

**MINUTES
FINANCE COMMITTEE
BOARD OF MANAGERS
NUECES COUNTY HOSPITAL DISTRICT**

November 9, 2015

The Finance Committee of the Nueces County Hospital District Board of Managers met at 10:30 a.m., Monday, November 9, 2015, in the NCHD Board Room at 555 N. Carancahua, Suite 950-A, Corpus Christi, TX.

HOSPITAL DISTRICT REPRESENTATIVES:

Jonny F. Hipp, Administrator/CEO
Dena B. Bruni, Assistant Administrator, Administrative Services
Donna Littlefield, Director, Accounting & Finance
Wm. DeWitt Alsup, Attorney, Alsup Law Firm
Catherine Heller, Nueces Assistant County Attorney
Sara G. Lopez, Administrative Specialist
Carmen H. Ramos, Administrative Specialist

OTHER(S) PRESENT:

None.

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1. **Call to Order** - Mr. Jennings, Chairman
The meeting was called to order by Mr. Jennings at 10:39 a.m.
 2. **Establishment of Quorum** - Mr. Jennings
A quorum was present with two members in attendance

Claude "Cal" Jennings, Chairman - PRESENT
Robert N. Corrigan, Member - PRESENT
 3. **Public Comment:**
None requested. Copy of "Request to Speak Sign-In Sheet" is attached hereto for information.

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- A. **Approved minutes of September 9, 2015 Finance Committee regular meeting.**
ACTION
On motion by Mr. Jennings, seconded by Mr. Corrigan, the Finance Committee voted to approve the September 9, 2015 meeting minutes as written. **MOTION CARRIED.**

4 CONSENT AGENDA:

On motion by Mr. Jennings, seconded by Mr. Corrigan, the Finance Committee voted to accept, adopt, authorize(s), ratify and or/recommend(s) the following consent agenda items: B - G as presented below:

- B. Received and recommends receipt of revenue report relating to CHRISTUS Spohn Health System Corporation Membership Agreement for current fiscal year-to-date.

Copy of Spohn Corporate Member Revenue Analysis for Fiscal Year 2015 is attached hereto and made a part of these minutes.

- C. Received and recommends receipt of summary report of intergovernmental transfer in support of the Medicaid 1115 Waiver-related Texas Healthcare Transformation and Quality Improvement Program sponsored by the Texas Health and Human Services Commission for fiscal year-to-date.

Copy of Nueces County Hospital District 1115 Waiver Program Intergovernmental Transfer Activity and Anchor reports are attached hereto and made a part of these minutes.

- D. Received and recommends receipt of summary relating to medical and hospital care provided to the Nueces Aid population consistent with the CHRISTUS Spohn Health system Corporation Membership Agreement for calendar year-to-date ended September 30, 2015.

Copy of Nueces County Hospital District Imputed Claims Experience for Calendar Year 2015 As if Adjudicated January 1, 2015 through September 30, 2015 is attached hereto and made a part of these minutes.

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- E. Received and recommends receipt of summary payment information for current fiscal year-to-date:

- 1) Medical services at Nueces County juvenile detention facility;
- 2) Emergency medical services in unincorporated areas of Nueces County;
- 3) Supplemental funding for Behavioral Health Center of Nueces County;
and
- 4) Salaries, benefits, and supplies at Corpus Christi/Nueces County Public Health Department.

Copy of Nueces County Hospital District Health Expenditures Cash Disbursements Relating to Fiscal Year 2015 is attached hereto and made a part of these minutes.

- F. Received and recommends ratification of engagement letter and of information from Collier, Johnson & Woods, P.C., Certified Public Accountants relating to annual audit of Hospital District financial statements for fiscal year ended September 30, 2015.

Copy of engagement letter dated October 19, 2015 is attached hereto and made a part of these minutes.

- G. Received and recommends ratification of bank depository-related agreements with Frost Bank for four-year period October 1, 2015 through September 30, 2019; agreements pursuant to previous award of Request for Applications No. 2015-01:

- 1) Bank Depository Agreement; and
- 2) Security Agreement; and
- 3) Pledgee Agreement.

Copies of unsigned Bank Depository, Security Agreement and Pledgee Agreements are attached hereto for information and made a part of these minutes.

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5. **REGULAR AGENDA:**

A. **Recommend receipt of unaudited financial statements for the month and fiscal year-to-date ended August 31, 2015 - ACTION**

Ms. Littlefield presented the unaudited financial statements for the months and fiscal year-to-date periods ended August 31, 2015. The Finance Committee on motion by Mr. Corrigan, seconded by Mr. Jennings voted accept the unaudited financial statements as presented for the period above. **MOTION CARRIED.**

Copies of the unaudited financial statements for year-to-date periods ended August 31, 2015 are attached hereto and made a part of these minutes.

B. **Recommend receipt of investment reports and ratification of related investment transactions: ACTION**

Ms. Littlefield presented the Quarterly Investment Report for quarter ended September 30, 2015; Annual Investment Report for year ended September 30, 2015 and Interim Investment Transactions Report for period of October 1, 2015 to present. The Finance Committee on motion by Mr. Corrigan, seconded by Mr. Jennings ratifies the Investment Reports and Investment Transactions as presented. **MOTION CARRIED.**

- 1) Quarterly Investment Report for fiscal quarter ended September 30, 2015;
- 2) Annual Investment Report for fiscal year ended September 30, 2015; and
- 3) Interim Investment Transactions Report for period of October 1, 2015 to present.

Copies of Quarterly Investment, Annual Investment and Interim Investment Transactions Reports are attached hereto and made a part of these minutes.

6. **ADJOURN:**

There being no further business, and on motion by Mr. Jennings, seconded by Mr. Corrigan the meeting adjourned at 11:28 a.m.