

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
SCHOOL BOARD MEETING
April 20, 2017

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:00 pm on Thursday, April 20, 2017 at the School District Offices. At roll call the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Gail Theisen, and Rob Rapheal. Superintendent Linda Madsen, ex officio, was absent.

3.0 REPORTS

Member Rapheal gave a superintendent search update. The School Board has narrowed the superintendent search to three candidates and will make their decision this evening.

4.0 CONSENT AGENDA ITEMS:

Member Peterson moved, 2nd by Member Corcoran to approve agenda items 4.1-4.3 All members present voted aye and the motion carried.

4.1 Approve Bills as of April 20, 2017

4.2 Approve Classified Personnel:

Resignation:

- Kavaloski, Jennifer – Health Office Assistant IV at Forest View Elementary, effective May 5, 2017.
- Severin, Samantha – School Bus Driver, effective April 19, 2017.
- Sheldon, Gerrie – Cook Helper/Short Hour at Southwest Jr. High, effective April 19, 2017.
- Shell Track, Kali – School Bus Driver, effective March 16, 2017.
- Wright, Shanna – ECFE Teacher Assistant II at the Central Learning Center, effective April 21, 2017.

End of Employment:

- Bruggeman, Ashley – Preschool Educator at Early Childhood Family Education, effective May 26, 2017 due to enrollment and staffing needs.
- Olson, Marybeth – Preschool Educator at Early Childhood Family Education, effective May 26, 2017 due to enrollment and staffing needs.

Recommendation of Employment:

- Cantrell, LeeAnne – School Bus Driver, 5 hours per day and 37 weeks per year, effective March 28, 2017.
- Kressin, Carin – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective April 5, 2017. (Open position)

Authorization of Transfer:

- McCurdy, Karen – from Registrar VI at Forest Lake Sr. High, 8 hours per day and 52 weeks per year to Administrative Assistant to the Director of Administration and Human Resources VII at the District Office, 8 hours per day and 52 weeks per year, effective May 4, 2017. (Open position)
- Vos, Kathy – from Administrative Assistant V at Linwood Elementary, 8 hours per day and 52 weeks per year to Registrar VI at Forest Lake Sr. High, 8 hours per day and 52 weeks per year, effective May 3, 2017. (Open position)

Leave of Absence:

- Anderson, Judith – School Age Care Assistant Site Manager/Program Aide at Forest Lake Elementary, extend leave of absence from March 20, 2017 through undetermined.
- Borgwardt, Rebecca – School Bus Driver, leave of absence from March 21, 2017 through undetermined.
- Windisch, Krista – School Age Care Assistant Site Manager at Lino Lakes Elementary, unpaid leave of absence from March 15, 2017 through March 30, 2017.

4.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Kubitschek, Amber: Unpaid LOA for approx dates: 6/2/17 - 6/9/17
2. Strehlow, Rachel: Unpaid LOA for approx dates: 8/14/17 - 11/10/17

B. NON-CURRICULAR ASSIGNMENT(S):

1. Ford, Zachary: Computer Gaming (CEN)

2. Gordy, Wendy: FPS (WY)
 3. Rugar, Carol: Jazz Band (CEN)
 4. Rugar, Robert: Asst Jazz Band (CEN)
- C. RETIREMENT/RESIGNATION(S):
Ford, Zachary: Resign effective end of 2016-17 school year
- D. TRANSFER:
Leigh, Heidi: from Teaching & Learning Coordinator
to MTSS & Special Ed Staff Dev Coordinator
effective 7/1/17 (Position approved on 4/6/17)

5.0 OLD BUSINESS:

Member Peterson moved to Recommend Award Century Jr. High Baseball Field Reconstruction to Peterson Companies – Total Base Bid and Alt #2. The motion was 2nd by Member Theisen, by roll vote all members present voted aye. The motion carried.

6.0 NEW BUSINESS

MSBA Superintendent Search Consultants Amy Fullenkamp-Taylor and Sandi Novak led the School Board through the process of superintendent selection. After discussion Member Peterson moved, 2nd by Member Theisen, to extend the offer of an employment contract for the position of Forest Lake Area Schools Superintendent to Dr. Steven Massey contingent upon the following: mutually agreeable employment contract can be negotiated and a criminal background check is completed and the results are acceptable to the School Board. By roll call vote Members Corcoran, Morehead, Olson, Peterson, Rapheal and Theisen voted aye. Member Odegaard voted no. The motion carried.

The Board discussed, decided and scheduled the steps necessary for the rest of the hiring process.

Member Morehead made a motion that the contract parameters will be set and Members Peterson and Rapheal will be the contract negotiators. If other Board members want to join the negotiation committee, the motion will be amended. Member Olson 2nd the motion, by roll call vote all members present voted aye. The motion carried. Once the contract is agreed upon, it will be brought back to the full School Board for approval.

As there was no further business, Member Peterson moved to adjourn. The motion was 2nd by Member Olson. All members present voted aye and the meeting adjourned at 8:50 pm.

Rob Rapheal President

Jill Olson Clerk