

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Scott Linaker

SCHOOL: CDO

Department (opt.): _____

DATE(S): April 08 - 11, 2010

ACTIVITY/EVENT: Rocky Mountain Athletic Trainers' Association, Inc Annual Clinical Symposium

LOCATION: Denver, Colorado

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>0</u>	_____
Transportation	<u>0</u>	Mode <u>Commercial airline</u> _____
Rental Car	<u>0</u>	_____
Meals	<u>0</u>	_____
Lodging	<u>0</u>	_____
Substitutes	<u>0</u>	_____
TOTAL	<u>0</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Continuing Education

Outcomes and academic benefits to students and staff: Knowledge gained will be utilized in care of student-athletes

Submitted by: Scott Linaker 02-08-10
 Signature Date
Therese Kolpe 2/15/10
 Principal/Supervisor Date
Patrick Wilson 2-16-10
 Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 26

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Student Government**

STAFF ADVISOR(S)/CHAPERONES: **Samantha Burgin, Teresa Irwin, Kyle Burgin**

ABSENCE: # Days 0 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Student Government Retreat**

DESTINATION OF TRAVEL: **San Diego, CA**

DATES OF TRAVEL: **5/20 - 5/23**

ACADEMIC BENEFITS TO STUDENTS: **To reflect on the past year, orient the new Student Government members, and to begin preparation for the following year**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Mt. View Tours Busline**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits some Club Funds Most
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>None</u>	_____
Transportation	<u>\$3100.00</u>	<u>526/850-00-100-3400-280-6519</u>
Meals	<u>\$1000.00</u>	<u>526/850-00-100-3400-280-6892</u>
Lodging	<u>\$4500.00</u>	<u>526/850-00-100-3400-280-6892</u>
Substitutes	<u>None</u>	_____
TOTAL	<u>\$8600.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? None needed
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? All expenses are paid through the Student Government Club Account and the tax credit account

COST TO EACH STUDENT \$ 0

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? 100% of the trip is being paid through the Student Government Club and tax credit accounts so all students are eligible to attend.

FUNDING SOURCE(S): Various activities throughout the school year that contribute to our overall account

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Donations, Winter Formal ticket sales, Homecoming sales, previous balance from last year, Prom Ticket Sales, etc.

SUBMITTED BY: Samantha J. Burgin 1-28-10
Signature Date

APPROVED BY: Michael Bryan 1-28-10
Principal/Supervisor Date

Patrick Wilson 3-1-10
Associate Superintendent/Supervisor Date

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STAFF/STUDENT TRAVEL REQUEST**

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ORIGINAL SUBMISSION

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SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 16

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Ironwood Ridge Model United Nations**

STAFF ADVISOR: **Erik Wolf (teacher) & Salina Wolf (non Amphi teacher)**

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Cornell University Model United Nations Conference**

DESTINATION OF TRAVEL: **Ithaca, NY (Cornell University)**

DATES OF TRAVEL: **4/14/10 - 4/18/10**

ACADEMIC BENEFITS TO STUDENTS: **Model United Nations allows students an opportunity to research and debate solutions to real world problems with students from across the country. The level of pre-conference work and intellectual prowess needed to properly represent varying nations' ambassadors is incredibly high.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Airline, bus when there**

Are PSO funds or tax credit monies being used to support this travel? yes no

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$2,000</u>	<u>526/850-00-100-3400-280-6892</u>
Transportation	<u>\$14,000</u>	<u>526/850-00-100-3400-280-6519</u>
Meals	<u>\$500</u>	<u>526/850-00-100-3400-280-6892</u>
Lodging	<u>\$5,000</u>	<u>526/850-00-100-3400-280-6892</u>
Substitutes	<u>\$300</u>	<u>530-00-100-3400-280-6113</u>
TOTAL	<u>\$21,800</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **None needed**

IF SO, SOURCE & AMOUNTS: _____

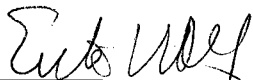
HOW ARE CHAPERONE EXPENSES PAID? own/club money


COST TO EACH STUDENT \$ 500

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? increased fundraising opportunities and discounted rates when available

FUNDING SOURCE(S): tax credits, club money, donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):
car washes, candy sales, many others

SUBMITTED BY:  2-16-10
Signature Date

APPROVED BY:  2-16-10
Principal/Supervisor Date

 3-1-10
Associate Superintendent/Supintendent Date

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ORIGINAL SUBMISSION

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SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Amphi Band and Orchestra

STAFF ADVISOR(S)/CHAPERONES: David Rogers, Davis Corl, Doris Matthys, Curtis White

ABSENCE: # Days 1 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Disneyland music performance

DESTINATION OF TRAVEL: Anahiem

DATES OF TRAVEL: 4/8/2010-4/11/2010

ACADEMIC BENEFITS TO STUDENTS: Students will get the opportunity to perform for the general public in Disneyland. This will be followed by a workshop with a Disney clinician, in which students will receive feedback on their performance. Students will also visit the Getty Art Musuem and be exposed to the countless treasures from cultures worldwide.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Charter Bus

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits yes Club Funds yes
Parent Organization yes

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>3300 tax credit</u>	<u>526-00-100-3400-281-6892</u>
Transportation	<u>\$4250</u>	<u>(Band Parents association)</u>
Meals	<u>\$2000</u>	<u>(Band Parents association)</u>
	<u>\$ 200 CLUB</u>	<u>850-00-100-3400-281-6892</u>
Lodging	<u>11748</u>	<u>(Band Parents association)</u>

Substitutes 100 (tax Credit)

526-00-100-3400-281-6113

TOTAL \$21598

WILL THE DISTRICT RECEIVE REIMBURSEMENT? N/A
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Costs paid by chaperones

COST TO EACH STUDENT \$ 490.86

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Band Parent scholarships, tax credit scholarships

FUNDING SOURCE(S): Band Parent Organization, Tax Credit, Band and Orchestra Club

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Amphi Concessions, U of A Basketball Concessions, Car Washes, Amphi Football Table

SUBMITTED BY: _____ [Signature] _____ 2/18/10
Signature Date

APPROVED BY: _____ [Signature] _____ 2/18/10
Principal/Supervisor Date

_____ Patrick Nelson _____ 2-18-10
Associate Superintendent/Superintendent Date

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ORIGINAL SUBMISSION

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COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 3

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: MAJ Bob De Witt

ABSENCE: # Days 12 Sub Required: Yes No # of School Days Missed 6

ACTIVITY / EVENT / PURPOSE OF TRAVEL: US Army Open National Air Rifle Championships

DESTINATION OF TRAVEL: Fort Benning, GA, Anniston, AL, Abilene, TX

DATES OF TRAVEL: 18 - 29 March, 2010

ACADEMIC BENEFITS TO STUDENTS: Students have been recognized as one of the top 10 teams (out of 6,300) nationally.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Rental Van

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds JROTC
Parent Organization US Army

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>90</u>	_____
Transportation	<u>1700</u>	<u>526-00-100--3400-282-6519</u>
Meals	<u>3900</u>	paid by Flowing Wells _____
Lodging	<u>1258</u>	paid by US Army _____
Substitutes	<u>NA</u>	_____
TOTAL	<u>6948</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **Included in above costs**

COST TO EACH STUDENT \$ **200**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Students selected as part of JROTC Varsity Rifle Team**

FUNDING SOURCE(S): **US Army, Fund Raising, Amphi School District funds for Travel**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Car Wash, Beef Jerky sales, Entertainment books, Renaissance Fair.

SUBMITTED BY: _____ Robert DeWitt _____ 1 Mar 2010
Signature Date

APPROVED BY: _____ _____
Principal/Supervisor Date
Patrick Nelson 3-1-10
Associate Superintendent/Superintendent Date

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COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: **CDO**

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: **JROTC**

STAFF ADVISOR(S)/CHAPERONES: **MAJ Bob De Witt**

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Army JROTC National Air Rifle Championships**

DESTINATION OF TRAVEL: **Port Clinton, OH**

DATES OF TRAVEL: **17 - 21 Feb, 2010**

ACADEMIC BENEFITS TO STUDENTS: **Students have been recognized as one of the top 10
JROTC teams (out of 1,300) nationally.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Air**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits FW Club Funds JROTC
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>65</u>	_____
Transportation	<u>3092</u>	_____
Meals	<u>800</u>	_____
Lodging	<u>0</u>	_____
Substitutes	<u>NA</u>	_____
TOTAL	<u>3957</u>	paid by Flowing Wells

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No funding came from Amphi SD
IF SO, SOURCE & AMOUNTS: _____


HOW ARE CHAPERONE EXPENSES PAID? Included in above costs

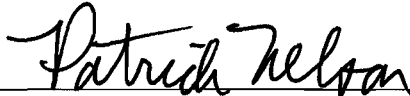
COST TO EACH STUDENT \$ 100

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Students selected as part of JROTC Varsity Rifle Team

FUNDING SOURCE(S): US Army paid for billeting, Fund Raising for meals by JROTC cadets, and travel paid by Flowing Wells JROTC Credit for Caring.

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Car Wash, Beef Jerky sales, Entertainment books, Renaissance Fair.

SUBMITTED BY:  Robert DeWitt 1 MAR 2010
Signature Date

APPROVED BY: _____ Date
Principal/Supervisor
 3-1-10
Associate Superintendent/Superintendent Date