

A typical process would be as follows:

1. The school board would advertise for candidates in the local paper and on the website.
2. Candidates would complete a simple application including a few questions:
 - i. What background and skills have prepared you to serve on the school board?
 - ii. What do you see as the board's roles and responsibilities?
 - iii. How would you describe an effective school board member?
 - iv. What would be your top objectives if appointed to the school board?
3. Applications would be due to the district office on April 15.
4. If there are 3 or fewer applications, all would be interviewed at the May 2 school board meeting. If there are more than 3 applications, the school board would meet the week of April 18 and nominate 4 candidates to be interviewed by the school board on May 2.
5. The school board would interview candidates and vote to appoint two members on May 2.
6. The term for the appointed school board members would begin 30 days after their appointments. They will serve until the person elected at the November election qualifies for the spot and after canvassing and the 7-day contest period takes place.

The school board should agree on the process, by vote or consensus, to fill the vacant positions on the school board.