 3) After May 31, 2007, the district shall proceed to employ teachers and make budget decisions based on expected enrollment including transfer students. **Therefore, all tuition paid for the 2007-2008 school year will be considered non-refundable after May 31, 2007.**

Tuition charges are **required** only of out-of-district transfer students. Parents of the **students should** consider carefully all circumstances before paying the required tuition. *Changed circumstances or preferences after the payment will not warrant refund of tuition.*

*I agree to the terms and conditions for tuition payment.*

\_\_\_\_\_  
Name *Amy Coleman*

\_\_\_\_\_  
Date 5<sup>th</sup> 3(-077)

## Conditions and Information for Regular Transfers

The Board of School Trustees for Gilmer Independent School District has established by policy that it will accept transfer students from outside this district. The period of April 1st to April 30th has been designated as the time to receive applications to transfer into this school district. All requests to transfer are subject to the following conditions:

- 1) Acceptance of additional transfer students shall not be allowed to create overcrowded conditions at a school or grade level within the district. *(First-time transfers into grades K-4 will be scrutinized closely due to the 1:22 class ratios)*
- 2) The behavior or expected behavior of the transfer student will not impose additional burdens or distractions for other students, staff or administration.
- 3) The non-resident transfer student shall annually apply for and receive a Texas Education Agency approved transfer (forms to be forwarded to TEA by the district), in order to be allowed to enroll or continue to be enrolled in the District.
- 4) **Timely payment of an** annually specified tuition must be made.

District administrators are responsible to determine if the above conditions have been met.

All applications for transfer that meet the above conditions must be approved by the Texas Education Agency in Austin before the transfer process is complete. Should TEA disapprove your transfer application, this district will refund any tuition paid.

Texas Education Agency  
Division of Equal Education Opportunity

Gilmer I.S.D. \_\_\_\_\_

230-902 \_\_\_\_\_

District Name

Application for Transfer

County-District Number

FY 2007-2008

**Authority for Data Collection:** Texas Education Code 21.061; Civil Action 5281, Section A

**Planned Use of Data:** To complete the report required by Federal Court Order Civil Action 5281.

**Instructions:** This form must be used for all student transfers, within the State of Texas, including hardship. Column instructions can be found on the reverse side of this form. The Superintendent of the receiving district must circle approved or disapproved and sign the transfer form. For further information, contact the Division of Equal Education Opportunity at (512) 463-9671

Student's Name	Ethnic Code	Current Attendance Data Student's Residence		District Student Attended Prior Year Co. Dist. No.	Code	Grade	Campus Assigned in Receiving district Campus No.
		Co. Dist. No.	Campus No.				
Coleman, Colin	5	230-904	<i>POI</i>	230-902	J	09	002
Coleman, Riley	5	230-904	101	230-902	J	04	102

This section must be completed by parent or guardian:

I have been informed of the receiving district's policy concerning tuition charges, if any, for a transferred student whose grade is taught in the student's district of residence; and I accept responsibility for the payment of tuition.

Signed *Amy Coleman* \_\_\_\_\_  
Parent's (Guardian's) Signature

Street Address *4411 FM 2023* \_\_\_\_\_

City, State, Zip *61111 TX* *75611* \_\_\_\_\_

This section must be completed by the receiving district superintendent:

The above transfer(s) was approved on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
disapproved \_\_\_\_\_

Typed Name of Receiving District Superintendent	Date	Telephone	Signature
Rick Albritton		903-841-7400	

One copy should be retained at both districts for audit purposes.

DO NOT MAIL TO THE TEXAS EDUCATION AGENCY.

ACC-041 AR92

INSTRUCTIONS FOR COMPLETING  
APPLICATION FOR TRANSFER FORM ACC-041A

Form ACC-041A should be completed according to the column instructions listed below. This form should be completed in duplicate by the receiving district office. For audit purposes, one copy should be retained by the receiving district office and one copy should be mailed to and retained by the sending district office. Use the Texas School Directory for county-district and campus numbers.

Column Instructions

Student's Name - Enter the student's name.

Ethnic Code - Enter the appropriate ethnic Code using the folio wing designations:

- (1) American Indian or Alaskan Native
- (2) Asian or Pacific Islander
- (3) Black, not Hispanic
- (4) Hispanic
- (5) White, not Hispanic

Attendance Data (Current Year) - Enter the current county-district number and the campus number for the student (current district of residence).

County-District Number (Prior Year) - Enter the county-district number for the student (prior school year).

Exemption/Hardship Code: Transfer students are not required to have an exemption. However, if a student qualifies for any of the following exemptions/hardships, indicate by entering the corresponding letter. Enter the letter J for students who do not qualify for any of these exemptions. In the case of a violation of Court Order 5281, the district may be requested to furnish documentation of these exemptions.

- A. Student taking academic courses not offered in the district of residence.
- B. Graduating senior who has attended the receiving district for at least two previous years.
- C. Student with two working parents, or whose sole parent works (in a single-parent home), and no child facility is located in the sending district. Only children less than ten years of age will be considered as needing child care unless it can be demonstrated that a child suffers handicap which renders him or her incapable of self care.
- D. Student whose health or safety is involved.
- E. Student whose parent/guardian is employed by the receiving district.  
Student whose home is more than 20 miles closer to the receiving school than the school of residence.
- G. Student transferring to a region day school for the deaf (C.A. 5281)
- H. Special education student from districts where the special education class for which the student is qualified is unavailable and such class is available in the receiving District. Student has been properly screened according to Agency guidelines by the receiving districts. (C.A. 5281)  
Student residing in a district which does not offer the grade level of that student and which has a contractual transfer agreement with the receiving district. (TEC 21.082)
- J. Student does not qualify for any of the preceding exemptions/hardships.

Grade - Enter the grade to which the student will be assigned for the regular academic programs or special education programs during the next school year.

Campus Number (Receiving district) - Enter the campus number to which the student will be assigned in the receiving district during the next school year.

# AFFIDAVIT OF RESIDENCE

(Read the bottom of this page before signing this form.)

I, Amy Coleman, do hereby affirm that I have read and understand the parent/guardian information on the back side of this sheet concerning the penalty of giving false school enrollment information. I also affirm that Colin and Riley Coleman is a minor child for whom I am the adult responsible and that this named child lives with me at all times within the Union Hill

name of student

Independent School District at the residence address given below:

1492 FM 2088  
Mailing Address

Amy  
Signature of parent/guardian

5-31-07  
Date

Gilmer, TX 75644  
City

FM 2088  
Street or Highway

903-762-6586  
Telephone #

Cell Phone #

Colin) 632-36-1488; Riley) 642-58-4287  
Social Security number (student)

Colin) 03/10/93; Riley) 10-09-97  
Student's birthday

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## PENALTY FOR FALSE INFORMATION

Texas Education Code 21,031, Subsection (g) specifies the following regarding penalties for providing false student enrollment information:

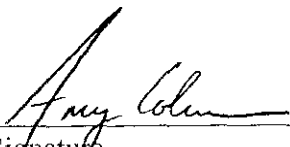
"a person who knowingly falsifies information on a form required for enrollment in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information."

Subsection 21.031 (g) further states that the maximum liability one assumes for providing false information to be:

"the amount the district has budgeted for each student as maintenance and operating expenses." (\$3,300)

I have read the above information and agree to abide by these requirements and conditions governing my child's transfer into Gilmer Independent School District.

Under no circumstances will I ask for a refund after *May 31, 2007*.

  
\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date S<sup>3/c</sup> 12

List Children:

Next Year's Grade Level:

Coleman, Colin  
\_\_\_\_\_

09

Coleman, Riley  
\_\_\_\_\_

04  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### H. Conditions and Information Concerning Hardship Transfer Requests

After May 1st each year state law allows districts to accept requests from non-resident students to transfer only on a hardship basis. Federal courts and Texas Education Agency have established the following additional criteria to be used in considering alleged hardship transfer requests.

- 1) In order to take academic courses not offered in the district of residence
- 2) Graduating seniors who have attended Gilmer Independent School District for the previous two (2) years
- 3) Child care problems of working parent(s), where the child is under ten years of age, unless a handicapping condition of the student can be certified
- 4) Health and safety reasons relating to the student as certified by a medical doctor's report
- 5) Children of full-time employees of Gilmer Independent School District

*All requests to transfer received after May 1st, 2007, must be accompanied by a letter describing in detail the hardship condition causing the need to request transfer student status.*

Approved requests for hardship transfer must also comply with other requirements and conditions stated in Part I above.

# Gilmer Public Schools

Transfer Agreement – 2007-08



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*I agree to the terms and conditions for tuition payment.*

Name \_\_\_\_\_

Date \_\_\_\_\_

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Division of Equal Education Opportunity

Gilmer I.S.D. \_\_\_\_\_  
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Lamac-l-er-	S				n	'C	

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Signed \_\_\_\_\_  
Parent's (Guardian's) Signature

Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

**This section must be completed by the receiving district superintendent:**

The above transfer(s) was approved on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
disapproved

Typed Name of Receiving District Superintendent	Date	Telephone	Signature
Rick Albritton		903-841-7400	

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ACC-041AR92

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Grade - Enter the grade to which the student will be assigned for the regular academic programs or special education programs during the next school year.

Campus Number (Receiving district) - Enter the campus number to which the student will be assigned in the receiving district during the next school year.



I have read the above information and agree to abide by these requirements and conditions governing my child's transfer into Gilmer Independent School District.

Under no circumstances will I ask for a refund after *May 31, 2007*.

Carla Lancaster  
Parent's Signature

6-23-07  
Date

List Children:

Next Year's Grade Level:

nk.r) (asitr

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Approved requests for hardship transfer must also comply with other requirements and conditions stated in Part I above.