

BOARD MEETING AGENDA CALENDAR 2008-2009

AUGUST
(Tuesday, August 26)

PREVIEW/ACTION ITEMS

Minutes
Employment Recommendations
Employee Benefits
Stipend List
Acute Shortage Area Designations
Budget Amendments
Bids/Bid Renewals
Budget Hearing/Approval of Next Year/Final Amendment Current Year
Tax Rate Adoption

James Veitenheimer
Penny Benz
Gina McKenzie
Penny Benz
Penny Benz
Kent Morrison
Mark Youngs
Kent Morrison
Kent Morrison

REPORTS

Outstanding Achievements of Students & Educators
State Accountability Ratings
District Strategic Improvement Plan (Fourth Quarterly)
Annual Report on Policy Implementation and Effectiveness
Yearly Board Agenda Calendar
Budget Review

Shellie Johnson
Amanda Barrios
Karin Holacka
Karin Holacka
James Veitenheimer
Kent Morrison

WEB POSTINGS

State Accountability Ratings
District Strategic Improvement Plan (Fourth Quarterly)
Annual Report on Policy Implementation and Effectiveness
Yearly Board Agenda Calendar
Budget Review

Amanda Barrios
Karin Holacka
Karin Holacka
James Veitenheimer
Kent Morrison

Credit by Exam Summary
Investments Summary
Monthly Financial Summary
Collection of Ad Valorem Taxes
Check Register

Amanda Barrios
Kent Morrison
Kent Morrison
Kent Morrison
Kent Morrison

FRIDAY UPDATES

Legal Update
District Student and Parent Handbooks

Business Operations

Amanda Bigbee
Karin Holacka
Charlie Carroll
Mark Smith
Mark Youngs

SEPTEMBER
(Mondays, September 8 and 22)

HEARINGS

Schools First

Kent Morrison

PREVIEW/ACTION ITEMS

Minutes

Employment Recommendations

District Performance Objectives

James Veitenheimer

Penny Benz

Karin Holacka

Charlie Carroll

Mark Smith

Mark Smith

Karin Holacka

Deana Lopez

Kent Morrison

Mark Youngs

High School Allotment Performance Objectives

Class Size Waiver

Approval of School Health Advisory Council

Budget Amendments

Bids/Bid Renewals

REPORTS

Outstanding Achievements of Students & Educators

Curriculum and Instruction Program

Library Media Services

Curriculum Audit Report (Fourth Quarterly)

Administrative Services

Shellie Johnson

Deana Lopez

Susan Stitt

Donna Rawlings

Karin Holacka

Charlie Carroll

Mark Smith

Kent Morrison

Vicki Burris

Vicki Burris

Financial Disclosures

Child Nutrition Services

Transportation

WEB POSTINGS

Curriculum and Instruction Program

Library Media Services

Curriculum Audit Report (Fourth Quarterly)

Financial Disclosures

Child Nutrition Services

Transportation

Deana Lopez

Susan Stitt

Donna Rawlings

Kent Morrison

Vicki Burris

Vicki Burris

Investments Summary

Collection of Ad Valorem Taxes

Monthly Financial Summary

Check Register

Kent Morrison

Kent Morrison

Kent Morrison

Kent Morrison

FRIDAY UPDATE

Special Education Extended School Year Program

Business Operations

Heather Hughes

Mark Youngs

OCTOBER
(Mondays, October 13 and 27)

EXECUTIVE SESSION

Superintendent Formative Evaluation
Teacher Turnover

James Veitenheimer
Penny Benz

PREVIEW/ACTION ITEMS

Minutes
Employment Recommendations
Calendar for Adopting Textbooks/Textbook Committee
New Course Offerings

James Veitenheimer
Penny Benz
Deana Lopez
Deana Lopez
Mark Smith
Kent Morrison
Mark Youngs

Budget Amendments
Bids/Bid Renewals

REPORTS

Outstanding Achievements of Students & Educators
District Improvement Plan Executive Summary
Student Assessment (ACT, SAT, AP)
Texas/Tejas Lee Primary Reading Inventory (TPRI)

Shellie Johnson
Karin Holacka
Deana Lopez
Laura Lockhart
Mary Martin

Performance Based Monitoring Assessment System (PBMAS)
Adequate Yearly Progress (AYP)
Differentiated Staffing Summary
Campus Improvement Plans

Deana Lopez
Amanda Barrios
Penny Benz
Karin Holacka
Charlie Carroll
Mark Smith
Karin Holacka
Jeff Baker
Vicki Burris
Mark Youngs

Campus Improvement Planning Carousel
Demographics/Housing Update
Maintenance and Operations Annual Update
10 Year Business Strategic Plan

WEB POSTINGS

District Improvement Plan Executive Summary
Student Assessment (ACT, SAT, AP)
Adequate Yearly Progress (AYP)
Texas/Tejas Lee Primary Reading Inventory (TPRI)

Karin Holacka
Deana Lopez
Amanda Barrios
Laura Lockhart
Mary Martin

Performance Based Monitoring Assessment System (PBMAS)
Library Media Services
Campus Improvement Plans (on campus websites)

Deana Lopez
Susan Stitt
Karin Holacka
Charlie Carroll
Mark Smith
Jeff Baker
Vicki Burris
Mark Youngs

Demographics/Housing Update
Maintenance and Operations Annual Update
10 Year Business Strategic Plan

Investments Summary
Collection of Ad Valorem Taxes
Monthly Financial Summary
Check Register

Kent Morrison
Kent Morrison
Kent Morrison
Kent Morrison

FRIDAY UPDATES

First Six Weeks Attendance
Teacher Professional Development
Business Operations

Charlie Carroll
Kevin Hood
Mark Youngs

NOVEMBER
(Mondays, November 10 and 24)

EXECUTIVE SESSION

Board of Trustees Self Evaluation

James Veitenheimer

PREVIEW/ACTION ITEMS

Minutes

James Veitenheimer

Employment Recommendations

Penny Benz

Candidate for Election to the Board of the Tarrant Appraisal District

James Veitenheimer

Budget Amendments

Kent Morrison

Bids/Bid Renewals

Mark Youngs

Board of Trustees Self Evaluation

James Veitenheimer

REPORTS

Outstanding Achievements of Students & Educators

Shellie Johnson

Organizational Improvement

Kevin Hood

Technology/Instructional Technology

Joe Griffin

Lisa Ham

District Strategic Improvement Plan (First Quarterly)

Karin Holacka

NCLB Highly Qualified Teachers

Van Hogle

WEB POSTINGS

Organizational Improvement

Kevin Hood

Technology/Instructional Technology

Joe Griffin

Lisa Ham

District Strategic Improvement Plan (First Quarterly)

Karin Holacka

NCLB Highly Qualified Teachers

Van Hogle

Investments Summary

Kent Morrison

Monthly Financial Summary

Kent Morrison

Collection of Ad Valorem Taxes

Kent Morrison

Check Register

Kent Morrison

FRIDAY UPDATES

Second Six Weeks Attendance

Charlie Carroll

Legal Update

Amanda Bigbee

Business Operations

Mark Youngs

DECEMBER
(Monday, December 15)

PREVIEW/ACTION ITEMS

Minutes
Employment Recommendations
TASB Participation Renewal
Investment Policy [CDA (Legal) & CDA (Local)]
Budget Amendments
Bids/Bid Renewals
Review/Reaffirm/Adopt District Vision Statement

James Veitenheimer
Penny Benz
James Veitenheimer
Kent Morrison
Kent Morrison
Mark Youngs
James Veitenheimer

REPORTS

Outstanding Achievements of Students & Educators
Curriculum Audit Report (First Quarterly)
Counseling Program
Advanced Placement Program
Communications Plan
Announcement of Board Training Hours

Shellie Johnson
Donna Rawlings
Scott Kessel
Deana Lopez
Shellie Johnson
James Veitenheimer

WEB POSTINGS

Curriculum Audit Report (First Quarterly)
Counseling Program
Advanced Placement Program
Communications Plan
Announcement of Board Training Hours

Donna Rawlings
Scott Kessel
Deana Lopez
Shellie Johnson
James Veitenheimer

Investments Summary
Collection of Ad Valorem Taxes
Monthly Financial Summary
Check Register

Kent Morrison
Kent Morrison
Kent Morrison
Kent Morrison

FRIDAY UPDATES

Physical Education Waivers
Release of AEIS Report
Business Operations

Bob DeJonge
Amanda Barrios
Mark Youngs

JANUARY
(Thursdays, January 15 and 29)

EXECUTIVE SESSION

Superintendent Summative Evaluation

James Veitenheimer

HEARINGS

AEIS

Amanda Barrios

PREVIEW/ACTION ITEMS

Minutes

James Veitenheimer

Employment Recommendations

Penny Benz

Class Size Waivers

Karin Holacka

Audit Report

Kent Morrison

Budget Amendments

Kent Morrison

Participation in TEXPOOL, Logic, and Texstar Investment Groups

Kent Morrison

Bids/Bid Renewals

Mark Youngs

Superintendent Contract

James Veitenheimer

Review Effectiveness of Board Team Building

James Veitenheimer

REPORTS

Outstanding Achievements of Students & Educators

Shellie Johnson

Career/Technology Education Program (CTE)

Sheila Grubbs

Annual Administrative Regulations Update

Karin Holacka

Update on Demographics and Enrollment Projections

Jeff Baker

Preliminary Budget Assumptions and Anticipated Expenditures

Kent Morrison

Encumbrance Accounting and State School Funding

Mark Youngs

10 Year Business Strategic Plan

Mark Youngs

WEB POSTINGS

Update on Demographics and Enrollment Projections

Jeff Baker

Encumbrance Accounting and State School Funding

Mark Youngs

10 Year Business Strategic Plan

Mark Youngs

Superintendent's Contract

Career/Technology Education Program (CTE)

Sheila Grubbs

Investments Summary

Kent Morrison

Collection of Ad Valorem Taxes

Kent Morrison

Monthly Financial Summary

Kent Morrison

Check Register

Kent Morrison

FRIDAY UPDATES

Third Six Weeks Attendance

Charlie Carroll

PSAT Preliminary Results

Amanda Barrios

Business Operations

Mark Youngs

FEBRUARY
(Thursdays, February 12 and 26)

EXECUTIVE SESSION

Administrative Contracts

Penny Benz

PREVIEW/ACTION ITEMS

Minutes

Employment Recommendations

Employment Contracts for Administrators

Order for Board of School Trustee Election

Recommendations for Closed Campuses

District Staffing Plan

Budget Amendments

Bids/Bid Renewals

James Veitenheimer

Penny Benz

Penny Benz

James Veitenheimer

Jeff Baker

Penny Benz

Kent Morrison

Mark Youngs

REPORTS

Outstanding Achievements of Students & Educators

Compliance of Board of School Trustees Training Hours

District Strategic Improvement Plan (Second Quarterly)

Organizational Improvement

Budget Assumptions and Anticipated Expenditures

Shellie Johnson

James Veitenheimer

Karin Holacka

Kevin Hood

Kent Morrison

WEB POSTINGS

Compliance of Board of School Trustees Training Hours

District Strategic Improvement Plan (Second Quarterly)

Organizational Improvement

James Veitenheimer

Karin Holacka

Kevin Hood

Investments Summary

Monthly Financial Summary

Collection of Ad Valorem Taxes

Check Register

Kent Morrison

Kent Morrison

Kent Morrison

Kent Morrison

FRIDAY UPDATES

District Performance Objectives Update

Legal Update

Business Operations

Karin Holacka

Amanda Bigbee

Mark Youngs

MARCH
(Thursday, March 12)

EXECUTIVE SESSION

Professional Instructional Staff Contracts

Penny Benz

PREVIEW/ACTION ITEMS

Minutes

Employment Recommendations

Textbook Adoption

Budget Amendments

Bids/Bid Renewals

School Calendar

Calendar Waivers

James Veitenheimer

Penny Benz

Deana Lopez

Kent Morrison

Mark Youngs

Kevin Hood

Kevin Hood

REPORTS

Outstanding Achievements of Students & Educators

ESL/Bilingual Program

Curriculum Audit Report (Second Quarterly)

Budget Assumptions and Anticipated Expenditures

Shellie Johnson

Mary Martin

Donna Rawlings

Kent Morrison

WEB POSTINGS

ESL/Bilingual Program

Curriculum Audit Report (Second Quarterly)

Mary Martin

Donna Rawlings

Investments Summary

Collection of Ad Valorem Taxes

Monthly Financial Summary

Check Register

Kent Morrison

Kent Morrison

Kent Morrison

Kent Morrison

FRIDAY UPDATES

Student Transfer Process

Fourth Six Weeks Attendance

Business Operations

Karin Holacka

Charlie Carroll

Mark Smith

Charlie Carroll

Mark Youngs

APRIL
(Thursdays, April 9 and 23)

EXECUTIVE SESSION

Superintendent Formative Evaluation
Professional Instructional Staff Contracts

James Veitenheimer
Penny Benz

PREVIEW/ACTION ITEMS

Minutes
Employment Recommendations
Employment Contracts for Professional Instructional Staff
Budget Amendments
Employment of District Auditors
Bids/Bid Renewals
Food Service Management Contract Renewal/Meal Price Review

James Veitenheimer
Penny Benz
Penny Benz
Kent Morrison
Kent Morrison
Mark Youngs
Mark Youngs

REPORTS

Outstanding Achievements of Students & Educators
Administrative Services

Shellie Johnson
Karin Holacka
Charlie Carroll
Mark Smith
Bob DeJonge
David Stevens
Heather Hughes
Kent Morrison
Mark Youngs

Athletics and Fine Arts

Special Education Program
Budget Assumptions and Anticipated Expenditures
10 Year Business Strategic Plan

WEB POSTINGS

Athletics and Fine Arts

Bob DeJonge
David Stevens
Heather Hughes

Special Education Program

Investments Summary
Collection of Ad Valorem Taxes
Monthly Financial Summary
Check Register
10 Year Business Strategic Plan

Kent Morrison
Kent Morrison
Kent Morrison
Kent Morrison
Mark Youngs

FRIDAY UPDATES

Business Operations

Mark Youngs

MAY
(Thursdays, May 14 and 28)

EXECUTIVE SESSION

Reorganization of the Board of Trustees

James Veitenheimer

PREVIEW/ACTION ITEMS

Minutes

Employment Recommendations

Election Canvass/Seat Board/Administer Oath of Office

Reorganization of the Board of School Trustees

Delegate for Assembly (and Alternate)

Budget Amendments

Ad Valorem Tax Collections Contract

Bids/Bid Renewals

Transportation Contract Renewal

James Veitenheimer

Penny Benz

James Veitenheimer

James Veitenheimer

James Veitenheimer

Kent Morrison

Kent Morrison

Mark Youngs

Mark Youngs

REPORTS

Outstanding Achievements of Students & Educators

Academic Excellence Awards Presentation

District Strategic Improvement Plan (Third Quarterly)

Organizational Improvement

Preliminary TAKS Results

Summer Construction/Renovation

Summer Maintenance Priorities

Transportation

Budget Assumptions and Anticipated Expenditures

Shellie Johnson

Mark Smith

Karin Holacka

Kevin Hood

James Veitenheimer

Mark Canterbury

John Gann

Vicki Burris

Kent Morrison

WEB POSTINGS

Academic Excellence Awards Presentation

District Strategic Improvement Plan (Third Quarterly)

Organizational Improvement

Preliminary TAKS Results

Summer Construction/Renovation

Summer Maintenance Priorities

Transportation

Mark Smith

Karin Holacka

Kevin Hood

James Veitenheimer

Mark Canterbury

John Gann

Vicki Burris

Natatorium

Investments Summary

Monthly Financial Summary

Collection of Ad Valorem Taxes

Check Register

Bob DeJonge

Kent Morrison

Kent Morrison

Kent Morrison

Kent Morrison

FRIDAY UPDATES

Fifth Six Weeks Attendance

Summer School Program

Legal Update

Physical Education Waivers

Business Operations

Charlie Carroll

Karin Holacka

Charlie Carroll

Mark Smith

Amanda Bigbee

Bob DeJonge

Mark Youngs

JUNE
(Thursday, June 18)

PREVIEW/ACTION ITEMS

Minutes	James Veitenheimer
Employment Recommendations	Penny Benz
Education Service Center Contracts	Deana Lopez
Federal Funding for Special Education	Heather Hughes
Federal Program Applications	Deana Lopez
Depository Bid Contract (odd years only)	Kent Morrison
Delinquent Tax Collection Contract	Kent Morrison
Budget Amendments	Kent Morrison
Bids/Bid Renewals	Mark Youngs

REPORTS

Outstanding Achievements of Students & Educators	Shellie Johnson
Budget Review/Compensation Report	Kent Morrison
	Penny Benz
Curriculum Audit Report (Third Quarterly)	Donna Rawlings
Health Services	Cindy Harton
DAEP	Mark Smith
Gifted and Talented Program	Laura Lockhart
Campus Plan Celebration Carousel	Karin Holacka
Child Nutrition Services	Vicki Burris
Budget Assumptions and Anticipated Expenditures	Kent Morrison

WEB POSTINGS

Budget Review/Compensation Report	Kent Morrison
	Penny Benz
Curriculum Audit Report (Third Quarterly)	Donna Rawlings
Health Services	Cindy Harton
DAEP	Mark Smith
Gifted and Talented Program	Deana Lopez
Child Nutrition Services	Vicki Burris
10 Year Business Strategic Plan	Mark Youngs
Investments Summary	Kent Morrison
Collection of Ad Valorem Taxes	Kent Morrison
Monthly Financial Summary	Kent Morrison
Check Register	Kent Morrison

FRIDAY UPDATES

Sixth 6-weeks & Year End Attendance	Charlie Carroll
Conflict of Interest	Amanda Bigbee
Business Operations	Mark Youngs

JULY

EXECUTIVE SESSION

Superintendent Formative Evaluation/Goal Setting
Review/Revise District Goals
Review/Revise Board Standard Operating Procedures
Board Team Building

James Veitenheimer
James Veitenheimer
James Veitenheimer
James Veitenheimer

PREVIEW/ACTION ITEMS

Minutes
Employment Recommendations
Student Code of Conduct
Memorandum of Understanding with JJAEP
Shared Services Agreement – Regional Day School Program for Deaf
Benefits – Third Party Administrator (TPA)
Budget Amendments
Collection of Ad Valorem Taxes Contract
Bids/Bid Renewals
School Security Initiative – Police Department Contracts
Review/Revise District Goals
Review/Revise Board Standard Operating Procedures
Board Team Building

James Veitenheimer
Penny Benz
Mark Smith
Mark Smith
Heather Hughes
Gina McKenzie
Kent Morrison
Kent Morrison
Mark Youngs
Cliff Jaynes
James Veitenheimer
James Veitenheimer
James Veitenheimer

REPORTS

Outstanding Achievements of Students & Educators
TAKS – Student Performance Data Review
Construction/Facilities Update
Budget Assumptions and Anticipated Expenditures
10 Year Business Strategic Plan

Shellie Johnson
James Veitenheimer
Mark Canterbury
Kent Morrison
Mark Youngs

WEB POSTINGS

TAKS – Student Performance Data Review
Construction/Facilities Update

James Veitenheimer
Mark Canterbury

Investments Summary
Collection of Ad Valorem Taxes
Monthly Financial Summary
Check Register
10 Year Business Strategic Plan

Kent Morrison
Kent Morrison
Kent Morrison
Kent Morrison
Mark Youngs

FRIDAY UPDATES

Summer School

Karin Holacka
Charlie Carroll
Mark Smith
Charlie Carroll
Mark Youngs

Truancy Report
Business Operations