

**CENTENNIAL SCHOOL DISTRICT**  
18135 SE Brooklyn Street  
Portland, OR 97236  
(503) 760-7990

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**CONFIRMATION**

**TO:** Board of Directors

**FROM:** April Olson, Director of Curriculum & Student Learning

**DATE:** November 12, 2025

**SUBJECT:** Confirmation of Metropolitan Family Service (MFS) Contract

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**Request**

The Administration recommends approval of a sole-source contract with Metropolitan Family Service (MFS) to provide 21st Century Community Learning Centers (21CCLC) and Schools Uniting Neighborhoods (SUN) afterschool programming at Meadows Elementary and Centennial High School. MFS delivers academic support, enrichment, and family engagement activities aligned with the District's equity and student success goals.

Under Policy DJC/AR: Special Procurements and Exemptions from Competitive Bidding, the District may purchase services from a single provider when justified. MFS serves as the designated regional SUN lead agency and the approved 21CCLC grant partner for these schools, making them the sole qualified entity to continue this work without disrupting services, staffing, or compliance with federal and county requirements.

Given the sole-source nature of this partnership, a competitive bid process is not applicable. The Administration is bringing this request forward for Board approval, with the Board acting as the Local Contract Review Board. The proposed contract is approximately \$530,000 for the 2025–26 school year, funded through Title IV-B/21CCLC federal grant.

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The Administration recommends that the Board of Directors, acting as the Local Contract Review Board, approve the award of the sole source contract for Metropolitan Family Services, for the approximate amount of \$530,000