



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail - doberg@geneva304.org

Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: September 5, 2012
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The Geneva Theatre Boosters has contributed \$3,549 to be used towards the cost of the auditorium seating at Geneva High School. This facility upgrade was completed in August.

Please ask the Board of Education at its regularly scheduled meeting on Monday, September 10, 2012, to accept this donation from The Geneva Theatre Boosters.