

**DRAFT (Revision)**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, Leadership & Professional Development Center, October 4, 2016 at 6:00 PM

**Board Members Present**

Deanna M. Day, President  
Jo Grant, Vice President  
Kent Paul Barrabee, Member  
Julie Cozad, Member  
Scott A. Leska, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer  
Clyde Dangerfield, Attorney

Details of agenda items and presentations are available in electronic Board Book by clicking on the hyperlinks below each item.

**Call to Order and Signing of Visitor's Register**

Ms. Day called the meeting to order at 6:00 PM and invited any visitors who had not already signed the register to do so.

**Pledge of Allegiance to the Flag**

Painted Sky Elementary School National Elementary Honor Society (NEHS) members Ava Nicolai, Leah Burg, Laurent Radtke and Kennedy Blanchard led the Pledge of Allegiance. Ms. Grant presented them with certificates of commendation.

**Recognition of Student Art**

Dr. Barrabee recognized the Student Art display provided by Painted Sky Elementary. Artwork included: Sonoran desert scenes in the style of Vincent Van Gogh's "Starry Night", pen and ink drawings, water color still life paintings and paper folding kaleidoscope designs. NEHS students in attendance spoke about their pieces on display.

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Ms. Day announced the next Special Meeting of the Governing Board on Tuesday, October 25, 2016 at 5:00 PM, at the Wetmore Center, 701 W. Wetmore Road, Leadership & Professional Development Center.

**1. RECOGNITION**

**A. Presentation of Distinguished Service Awards**

Mr. Mike Bejarano, Chief Academic Officer of Secondary Education, introduced the October 2016 Distinguished Service Award winners Linda Lee, Library Assistant at Walker Elementary and Katherine Floyd, Math Teacher at Amphitheater Middle School. Mr. Leska presented them with certificates of commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item, 1.A.]

**B. Recognition of Legendary Teacher Award Recipient**

Amphitheater partnered with Pima Federal Credit Union for the first annual Legendary Teacher Award. Ms. Danielle Mulleaneux, Art Teacher at Ironwood Ridge High School, was selected as the 2016 award recipient. She will receive \$250 from Pima Federal for use in her classroom. Ms. Day presented Ms. Mulleaneux with a certificate of commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item, 1.B.]

**C. Recognition of Dr. John O'Hanlon**

Dr. John O'Hanlon has tutored and supported a group of Karenni refugee students since they arrived in our district approximately 8 years ago tutoring the students every day after school in the Amphi High library. Today he continues to provide support off-campus for 14 Karenni students (6th grade - PCC) with other volunteers as several of the students begin coursework at Pima Community College. Dr. O'Hanlon is a wonderful volunteer who has provided guidance and support for many refugee families as they learn about American culture and the public school system. Dr. Barrabee presented Dr. O'Hanlon with a certificate of commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item, 1.C.]

**D. Recognition of Joe Paddock as Athletic Director of the Year**

Amphitheater Public Schools Director of Interscholastic Activities Joe Paddock was recently honored as the 4A Athletic Director of the Year by the Arizona Interscholastic Athletic Administrators Association (AIAAA). The Athletic Director of the Year Award is presented to athletic administrators who have made significant contributions to the state conference (5A, 4A, 3A, 2A, 1A) which have impacted high school activities, have a long-standing and distinguished record of involvement with high school activities programs in their local and state levels, and are recognized as among the best in their profession by their colleagues. Ms. Day presented Mr. Paddock with a certificate of commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item, 1.D.]

**E. Recognition of GFOA Certificate of Achievement for Excellence in Financial Reporting**

The Government Finance Officers Association of the United States and Canada (GFOA) recently awarded Amphitheater Unified School District No. 10 with the Certificate of Achievement for Excellence in Financial Reporting for its comprehensive annual financial report (CAFR). The Certificate of Achievement was presented to **Scott Little, Chief Financial Officer**. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and represents a significant accomplishment by a governmental institution. This marks the 10th year that Mr. Little has secured this level of recognition for the district's financial reporting. Ms. Cozad presented Mr. Little with a certificate of commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item, 1.E.]

**2. PUBLIC COMMENT**

There was no Public Comment

**3. INFORMATION**

**A. Status of Bond Projects**

**INFORMATION ONLY** - Mr. Jim Burns, Executive Manager of Operational Support, presented information on the current status of bond projects. Mr. Leska asked for information on why TEP has not yet performed their work which is holding up solar panels from going online. Mr. Burns said TEP engineering has to look at the high voltage transformers, ours and theirs. TEP is behind due to monsoon damage and new housing developments.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.A.]

**B. Annual Review of Bond Program and Capital Improvement Projects, Pursuant to A.R.S. 15-491 (K)**

**INFORMATION ONLY** - Mr. Jim Burns presented the annual review of the bond program and capital improvement projects as required by law. Board Members asking questions were Ms. Cozad and Mr. Leska. Ms. Cozad asked if the report could be put in the paper or somewhere that the community can view it to know what the District is doing. Sometimes the community thinks the District can spend the money on anything. Mr. Burns responded that the report and all information on the Bond Program is viewable on the District website. Mr. Leska inquired if the District is receiving more School Facility Board funding now because the coffers are opening or buildings are failing. Mr. Nelson replied that the District is receiving more funding due to Mr. Burns' skill in grant writing and making connections with the agencies involved. [<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.B.] (Exhibit A)

**C. Introduction of Meet and Confer Teams for the 2017-2018 Fiscal Year, Addressing Working Condition Policies and Compensation Terms for Certificated, Support, and Professional/Non-Teaching Employee Groups**

**INFORMATION ONLY** - Mr. Nelson introduced the 2017-2018 AEA and District Meet and Confer teams. [<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.C.]

**D. Update on the Amphitheater Foundation**

**INFORMATION ONLY** - Leah Noreng, Executive Director of the Amphitheater Foundation, presented the Governing Board with information on the Foundation's accomplishments and activities in the 2015-2016 school year. Ms. Noreng also reviewed the mission and goals for the coming year. \$110K was invested in the community, \$70K went to 21st century learning, Wilson K-8 received 100 laptops and a 3D printer, \$6K in academic travel was sponsored, \$15 K went to new library mats, \$16K to Amphi High basketball camp, to name a few. In 2016-2017 the Foundation is excited about a round of classroom mini grants based on donors and what they want to spend and where. The first round of grants have been awarded to teachers. The Amphi clothing bank had \$10K in clothing items donated and the needs are very strong. The Foundation plans to host a Thanksgiving Day food drive and 100 boxes. The Bowl-a-thon brought in \$17K for 21st century learning. Board Members commenting or asking questions were Ms. Grant and Dr. Barrabee. Ms. Grant asked that when schools are doing charitable events, to consider donating to the Foundation. Dr. Barrabee commented on the scope of the Foundation's work and asked how many people were involved. Ms. Noreng replied there are 14 Board Members comprised of community members and District staff. There are numerous volunteers who work at the Amphi Clothing Bank two times a week and St. Andrews church is a partner at the clothing bank and in the community.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.D.]

Ms. Day called for a break at 7:14 PM. The meeting resumed at 7:21 PM.

**E. Review of Enrollment Projections and Actual Enrollment for Current (2016-2017) School Year**

**INFORMATION ONLY** - Ms. Nelson presented and reviewed information regarding the data on 2015-2016 actual enrollment, 2016-2017 projected enrollment and 2016-2017 actual enrollment as of September 26, 2016. She highlighted that enrollment for funding is lower than actual enrollment due to Kindergarten students being counted at 0.5 attendance. They will work with Mr. Little to adjust the Maintenance and Operation to reflect the numbers. It is a fluid process. Board Members commenting or asking questions were Ms. Day, Ms. Grant, Ms. Cozad and Mr. Leska. Ms. Day asked where the numbers stood overall. Ms. Nelson replied that the District is up approximately 79 students. Ms. Grant asked for a Friday Memo on pre-school enrollment numbers. Ms. Cozad and Mr. Leska inquired about the reconciliation of student enrollment number problems between Tyler Student Information System (TSIS) and the Arizona Department of Education (AZEd). Mr. Nelson responded that Mr. Little could provide an update on the situation. Mr. Little said they have been working with AZEd on the problem since June. It is a programming problem in the AZEd system and they are attempting solutions to fix it. The programmers sent a test file. Meanwhile they are holding the District harmless and we are receiving full funding. There is an enrollment number in the system that the District and AZEd have agreed upon and the funding continues. Ms. Nelson

commented that they received an email regarding Title 1 and Title 2 funding which is held up. It will be reconciled using their system from last year and we still submit our enrollment reports. Mr. Leska inquired that if we were overpaid by the State would we have to return funds. Mr. Little clarified that it was highly unlikely they would overpay us. The numbers are in flux and the final number is not determined until the school year is over. Also, the State does not pay the money when it is due. Mr. Leska inquired if there is still a problem with teachers taking attendance. Mr. Little replied that it is not noticeable, there are only isolated occurrences.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.E.] (Exhibit B)

#### **F. School Reports - Wilson K-8 School, Keeling Elementary and Harelson Elementary**

**INFORMATION ONLY** - Adrian Hannah - Principal of Wilson K-8 School, Annette Orelup - Principal of Keeling Elementary School and Diana Walker - Principal of Harelson Elementary School presented information on their schools. This year the focus will be on programs at their schools about which they are particularly proud and why parents should choose their schools. Board Members who commented or asked questions were Dr. Barrabee, Ms. Day, Ms. Cozad and Mr. Leska.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.F.]

#### **G. Update on Override Expenditures**

**INFORMATION ONLY** - Ms. Nelson provided a brief update on District override expenditure in the categories the override is supporting. District override funding, which is calculated as 10% of the district's yearly Maintenance & Operation (M & O) budget, has been in place since the original request was supported by the voters in May 2005, with renewal votes in November 2009 and again in November 2014. The categories of the override include:

- maintaining and lowering class sizes
- enhancing art, music, and physical education at the elementary level
- expanding electives at the middle schools and high schools
- expanding Advanced Placement programs in all three of our high schools, supporting the International Baccalaureate Program at CDO and the Cambridge Program at AHS
- providing academic assistance and intervention programs for students
- maintaining support of school facilities and equipment
- continuing efforts to attract and retain staff

Board members commenting or asking questions were Dr. Barrabee and Mr. Leska. Dr. Barrabee asked about the future of the override. Ms. Nelson replied that a 7-year cycle was renewed in 2014. In the future the decision will be made to ask our voters for another override or not.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.G.]

#### **H. Report of Governing Board Delegate on the Arizona School Board Association (ASBA) Delegate Assembly**

**INFORMATION ONLY** - Ms. Cozad, the Board's ASBA Assembly delegate, reported on the September 10, 2016 Assembly and the 2017 ASBA Political Agenda. Ms. Cozad noted that 96 board proposed ideas were submitted for the legislative priorities and the committee brought them down to 22 priorities. Amphitheater had four of their items make it to the list of priorities which included funding of full-day Kindergarten and counting of Kindergarten enrollment in overrides, facilities maintenance funding and restoring 9th grade JTED. Ms. Cozad asked Board Members to review the policy regarding the process for complaint resolution (referenced in a Friday Memo) that the Board should be familiar with and follow. This was a topic that ASBA stressed to school boards.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 3.H.] (Exhibit C)

#### **4. CONSENT AGENDA**

Ms. Day asked if there were Board Member requests to have any items addressed separately. There were none.

**ACTION: APPROVED.** MOTION: Ms. Grant- to approve Consent Agenda items A.-N.,  
SECOND: Mr. Leska, VOTE: 5-0 (Voice Vote). Appointment of personnel is effective provided all district,  
state, and federal requirements are met.

**A. Approval of Minutes of Previous Meetings APPROVED**

Meeting Minutes from the May 3, 2016 Special Meeting were approved.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.A.] (Exhibit D)

**B. Approval of Appointment of Personnel APPROVED**

Certified and classified personnel were appointed, as listed in Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.B.]

**C. Approval of Personnel Changes APPROVED**

Certified and classified personnel changes were approved, as listed in Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.C.]

**D. Approval of Leave(s) of Absence APPROVED**

Leave(s) of Absence were approved as listed in Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.D.]

**E. Approval of Separation(s) and Termination(s) APPROVED**

Certified and classified personnel separations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.E.]

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,787,852.82 (Final Total) APPROVED**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for  
payment has been provided to the Governing Board. The following vouchers were approved as presented  
and payment authorized:

FY 16-17

Voucher #442	\$1,443,615.41	Voucher #443	\$863,103.38	Voucher #444	\$84,621.77
Voucher #445	\$44,799.59	Voucher #446	\$179,888.80	Voucher #447	\$40,854.15
Voucher #448	\$83,270.99	Voucher #449	47,698.73		

**G. Receipt of August 2016 Report on School Auxiliary and Club Balances APPROVED**

School Auxiliary and Club Balances were approved as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.G.] (Exhibit 5)

**H. Acceptance of Gifts APPROVED**

Gifts and Donations were accepted as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.H.] (Exhibit 6)

**I. Approval of Parent Support Organizations APPROVED**

The following Parent Support Organization(s) were approved as submitted:

**Project Graduation Ironwood Ridge High School**  
**Ironwood Ridge High School Choir Booster Club**  
**Canyon del Oro International Baccalaureate Parent Booster Club**  
**Amphi High Band Parent Association**  
**Ironwood Ridge High School Girls Golf Booster Club**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.I.] (Exhibit 7)

**J. Award of Contract for Coronado K-8 School South-West Classroom Wing Roof Replacement Based Upon Responses to Request for Bid (RFB) 09-13-2016 APPROVED**

The Governing Board awarded the contract to Epic One Builders, LLC based on their bid response to RFB 09-13-2016 contingent upon approval from the School Facilities Board (SFB) for this project.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.J.] (Exhibit 8)

**K. Approval of Disposal of Surplus Property via PublicSurplus.com APPROVED**

The disposal of surplus property at a competitive Internet-Based Online-Sale via PublicSurplus.com was approved.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.K.] (Exhibit 9)

**L. Approval of Out of State Travel APPROVED**

Out of state travel was approved for students and/or staff (source of funding indicated).

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.L.] (Exhibit 10)

**M. Approval of Request for Waiver of Graduation Requirement APPROVED**

The Board approved a waiver of 1.5 credits for physical education credits for CDO Student # 30002744.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.M.]

**N. Approval of Proposition 301 Teacher Performance Pay Awards and Administrative Performance Pay Awards for 2015-2016 Fiscal Year APPROVED**

The Governing Board approved the attached list of Proposition 301 Performance Pay Plan Awards and Administrative Performance Pay for Goals I and II for the 2015-2016 Fiscal Year.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 4.N.] (Exhibit 11)

**5. STUDY**

**A. Study of Proposed Revisions to Governing Board Policies EBAA (Reporting of Hazards/Warning Systems); JC (School Attendance Areas); JFAB (Tuition/Admission of Nonresident Students); JFABD (Admission of Homeless Student), and JLCD (Medicines/Administering Medicines to Students).**

**STUDY ONLY** - Mr. Nelson stated that this time of year policies are updated due to legislative changes. Board Members who commented or asked questions were Dr. Barrabee, Ms. Grant and Mr. Leska. Dr. Barrabee suggested a revision of the wording in Board Policy EBAA, first paragraph, regarding the notice of pesticide application. Mr. Burns noted that the language used is straight from the Arizona Department of Agriculture statute. Dr. Barrabee suggested the current wording be revised to read, "Provide notice to students, employees and parents/guardians, given in a form reasonably calculated to provide a warning at least forty-eight (48) hours prior to an application of pesticide that will occur at any specific time." Mr. Clyde Dangerfield, attorney, verified that the change in wording would be fine and could be incorporated. Ms. Grant asked for a revision in wording in Board Policy JFABD regarding homeless students. One page 2 of the policy under the topic heading Other Relevant Policies and Procedures Ms. Grant asked that the wording be revised from "may" to "shall" reading, "Enrollment preference shall be given to students in foster care." Mr. Dangerfield confirmed that changing the wording was no problem. Mr. Leska asked for clarification regarding the administration of opioid antagonists referenced in Board Policy JLCD, page 2 and if the statute protects us. Mr. Nelson replied that the reading is yes, we have to administer in the case of opioid-related overdose and the District is protected under Statute.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 5.A.] (Exhibit 12)

**6. STUDY/ACTION**

**A. Approval of New School Name**

Mr. Nelson introduced the item reviewing the process the committee went through in arriving at the three recommended names for the new STEM elementary school. The committee recommended the following names for consideration:

Innovation Elementary, A STEM Focused School  
Innovation Academy, K-5 STEM School  
Endeavor Elementary, A STEM Focused School  
Endeavor Academy, K-5 STEM School  
Balentine Elementary, A STEM Focused School  
Balentine Academy, K-5 STEM School

Board Members engaged in discussion regarding the impression they would like the name of the school to reflect, if the term “academy” sounded too much like a charter school or if it would set the school apart as the special STEM focused, fully open enrollment school it will be. Members also inquired if the taglines after the school name would be part of the official name and included on the building. Ms. Cozad asked what the next two suggestions below these three suggestions were and how the committee came to a consensus. Dr. Rosanne Lopez, Chief Academic Officer of Elementary Education, addressed Board Member questions. Dr. Lopez said the concept was to have a school name and after it a tag line to be used for marketing and communication. It would not be part of the official name registered with the State. Putting STEM in the name of the school could change over time, so it will only be used as a tagline. Regarding other names, one name had Oro Valley in it and the other suggestions were not preferable. The committee reviewed the community list and eliminated some that referenced landscapes or mountains. They were looking for a name that spoke to the purpose of the school and came to a consensus quickly.

**ACTION: APPROVED,** MOTION: Mr. Leska moved that the Governing Board adopt the name Innovation Academy, without the tagline, as the name of the new STEM Elementary School. SECOND: Dr. Barrabee, VOTE: 5-0 (Voice Vote).

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 6.A.] (Exhibit 13)

## 7. **ACTION**

### **A. Review of the 2015-2016 Annual Financial Report**

Mr. Little reviewed highlights of the 2015-2016 annual financial report as outlined in the agenda item.

**ACTION: APPROVED.** MOTION: Ms. Day moved that the 2015-2016 annual report be approved, SECOND: Ms. Cozad, VOTE: 5-0 (Voice Vote).

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 7.A.] (Exhibit 14)

### **B. Approval of Governing Board Policy BEDB (Agenda)**

Mr. Nelson reviewed that the change was the designation of the Administrative Assistant to the Governing Board (Governing Board Secretary) as the point of contact for persons with a disability to request reasonable accommodations and listing of the Governing Board Office phone number. Mr. Leska said he would like to propose a change to the agenda order adding a Moment of Silence after the Call to Order for both Regular and Special Governing Board meetings. The Board President could reorder as seen fit. Dr. Barrabee commented he was not comfortable adding it into the agenda officially.

**ACTION: FAILED.** MOTION: Mr. Leska moved to adopt the revisions to BEDB as presented with the addition of a “moment of silence” into the agenda. SECOND: Ms. Cozad for discussion. VOTE: 2 “Aye” and 3 “Nay” (Voice Vote), “Aye” votes cast by Mr. Leska and Ms. Cozad, “Nay” votes cast by Dr. Barrabee, Ms. Day and Ms. Grant.

**ACTION: APPROVED.** MOTION: Dr. Barrabee moved to approve the current revisions to Board Policy BEDB as presented, SECOND: Ms. Grant, VOTE: 4-1 (Voice Vote), “Nay” vote cast by Mr. Leska.

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50216823>, Item 7.B.] (Exhibit 15)

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Ms. Day asked the Board if there were any requests for future agenda items. Mr. Leska requested information on student/teacher ratios and the space in each site versus capacity. Ms. Day asked if Mr. Leska wanted an Agenda Item or a Friday Memo. Mr. Leska clarified a memo would be fine.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

**ACTION: APPROVED:** MOTION: Ms. Day moved that the meeting be adjourned, **SECOND:** Ms. Cozad, **VOTE:** 5-0 (Voice Vote), **TIME:** 8:59 PM.

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Respectfully submitted,  
Karen S. Gardiner

\_\_\_\_\_  
Deanna M. Day, Board President

TBD  
Date

Approved: TBD