

**MINUTES**  
**Pendleton School District 16R Board of Directors**  
**SPECIAL BOARD MEETING – Budget Hearing**

June 9, 2025

5:45 pm | District Office Boardroom | 107 NW 10<sup>th</sup> Street, Pendleton, Oregon 97801

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**Present:** Beth Harrison, Vice-Chair  
Jill Pace  
Mason Murphy (virtual)  
Anne Keeler  
Michelle Jones, Director of Business Services  
Ronda Thornburg, Executive Secretary  
Kevin Headings, Superintendent

**Absent:** Position 4 Vacant  
Patrick Gregg, Chair (with prior notice)  
Ryan Lehnert (without prior notice)

The meeting was offered in person and virtually.  
In the absence of Chair Gregg, Vice-Chair Harrison conducted the meeting.

**1. Opening and Call to Order** *Board Chair*

Vice-Chair Harrison welcomed everyone and called the Special Board Meeting to order at 5:47 pm.

**1.1. Pledge of Allegiance**

The group stood and recited the Pledge of Allegiance.

**1.2. Meeting Audio/Video Recorded**

Vice-Chair Harrison stated that this meeting is being audio and video recorded.

**2. Suggestions and Comments from Visitors Regarding 2025-26 Budget** *Board Chair*

No suggestions or comments.

**3. Action Items**

**3.1. Business Services** *Michelle Jones*

**3.1.1. Approve Resolution 2025-03 Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes**

Mrs. Jones presented Resolution 2025-03, which adopts the Pendleton School District budget of \$75,970,586, appropriates spending levels for all funds, and imposes and categorizes the taxes for the fiscal year 2025-2026.

There is one modification from the budget committee meeting held on May 22, 2025. A one-time Title I allocation came in \$315,000 higher than expected. Due to the late notice, the increased adjustment is reflected below.

Pendleton School District 16R  
2025-2026  
Budget Hearing

<u>Fund 100 - General Fund</u>			
<u>Function</u>	<u>Proposed</u>	<u>Adjustment</u>	<u>Approved</u>
1000 Instruction	\$ 27,429,494	\$ -	\$ 27,429,494
2000 Support Services	21,339,006		\$ 21,339,006
3000 Enterprise/Food Services	-		\$ -
4000 Facilities	-		\$ -
5100 Debt Services	6,000		\$ 6,000
5200 Fund Transfers	-		\$ -
6000 Contingency	6,250,000		\$ 6,250,000
TOTAL	\$ 55,024,500	\$ -	\$ 55,024,500

<u>Fund 200 Special Revenue</u>			
<u>Function</u>	<u>Proposed</u>	<u>Adjustment</u>	<u>Approved</u>
1000 Instruction	\$ 7,644,616	\$ 315,000 **	\$ 7,959,616
2000 Support Services	2,134,909		\$ 2,134,909
3000 Enterprise/Food Services	2,688,000		\$ 2,688,000
4000 Facilities	-		\$ -
5100 Debt Services	-		\$ -
5200 Fund Transfers	-		\$ -
6000 Contingency	-		\$ -
7000 Unappropriated Ending Fund Balance	-		\$ -
TOTAL	\$ 12,467,525	\$	\$ 12,782,525

<u>Fund 300 Debt Service</u>			
<u>Function</u>	<u>Proposed</u>	<u>Adjustment</u>	<u>Approved</u>
5100 Debt Service	\$ 7,348,561	\$	\$ 7,348,561
5200 Fund Transfers	\$ -		\$ -
7000 Unappropriated Ending Fund Balance	815,000		\$ 815,000
TOTAL	\$ 8,163,561	\$	\$ 8,163,561

2025-2026 Budget	\$ 75,655,586	\$ (315,000)	\$ 75,970,586
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\*\*Title I allocation increase for 25/26 adjustment due to late notice.

Director Keeler moved that Resolution 2025-03 be approved as presented. Director Pace seconded. Motioned carried unanimously.

4. **Adjournment** *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 5:49 pm.

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Patrick Gregg, Board Chair

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Kevin Headings, Superintendent

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Ronda Thornburg, Executive Secretary

\_\_\_\_\_  
Date