

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular Meeting of the Board of Education of Mahtomedi Public Schools was held Thursday, September 13, 2018, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

None.

2. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Judy Schwartz.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Barbara Duffrin, ex-officio and Luke Wisniewski, school board student representative.

4. APPROVAL OF THE AGENDA

Payne moved, Donovan seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$14,077.40 in donations and expressed the school district's formal thank you. Stout moved, McGraw seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$14,077.40

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Mahtomedi Area Educational Foundation (MAEF) to the Welcome Back Staff Appreciation Lunch - \$1,000.00
2. From Wells Fargo Matching Funds to O.H. Anderson Elementary Student Needs - \$140.00

3. From Mahtomedi Middle School Parent Association to Mahtomedi Middle School Media Renovations - \$12,000.00
4. From Barbara Melander to Mahtomedi Schools - \$100.00
5. Orchard Dental Group to Stuff the Bus School Supplies - \$80.00
6. From Mahtomedi Parent Teacher Organization to O.H. Anderson Elementary Rock Garden Project - \$257.40
7. From Mahtomedi Area Educational Foundation (MAEF) to the Teacher of the Year - \$500.00

6. PRESENTATIONS/RECOGNITION

- A. There will be no presentations/recognition this month.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. School Board Student Representative Luke Wisniewski introduced himself as the new student representative and reported on the following events at Mahtomedi High School: Student Leadership Council's carwash, spirit days' events and the Pink Out Football Game all raising money to support the Randy Shaver's Tackle Cancer Foundation; upcoming homecoming events and the start of Fall sports.

8. APPROVAL OF MINUTES

- A. August 9, 2018 - Regular Meeting

Donovan moved, Chevalier seconded, approval of the minutes from the August 9, 2018, regular school board meeting. Carried 6-0.

- B. August 23, 2018 - Study Session

Donovan moved, Chevalier seconded, approval of the minutes from the August 23, 2018, study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

- A. Calendar of Events

The Calendar of Events was reviewed.

- B. Levy Update

Bill Menozzi, Director of Business Services, updated the school board members on the early voting options via absentee ballot by mail or in person starting September

21. Anyone can vote early. Menozzi demonstrated how to access the Secretary of State website to register to vote, request a ballot by mail, find the list of early voting locations and the polling locations open on election day. More information/resources can be found on the Mahtomedi School District website under 2018 Levy Information, including a list of the upcoming District's Levy Community Meetings. The next meeting is September 25 at 6:30 p.m. at O.H. Anderson Elementary.

C. 2018 Pay 2019 Preliminary Budget Preview

Bill Menozzi, Director of Business Services, reviewed with school board members the preliminary 2018 pay 2019 levy comparison (with an increase of 1%), the levy timeline, budget process and next week's school district audit. The preliminary 2018 pay 2019 levy will be brought for board approval at the September 27 Study Session/Special Meeting and the 2017-2018 audit at the November 15 School Board Meeting.

10. ACTION ITEMS

A. Approval of the 2018-2019 Superintendent and School Board Goals

Superintendent Barbara Duffrin recommended approval of the 2018-2019 Superintendent and School Board Goals. The Superintendent Goals are to strengthen relationships throughout the district, both internally and externally; initiate a strategic planning process; and to provide the community with clear information regarding budget development and the operating levy. The School Board Goals are to foster a positive and productive partnership with the new superintendent; continue to nurture collaborative partnerships between local leaders and organizations; and to guide budget development in partnership with district administration. Payne moved, Stout seconded, approval of the 2018-2019 Superintendent and School Board Goals. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Mike Chevalier, School Board Director, reported on the recent AMSD meetings which included a presentation by the Morris Leatherman Company: Consensus Solutions in a Polarized State and a guide to candidate engagement and relationship building at the September 7 meeting. At the August 10 meeting there was a presentation on the Overview of the Cruz-Guzman Supreme Court Decision and a briefing by MN Education Equity Partnership on the TeachMN2020 Campaign to increase the teacher diversity ratio by supporting teachers of color and American Indian teachers. Chevalier suggested including ideas from the campaign in the district's strategic plan.

B. Mahtomedi Area Educational Foundation (MAEF)

Julie McGraw, School Board Vice Chair/Clerk, reported on the August MAEF meeting and the upcoming Fall events which include: the Homecoming Parade with a MAEF float on August 28; the Wildwood Artist Concert Series: Morgan Taylor Presents Gustafer Yellowgold on August 29; Morning with MAEF: Breakfast and Tours at Mahtomedi High School on October 24 and MAEF's 30 Year Celebration on November 9 at Dellwood Country Club.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Lucy Payne, School Board Director, reported MSBA is using more informational webinars and encouraged board member to sign up for any they are interested in, even if they cannot view them on the date they are presented, they will then have access to view the recordings later. Payne ask board members for any suggestions for legislative resolutions before the September 14 Resolution Meeting. The MSBA Winter Leadership Conference is January 17 & 18 with presentation submissions due September 21 and legislative resolutions due September 28. Payne encouraged school board members to attend the first Metro Coffee and Conversation meeting on September 28 in Mounds View.

D. Northeast Metro 916 Board

Judy Schwartz, School Board Chair, reported the 916 Talking Points were included in the packet.

E. School Board Subcommittee Reports

None.

F. Other Items/Reports

Community Education Advisory Committee – School Board Director Stacey Stout reported the Community Education Senior/Adult Scoop Events Brochure will be mailed this week; registration is ongoing for early childhood through adult classes and events; Mahtomedi Adventure Club (MAC) before and after school child care has 274 children enrolled and the September Community Luncheon was a success with 74 people attending. Stout commended Dr. Cahty Wyland, Community Education Director, for doing a fantastic job with programming.

Kevin Donovan, School Board Director, recommended attending The Many Faces of the White Bear Lake Area (a series of events honoring our legacy), which is a continuation of last year's community conversations around the book *A Good Time for the Truth*. Information on the events are listed in the Mahtomedi Community Education Fall Brochure.

Superintendent Barbara Duffrin reported on the September PTO meeting which included; introductions, a levy update, fundraising events and requests for volunteers.

12. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin welcomed Luke Wisniewski as this year's student school board representative and recognized the following staff members for their recent accomplishments: O.H. Anderson Elementary Media Specialist Beth Erlenborn – International Society for Technology in Education (ISTE) Poster Presentation; Wildwood Elementary Kindergarten Teacher Michlyn Newman - Mahtomedi Teacher of the Year; Wildwood Elementary 2nd Grade Teacher Trish Haug– Minnesota finalist for the Presidential Awards for Excellence in Mathematics and Science Teaching (PAEMST) Program; School Board Director Dr. Lucy Payne's appointment to the Professional Educator Licensing and Standards Board by Governor Mark Dayton and Mahtomedi Middle School English Teacher Virginia Mancini's previous appointment to the Minnesota Board of School Administrators by Governor Mark Dayton. Superintendent Duffrin also attended the September Community Luncheon and enjoyed meeting retired staff and community members. She encouraged any business owners to join the White Bear Area Chamber of Commerce Health and Human Services Career Exploration & Job Fair on October 26 at Century College for high school and college students.

13. ADJOURNMENT

Donovan moved, McGraw seconded, adjournment. Carried 6-0. Meeting adjourned at 7:49 p.m.

14. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 399775 to 400003 and 80009796 to 80009842
2. Check Register 05 - Check No 50000529 to 50000532

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Angela Abel - Math/ Literacy Teacher (.5 FTE) - O.H. Anderson Elementary (2018-2019)
- b. Cynthia Brey - Special Education Paraprofessional - Mahtomedi High School (2018-2019)
- c. John Buck - Math Teacher (.5 FTE) - Mahtomedi Middle School (2018-2019)
- d. Charlene Hadlich - Lunchroom Paraprofessional - Wildwood Elementary (2018-2019)

Minutes – September 13, 2018

- e. Scott Helgeson - Lunchroom Paraprofessional - Mahtomedi Middle School (2018-2019)
 - f. Jennifer Hurley - School Psychologist - Wildwood Elementary (2018-2019)
 - g. Lauren Konecny - First Grade Teacher - Wildwood Elementary (2018-2019)
 - h. Emily Langer - French Teacher (.2 FTE) - Mahtomedi High School (2018-2019)
 - i. Beth Langhoff - Spanish Teacher (.2 FTE) - Mahtomedi High School (2018-2019)
 - j. Tanya Larson - Media Paraprofessional - O.H. Anderson Elementary (2018-2019)
 - k. Adam Lifto - Special Education/ASD Teacher - Wildwood Elementary (2018-2019)
 - l. Amanda Mahmood - First Grade Teacher (Amended) - Wildwood Elementary (2018-2019)
 - m. Sarah Mathisen - Extended Day Preschool Teacher - Wildwood Elementary (2018-2019)
 - n. Karen Pilla - Lunchroom Paraprofessional - Mahtomedi Middle School (2018-2019)
 - o. Erin Pratt - Licensed School Nurse (.8 FTE) - District-wide (2018-2019)
 - p. Colleen Sowa - Physical Education Teacher - Mahtomedi High School (2018-2019)
 - q. Ericka Stooksbury - Lunchroom Paraprofessional - O.H. Anderson Elementary (2018-2019)
 - r. Nicole Thoma - Speech & Language Pathologist - Mahtomedi High School (2018-2019)
 - s. Laurie Traxler - Special Education/ASD Teacher - Mahtomedi High School (2018-2019)
 - t. Linda Triplett - Early Childhood Family Education (ECFE) Associate - Mahtomedi Community Education (2018-2019)
 - u. Custodial Contract - (2018-2020)
 - v. Individual Contracts - (2018-2020)
2. Approval of Leave of Absence
- a. Stacy Triplat - Special Education/ASD Teacher (.2 LOA) - Wildwood Elementary (2018-2019)
3. Approval of Resignations/Retirements/Terminations
- a. Charles Hunter - Special Education Paraprofessional - Mahtomedi High School (2018 -2019)
 - b. Jeanne Kiel - Registered Nurse - Mahtomedi Middle School (2018-2019)

Minutes – September 13, 2018

- c. Jennifer Tantt - Licensed School Nurse - Mahtomedi High School (2018-2019)
 - d. Pamela Traxler - Media Paraprofessional - O.H. Anderson Elementary (2018-2019)
 - e. Robert Traxler - Lunchroom Paraprofessional - Mahtomedi Middle School (2018-2019)
- E. Approval of the Mahtomedi High School Night on the Streets Event

JULIE MCGRAW, CLERK