

Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, Menacing

**HARASSMENT COMPLAINT FORM**

School ~~Name of Complainant:~~ \_\_\_\_\_ Date \_\_\_\_\_

Student's ~~Position of~~ Complainant's Name: \_\_\_\_\_

*(If you feel uncomfortable leaving your name, you may submit an anonymous report, but please understand that an anonymous report will be much more difficult to investigate. We assure you that we'll use our best efforts to keep your report confidential.)*

Who was responsible for the harassment or incident(s)? ~~Date of Complaint:~~ \_\_\_\_\_

Describe the incident(s): ~~Name of Alleged Harasser:~~ \_\_\_\_\_

Date(s), time(s), and ~~P~~lace(s) ~~the~~ of incident(s) occurred: ~~or Incidents:~~ \_\_\_\_\_

Were other individuals involved in the incident(s)?  yes  no

If so, name the individual(s) and explain their roles: ~~Description of Misconduct:~~ \_\_\_\_\_

Did anyone ~~N~~ames of ~~W~~itnesses the incident(s)?  yes  no

If so, name the witnesses: \_\_\_\_\_

Is there any ~~E~~vidence of the ~~H~~arassment, (i.e. letters, photos):  yes  no

If so, please describe: \_\_\_\_\_  
\_\_\_\_\_

Did you take any action in response to the incident?  yes  no

If yes, what action did you take ~~Any other information~~: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were there any prior incidents?  yes  no

If so, describe any prior incidents: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature of complainant: \_\_\_\_\_

Signature of parents/legal guardian: \_\_\_\_\_

Date: \_\_\_\_\_

# WITNESS DISCLOSURE FORM

Name of Witness: \_\_\_\_\_

Position of Witness: \_\_\_\_\_

Date of Testimony/  
Interview: \_\_\_\_\_

Description of  
Instance Witnessed: \_\_\_\_\_

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Any Other  
Information: \_\_\_\_\_

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I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Policy History:

Adopted on: 10-09-06

Revised on: \_\_\_\_\_

Prior Board Policy 1.85