

## **Mid-Valley Special Education Cooperative**

Executive Advisory Board Meeting

Wednesday, September 5, 2012

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, September 5, 2012 at the Mid Valley Special Education Cooperative Administrative Office.

### **1. Call to Order**

Dr. Schlomann, Board Chairman called the meeting to order at 9:08 am

### **Roll Call**

Upon roll call the following members were present: Dr. Barshinger, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Mutchler, Superintendent D304; and Dr. Schuler, Superintendent D302.

Also present: Dr. Cumblad, Mid-Valley Executive Director; Sue Caddy, Mid-Valley Director of Business and Human Resources Services; Fran Eggleston, Director of Special Services D302; Dr. John Knewitz, Assistant Superintendent D303; Jessica Nicholson, Director of Student Services D101; Sarah Nolan, Director of Student Services D301; Melissa Jackson, Mid-Valley Program Coordinator, Linda Koch, Mid-Valley Program Coordinator, Paige McNulty, Mid-Valley Program Coordinator and Natalie Assell, Mid Valley Technical Assistant and Karin Alber, Recording Secretary.

### **2. Approval of Agenda**

Dr. Schlomann called for the Approval of the Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the agenda was confirmed by unanimous roll call vote.

### **3. Public Comments**

None

### **4. Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, August 1, 2012
- 4.2 Approval of Closed Session Minutes
- 4.3 Approval of Bills, August 2012
- 4.4 Financial Report, August 2012
- 4.5 Waubonsee College Contract
- 4.6 IMRF Revision to the Appointment of an Authorized Agent

Dr. Schlomann called for the Approval of the Consent Agenda. Dr. Barshinger moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous roll call vote.

### **5. Information**

#### **5.1 Student and Staff Enrollment, Enrolled for August 2012**

The enrollment and staffing report for August were presented. Adjustments in the New Directions elementary classes were noted due to seven projected students not attending in the fall.

#### **5.2 The Shelby Building**

Pictures of the finished Shelby School Building were shown to the Board.

**5.3 Pre service Teachers for Fall Semester**

The pre service teachers were announced to the Board.

**5.4 Beginning of the School Year Activities, Family Picnic**

Dr. Cumblad shared a review of the activities in August for the beginning of the school year.

**5.5 MJC Open House**

The Open House for MJC was announced with an invitation to all district personnel to attend.

**5.6 Administrative Liaison Minutes, August 27, 2012**

The minutes from the Administrative Liaison Meeting, August 27, 2012 were reviewed. Highlights included a discussion about Netchemia changes, shared professional development and preparation for the Board Workshop.

**5.7 Extended School Year Report**

A report about Extended School Year was presented to the Board. 241 students enrolled in the program at two sites. For the past two years, the enrollment and the staffing have been consistent. Parents were very satisfied with the programming. The costs for the ESY program have declined slightly over the years.

**5.8 Freedom of Information Request**

A Freedom of Information request was received in the month of August from Patti Lopusanski. She requested information regarding the hiring of a teacher for one of the MV programs, the interviewing process, credential verification, and all emails regarding the hiring of this position.

**5.9 Teacher Evaluation Plans**

Dr. Cumblad presented the Board with the revised Certified Evaluation Plan that had been completed by committee in the spring and summer.

**5.10 Teacher Assistant Evaluation Plans**

Dr. Cumblad also presented the Board with the revised Teacher Assistant Evaluation plan that had been completed by committee in the spring.

**5.11 Reimbursement / Claims**

Sue Caddy presented the Board with information regarding the reimbursements claims that have been filed with ISBE on behalf of the districts. Personnel reimbursement was \$944,291; Orphanage reimbursement was \$105,605; and, Extraordinary reimbursement was \$497,637.

**6. For Discussion**

**6.1 Shelby Open House in November**

The Board agreed that an Open House at Shelby would be a good idea from 9:00-10:00 on November 7. The Board meeting would follow immediately thereafter.

**6.2 Changes in Executive Advisory Board Meeting Dates**

The Board changed their meeting dates to allow for the time change on November 7 and to reinstate the January Board meeting date to the 9th.

**7. For Action**

**7.1 Approval of the Personnel Report, August 2012**

Dr. Stirn motioned and Dr. Mutchler seconded to approve the Personnel Report, August 2012.

**7.2 Approval of the Resolution Authorizing the Destruction of Closed Session Tapes**

Dr. Mutchler motioned and Dr. Stirn seconded to approve the Resolution Authorizing the Destruction of Closed Session Tapes

**7.3 Approval of the Resolution Authorizing the Acquisition of Real Property at 1304 Ronzheimer Avenue, St. Charles, IL**

Dr. Barshinger motioned and Dr. Stirn seconded to approve the Resolution Authorizing the Acquisition of Real Property at 1304 Ronzheimer Avenue, St. Charles, IL.

**8. Adjournment to Closed Session**

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against and employee of the public body to determine its validity 5 ILCS 120/2 (c)(1).*

Motion to move to Closed Session: Motion made by Dr. Barshinger and seconded by Dr. Mutchler at 9:59.

**9. Closed Session**

Dr. Schlomann called for a motion to return to Open Session.

**10. Return to Open Session**

Open session began at 10:16. Motion made by Dr. Mutchler and seconded by Dr. Barshinger. By consensus the motion carried 4-0: Ayes

**11. Action Possible**

None

**12. Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Mutchler. Upon roll call the following members were present: Dr. Barshinger, Dr. Stirn, Dr. Schuler, Dr. Mutchler.  
Absent: none.

The meeting was adjourned at 10:16 am.