

REGION ONE EDUCATION SERVICE CENTER



Memorandum of Agreement for Region One Education Service Center with Horizon Montessori Public Schools

This Memorandum of Agreement ("Agreement") is entered into by and between Region One Education Service Center (hereinafter Region One ESC) and ("Participating District").

The purpose of the Agreement is to provide information systems and support services to Horizon Montessori Public Schools

WITNESSETH:

WHEREAS, the Participating District is authorized by the Texas Education Code, and the Texas Interlocal Cooperation Act (Chapter 791, Title 7, Government Code), to enter into agreements with ESCs; and

WHEREAS, the Participating District desires to purchase certain support services; and

WHEREAS, Texas Education Code 8.002 permits regional education service centers, at the discretion of the commissioner of education, to provide services to assist schools in increasing efficiency and effectiveness of school operations (TEC 8.002). Authority for such services is granted under Texas government Code 791.001 et seq, as amended.

THEREFORE, NOW BE IT AGREED that the undersigned Participating District in return for the payment of the consideration stated below and subject to all terms of this Agreement, does hereby agree to the following terms, conditions, and general provisions:

1. Term of the Contract:

The term of the Agreement is September 1, 2021 to August 31, 2022.

2. Termination of the Contract:

Either party to this Memorandum of Agreement may terminate this agreement by providing written notice to the other party thirty (30) calendar days prior to the date of termination. In the event of termination Region One ESC shall determine the direct and indirect costs incurred to the date of termination and the Participating District shall pay Region One ESC that amount.

3. Role of the Region One ESC:

Scope of work:

This commitment form is an agreement for Region One Education Service Center to provide technical assistance, support, and training as described in our attached TSDS PEIMS Cooperative Schedule of Services. In return for services, the district/charter will commit to payment of fees as stated below.

Support includes the following:

- TSDS PEIMS
- ECDS
- Future TSDS Core Collections

Basic PEIMS Services – Provided at no cost to the district/charter:

- designate ESC PEIMS contact person and alternate;
- inform the districts of pertinent PEIMS and ECDS documents;
- communicate TEA submission and resubmission deadlines;
- provide listing of the required records, data elements, and required code tables;
- forward change/update communications from TEA;
- identify resources which can be used to answer PEIMS-related questions;
- monitor the completion of Superintendent Approvals; and
- accept Districts PEIMS submissions in TSDS.

TSDS PEIMS and ECDS Schedule of Services Provided to Cooperative Members:

ESC will provide the basic services listed above, plus the following:

- provide training sessions related to PEIMS such as but not limited to:
 - Annual fall and spring update trainings;
 - TSDS-PEIMS technical training;
 - PEIMS records overview for the four PEIMS submissions (Fall, Mid-Year, Summer, and Extended); and
 - New PEIMS Coordinator training
- assist districts with their PEIMS data submission to the TSDS system in order to meet published deadlines;

- provide consultation and technical telephone support to the district’s PEIMS Coordinator and PEIMS-related personnel on:
 - Texas Education Data Standards;
 - Student Attendance Accounting Handbook;
 - TSDS PEIMS usage, reports, and errors; and
 - TSDS Unique ID discrepancies
- provide data analysis by:
 - Reviewing reports and or data to find anomalies in the data;
 - Providing Ad hoc reports; and
 - Fall, Mid-Year, Summer, and Extended Collection custom reports as needed
- provide submission summary reports to assist districts in determining that their submissions contain data for all records required by the collections;
- maintain a PEIMS Web page with multiple years of disaggregation reports;
- maintain a Regional database for five years;
- TSDS Incident Management System (TIMS);
- present multiple training sessions concerning TSDS ECDS collection; and
- provide telephone support and technical assistance with TSDS ECDS submission issues

On-site PEIMS services:

Districts and charters occasionally need ESC PEIMS personnel assistance on-site to conduct in-district information sessions for campus and district administrators and PEIMS personnel. On-Site trainings will be assessed at half or full day sessions and are not included with Coop membership fee. Please call for pricing.

4. Role of Participating District:

When appropriate, Horizon Montessori Public Schools should provide the materials, supplies, hardware/network support, and maintenance needed for the technical support specialist to complete the assigned task.

5. Costs:

PEIMS Cooperative Yearly Subscription

Amounts below are prorated for twelve (12) months: September 1, 2021 to August 31, 2022.

Item	Total
PEIMS Cooperative Yearly Subscription	\$5000
	\$ 5000

6. Limitation of Liability:

To the extent allowed by law, Horizon Montessori Public Schools agrees to indemnify, defend and hold harmless the Region One ESC, directors, officers, and employees from and against any losses, or damages that may occur due to Region One ESC carrying out the agreed upon services as specified in this contract.

AUTHORIZATION	
Region One ESC	Participating District
Dr. Judith Solis Interim Executive Director	Alim U. Ansari Superintendent or designee
Date:	Date:
Email: jsolis@esc1.net	Email: aansari@horizonmontessori.net
Phone: (956) 984-6000	Phone: 956-969-3092
	Contact Person: