

## Staff Development Notes



Wednesday, January 17th 2023

Members Present: L. Lee, J. Dietz, B. Zender, K. Andrusick, E. Perpich, A. Ernst, R. Lablanc, D. Hillsdale, N. Schmitt, M. Gordon, S. Buhlmann, J. Strom, J. Fort, K. Lonergan, M. Gindorff, C. Lipski.

### Grounding Principles:

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
  - a. To be the most effective instructors
  - b. Foster and promote professional growth
  - c. WBWF, curriculum-driven instruction, and principal-identified needs.
  - d. Relicensure requirements
4. Good enough is the enemy of greatness!

### Topics of Discussion:

1. Welcome: Mike Gindorff
2. ElevatePD Update
  - a. The next meeting will be on February 20th 2024.
  - b. New projects are due February 13th 2024.
3. WBWF Goals:
  - a. **Document link:**  **23-24 WBWF Goals**
  - b. Teams:  2023-2024 WBWF Goal Teams
4. Relicensure Information: Proposed Schedule
  - a. PBIS: **2025:**
  - b. Mental Health: **2024 Before School**  
*\*Reached out to Barbra for mental health training/support aimed at both staff and students.*
  - c. Suicide Prevention: **2024 Before School**
  - d. Cultural Responsiveness: **2025**
    - i. Model of sustainability
      1. Teachers: PLC Talking Points
      2. AFSCME:
      3. Administration:
  - e. ELL Instruction: **As needed**
  - f. Accommodating, modifying, and adapting materials: **2026**
  - g. Reading: **2026**
  - h. Infinites: Jessica Dietz or Mike Gindorff

5. Mentoring Program updates: Jessica \*No new updates.
6. Technology Needs: Update: James and Nicole:
  - a. Staff requests for technology **devices** should be submitted directly to the building principal.
  - b. Staff with technology **training needs** should be submitted directly to the staff development representatives. HS: James Fort and CRES: Nicole Schmitt: \*No new updates.
  - c. Ransomware training and online security training.
7. Curriculum Cycles: \*No new updates.
8. Wellness Committee Update: Sue Buhlmann and Jen Strom \*No new updates.
9. Early Dismissal Schedule: 📅 23-24 Early Dismissal/Workshop Schedule
10. Science of Reading Training: Kurt
  - a. Updates: Admin attended a curriculum review yesterday. If we want to get reimbursed from the state, we need to choose a curriculum they (the state) approved.
11. Catalyst
  - a. What's the next step? Keep pushing summer events out to people who want to go.  
\*Can we reach out to those who attended the second part of the training (Keeping Them in the Classroom) this fall to share some key takeaways with the rest of the group?
12. Other items?
  - a. A small group is working on this and developing schedule guidelines linked to the curriculum schedule. (Mike, Jessica, Rocky, and Jen/Kurt)  
\*Recommendation of a rotating schedule for larger conferences and also based on where departments and grade levels are at with the curriculum cycle.  
\*How do we get more people to engage in related professional development?
  - b. Small group to develop a spreadsheet resource for improved feedback information and follow-through after workshops. (Mike, James, Nicole)
    - i. <https://docs.google.com/forms/d/1m2C7oZuCMD1yXD4k54PgOtctkTaPvQEkdonBC8SNc00/edit>  
\*A resource library has been created to report back on training. It will be shared out by the end of the month.  
\*Meal expenses/stipends are set by cities. A new, increased amount is being sent for approval.
  - c. Updated form: 📄 CROSBY-IRONTON STAFF DEVELOPMENT REQUEST FORM
  - d. Email staff with guidelines and reminders that there is more than Sourcewell. This email will be sent when the updated forms, curriculum cycle, and resource library are ready.
13. Staff Development Committee
  - a. 📅 Staff Development Committee 23-24
14. Budget for 2024-2025: This will officially start in January 2024.

a. Final Draft: 📅 23-24 Staff Development Proposed Budget

- i. Pay Rates
- ii. Updated meal stipend-see updated form above
- iii. Course Development for HS teachers: \$9424

\*For new electives at the high school to be developed and compensation to work on courses that are "new to you." (8 hours)

\*Already spent quite a bit of money for Catalyst this year.

\*The hourly pay rate is set by the school board.

\*It would be easier for the district office to make everything/all training \$38 an hour... No objections to this.

\*Overnight workshops during the school year: No timesheet.

\*Summer trainings and Saturdays (non-working days) would require a timesheet to be submitted.

15. Para staff development support

- a. Minnie/Liz
- b. Technology Training
- c. Snow Days
- d. Early outs
- e. Catalyst

\*Para mentorship program? (Since this is a procedure, not a policy, it is nothing that would require board approval). But, it might be nice to let them know, regardless.

\*Need someone to lead it, including someone in each building.

\*Orientation binder at the High School?

\*There are legislative requirements for new para training now too. (Ex: Eight hours within the first thirty days).

\*Bring this idea to Child Study first and see what their thoughts are.

16. Schedule for opening days workshops 24-25: We will start working on this in March 2024.

- a. HS: Jen
- b. Mentoring: Jessica and Wendy
- c. CRES: Kurt
- d. Opening Days: August 26th-29th, 2024
  - i. WBWF Goals and Teams
  - ii. Mental Health/Suicide Prevention: Barbra Lackore
  - iii. Blood Borne Pathogens: IEA
  - iv. Right to Know: IEA
  - v. ElevatePD: Jody Rakow
  - vi. Back to School: HS: August 27th and CRES: August 28th.

- 1. Note from Kurt: There will be no entrance conferences for 1st-6th grades at CRES next year due to already losing nine instructional days for reading training. We will have an open house night on August 28th.

- vii. Curriculum Day: August 29th, 2024.

17. Next meeting: February 21st, 2024