

COURTS & PUBLIC SAFETY COMMITTEE  
MEETING MINUTES  
Thursday, June 16, 2022 – 4:00 p.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Kevin Osbourne, Chair  
Don Gilmet  
Brenda Fournier

Others Present: Mary Catherine Hannah, County Administrator  
Kim MacArthur, County Board Assistant  
Kim Elkie, 911/Emergency Manager Director  
Judge Alan Curtis, District/Probate Court  
Erik Smith, Sheriff  
Wes Wilder, Maintenance Superintendent  
Steve Smigelski, Airport Manager (zoom)  
Kim Ludlow, County Treasurer (zoom)  
Steve Mousseau (zoom)  
Lynn Bunting, County Board Assistant (zoom)  
Liz Smigelski, Probate Court Register (zoom)

CALL MEETING TO ORDER

Chair Kevin Osbourne called the meeting to order at 4:00 p.m.

MOTION TO CHANGE AGENDA

Moved by Commissioner Fournier and supported by Commissioner Gilmet to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented and updated the committee with the monthly ambulance fund report. Discussion was made on fixing or replacing an ambulance. Motion was made by Commissioner Gilmet and supported by Commissioner Fournier to receive and file the ambulance fund report. Motion carried.

INFORMATION ITEM: Discussion on the CIP progress. Committee encourages groups to present CIP request to be evaluated. External groups that are looking for additional funding can bring to committee.

INFORMATION ITEM: Administrator Hannah reported that the animal control ordinance has been accepted and reviewed and going for public hearing at the end of the month.

INFORMATION ITEM: Administrator Hannah updated the committee on the standard agreement and compensation to hire civil attorney outside of contract. One attorney bowed out and was replaced by Emilee Manning. She will only be taking juvenile cases and the rest of the cases will be divided between the other two attorneys. Administrator Hannah is getting standard billing rate information from other counties and will have a new time sheet requirement for these attorneys.

INFORMATION ITEM: Administrator Hannah updated the committee on the opioid settlement fund use planning. The Attorney General will be in Alpena at the Sunrise Centre Thursday, June 23<sup>rd</sup> from

12 p.m. to 1 p.m. Administrator Hannah will not be present due to conflict and asked if any committee members are available to go.

INFORMATION ITEM: Administrator Hannah updated the committee on evacuation signage for the public. She reported that the signage is not good and not posted everywhere. It will not need to be redone, just posted better. Sheriff Erik Smith recommended color coding different zones for law enforcement to be able to assist areas quicker. On September 29<sup>th</sup> there will be an in-service day between the buildings to go over evacuation plans.

INFORMATION ITEM: Administrator Hannah discussed the exterior/interior wayfinding signage for both the Courthouse and Annex Building. She has been in contact with the sign company and waiting for quotes back.

INFORMATION ITEM: Administrator Hannah discussed the DHHS Building. Maintenance Superintendent Wes Wilder is in the process of rekeying the building.

INFORMATION ITEM: Discussion was made on the main clerical office door for circuit court. A new security door was quoted at \$5,600 from Total Security Solutions, which is not budgeted. Motion was made by Commissioner Gilmet to move to Full Board at end of month. Commissioner Gilmet withdrew his motion. Second motion was made by Commissioner Fournier to recommend approval of purchasing a new main clerical door for the circuit office up to \$6,000 and supported by Commissioner Gilmet. Roll call vote was taken: AYES: Commissioners Gilmet, Fournier, and Osborne. NAYS: None. Motion carried.

INFORMATION ITEM: Discussion was made on the Enterprise vehicle that was delivered to the courthouse on Wednesday, June 15<sup>th</sup>.

OTHER DISCUSSION:

None.

**\*Next Meeting: Thursday, July 21, 2022 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Gilmet and supported by Commissioner Fournier to adjourn the meeting. Motion carried. The meeting adjourned at 4:33 p.m.

  
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Kevin Osbourne, Chairman

  
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Kim MacArthur, Board Assistant

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