



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Ms. April Marioni, Director of Special Education
Subject: Purchase Order # 51425 – Sarah Aguilar Perez
Date: June 25, 2024

HISTORY: Sarah Perez will continue to provide contract occupational therapy services to the district. The provider will offer therapy, consult with personnel, complete student assessments, submit occupational therapy reports, and write & monitor the respective goals and objectives. Additionally, the Occupational Therapist may be called upon to assist in Admission, Review and Dismissal (ARD) meetings or to consult with staff regarding other student needs.

RATIONALE: Occupational Therapy is required as part of 34 Code of Federal Regulations § 300.320. Definition of individualized education program, which requires that the ARD committee determine appropriate supplementary aids, services, and other supports that are provided within the educational setting to enable the child with a disability to advance appropriately toward attaining annual goals and to be involved in and make progress with the general education curriculum.

BUDGET: The contracted agreement is for \$49,500; this allows the therapist to evaluate/assess referrals, and to provide services for students identified in needs of occupational therapy.

ADMINISTRATIVE RECOMMENDATION: In order to comply with the recommended provisions of each child's Individual Education Plan, it is recommended that we provide occupational therapy services through this contracted service arrangement.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district