

## **Minutes of Human Resources Committee Meeting School District of Tomahawk**

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A Human Resources Committee Meeting of the School District of Tomahawk was held Wednesday, May 18, 2016, beginning at 5:15 PM in the Superintendent's Office.

Present were: Kay Kissinger Wolf, Terry Reynolds, Curtis Powell, Cathy Meyer, Ryan Huseby, Peg Billing, Penny Antell. Cherie Hafeman arrived at approximately 5:20 p.m.

- I. Call to Order: Kay Kissinger Wolf called the meeting to order.
- II. Adoption of Agenda: It was requested to move item B. Discussion of New Staff Position for 2016-2017 ahead of A. Discussion of EAP. Moved by Powell, seconded by Meyer to approve the agenda with the change. Motion carried. 3 ayes 0 nays
- III. Approval of April 26, 2016 meeting minutes: Moved by Powell, seconded by Kissinger Wolf to approve the minutes as corrected. Motion carried. 3 ayes 0 nays
- IV. New Business
  - A. Discussion of New Staff Positions for 2016-17: Moved by Powell, seconded by Meyer and carried to take to the full Board with committee approval; to add a half time library position for the elementary, and to remove the Activities Director from High School Principal and to add as a Activities Director as a separate position. Motion carried. 4 ayes 0 nays  
  
Kay raised the question as to how the additional requests for services and positions will affect the 2016-17 budget. She feels that we need to look at all the requests and will the custodian position be full time for the school year vs full time for the calendar year to accommodate the additional staffing changes. The description for the custodial position relates to the staff perceptions survey and the concern for cleaning during time that children are in the building.
  - B. Discussion of EAP: Moved by Powell, seconded by Hafeman and carried to approve to take to the full Board with committee approval the Ministry Employee Assistance Program. Motion carried. 4 ayes 0 nays
  - C. Health Insurance Renewal: The committee agreed to move forward to the full Board the WEA Trust Insurance proposal.
- V. Adjourn: Moved by Hafeman, seconded by Meyer to adjourn at approximately 6:05 p.m.