

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 3/27/2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   3/27/2019

**To:**   **Browning School Board**  
Members

**From:**   Corrina Guardipee-Hall ED.S.  
Title:   Superintendent

**Subject:**   **New Board Policy #5251 Resignations 1<sup>st</sup> Reading**

**Description:** Recommended the following Resignation Policy #5251. This policy will become effective for the 2019-2020 school year.

**Financial Impact:** NA

**Funding Source (Budget/grant, etc.):** NA

**Attachment(s):** NA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)                       Approved                       Denied                       Tabled to: \_\_\_\_\_

1 **Browning Public Schools**

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3 **Policy #5251**

4 **Policy Name: *Resignations***

5 **Regulation: -----**

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7 **Resignations**

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9 The Board authorizes the Superintendent to accept on its behalf resignations from any school district  
10 employee. The Superintendent shall provide written acceptance of the resignation, including the date of  
11 acceptance, to the employee, setting forth the effective date of the resignation.

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13 Once the Superintendent has accepted the resignation it may not be withdrawn by the employee. The  
14 resignation and its acceptance should be reported as information to the Board at the next regular or  
15 special meeting.

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22 **Legal Reference:** Booth v. Argenbright, 225 M 272, 731 P2d 1318, 44 St. Rep. 227 (1987)

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25 **Policy History:**

26 Adopted on: 3/15/00

27 Revised on: 1/16/08

28 Amended: 3/27/19

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