

Cedar Hill Independent School District
BOARD OF TRUSTEES

Meeting Date: September 13, 2010

Presented by: Mr. Horace Williams, Superintendent of Schools

Subject: Information Item-Copy Machine Lease and Service contract with Sumner Group, Inc., DBA "Datamax of Texas"

Information Items

BACKGROUND INFORMATION:

See attached.

RECOMMENDATION:

Board of Trustees to direct staff to bring the 48 month leasing and service contract with Sumner Group, Inc.,DBA "Datamax of Texas" under DIR contract which will allow us to replace a portion of existing machines with new, faster and better equipped machines, at a cost savings of \$10k to \$12k per year for four years.

BOARD ACTION REQUIRED:

None at this time. If the idea is potentially acceptable to Board, staff will bring the contract for lease and service for 48 months for approval and signature on October 11th Board meeting.

POLICY AUTHORIZATION:

PURCHASING – CH - LEGAL

CONTACT PERSON(S):

Mike McSwain and Carrie Alexander

FUNDING SOURCE:

General Fund (199) budget as adopted for 2010-2011

ENCLOSURES:

Under separate covers