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Ms. Valerie Varhalla Director of Finance vvarhalla@sd13.org To: Board of Education

Dr. Jon Bartelt

From: Ms. Valerie Varhalla

Re: Tentative Tax Levy 2025

Date: October 27, 2025

Background:

The adoption of the annual tax levy constitutes a major fiduciary function of the Board of Education. This process is critical as revenues generated from local property taxes account for approximately 84.5% of the School District's total operating revenue. The levy process adheres to the following statutory requirements and internal deadlines:

- Tentative Levy Presentation: The tentative tax levy must be formally
 presented to the Board of Education at least 20 days prior to the date of its
 final adoption.
- **Final Adoption Recommendation:** The final 2025 tax levy is scheduled to be presented to the Board with a recommendation for formal adoption during the regular meeting on **December 15, 2025**.
- Filing Requirement: The adopted levy must be officially filed with the County Clerk's Office on or before the last Tuesday in December.

These timelines ensure compliance with state statutes and maintain fiscal transparency within the community.

Situation:

We are proposing to levy a 4.99% increase to the 2024 extension.

Recommendation:

This report does not require any board action, therefore there is no administrative recommended action.